

MINUTES

Ss. Simon and Jude School

Date | Time September 12, 2016 at 7 PM

In Attendance

Sr. Regina Elinich, Theresa Hagman, Maureen Steinetz, Lisa Baumann, Molly Kelly, Megan DelFra, Mala Sprows, Kristen Cline, Sharra Mercer, Lauren Mingioni, Jennifer Smith, Sarah Mears,

Treasury Report (Lisa Baumann)

Balance as of 9/12/16 – \$29,415.35

Income – \$1372 from Logo wear; \$787 from Yearbook Refund

Expenses – \$10,000 Catholic Ed Fund; \$1625 Musical Rights

Teachers should hand in receipts for \$75 for startup and again in January

Laminator was suppose to be purchased/donated but was never delivered.

ACTION ITEM – Lisa Baumann– to distribute the \$75

ACTION ITEM – Lisa Baumann – to speak with Ron Avelino in parish office as to status of laminator

OLD BUSINESS

Lunch room volunteers

Briana Zembruski – is new LR coordinator. She is beginning to get organized and reaching out to find more volunteers. There are only a few paid aides this year.

Sister Regina believes yard supervision should include 4 volunteers in addition to Brianna and the teacher on duty.

3 sixth graders will be in lunch room to help open things for the little ones, wipe tables, and take care of the trash

ACTION ITEM – Mala Sprows – to ask what is the budget for paid lunch room aides?

ACTION ITEM – trees need to be trimmed near playground and weeds in playground

Raffle (Megan DelFra)

68 families have purchased tickets for a total \$10,100 as of 9/12/16

(Last year on 9/9 – only \$5000 worth of tickets were sold and on 9/21 total was \$10,000)

First Drawing is Oct 7th

ACTION ITEM – MEGAN DELFRA to get K and new families list from Jenn Appaneal so she can complete the information sheet for Sr. Regina

Volunteers

Need volunteer for picture day

ACTION ITEM – MALA SPROWS to send out signup genius

Hospitality – Jill Kirk inquired about being the chairperson and what it entails

ACTION ITEM – MALA SPROWS to follow up with Jill Kirk about hospitality position

CSW – need 2 volunteers to run open house

Grandparents Day – 2 volunteers to chair this event

ACTION ITEM – MALA SPROWS to recruit volunteers for these positions

ACTION ITEM – MALA SPROWS to create a form that can be distributed so event planning is documented. Possibility of having this online.

School Kidz Kits

Parents seem to like this program

ACTION ITEM – REGINA DONOHUE – include instructions in newsletter outlining what parents should do if kit was missing anything (send to Megan DeFra)

NEW BUSINESS

New Family Meeting

Maureen Steinetz and Theresa Hagman to meet with Sister Regina separately to create agenda

Idea to ask families/parents to RSVP to event

ACTION ITEM – MAUREEN STEINETZ to find out how many new families there are this year and determine if this meeting necessary dependent upon number of new families

ACTION ITEM – JENN APPANEAL to call new families and invite them to this meeting

ACTION ITEM – MAUREEN STEINETZ or THERESA HAGMAN to invite Katy Smith come and speak about getting involved early

General H&S Meeting

Maureen Steinetz and Theresa Hagman to meet with Sister Regina separately to create agenda

Mr. Federico from the SSJ School Board will be the guest speaker

Logo Wear to be sold at event

Used uniform to be sold at event

ACTION ITEM – MAUREEN STEINETZ to touch base to remind new coordinators

Focus to increase attendance at events especially H&S Meetings

Idea to take the highest percentage of class attendance gets a dress down day or something. 210 families – what are the actual number of families attending?

Vote on items at the meeting to provide a voice.

Musical

Kathi Clapham and Miss Capaldi are meeting with Ron about what they want to purchase to for the new musical

ACTION ITEM – Kathi Clapham to provide a list of items/costs to the H&S Board and H&S Board will vote on expenditures if needed

H&S Future Events

Need new dates for Bag Bingo and Mother/Son Game Night

ACTION ITEM – SARAH MEARS to research if the MC of Mother/Son event can come to the Meehan Center

ACTION ITEM – MAUREEN STEINETZ or THERESA HAGMAN to contact Marty in rectory for possible dates the Meehan Center is available

Spring Social – Development is organizing a Golf Outing in spring

Yearbook – Christy Farrell and Maria Rolston have agreed to chair yearbook and are going to work with Lifetouch to automate the process.

“Buddies” for new students

Pair up a new student with an existing student (on bus) for first day of school. Will help new student know where to go the first day getting off the bus

Votes

Approved to give teachers \$100 for start and mid year expenses – only increases total given to teachers by \$450.

Approved to give gift for Butch, Tim and Angelo’s birthdays

Trunk or Treat (aka Monster Mash)

Hours 6–7:30pm

Pizza Pretzels and Water – will be sold

Expenses/Income were equal and plans are to be the same this year

Car count/reserved spots to be organized by Signup Genius sent by 9/29 final is 10/18

Don’t need kid count – just communicate to bring 250/300 pieces of candy based on last few years’ attendance

Flyers for Kindergarteners/new families explaining event – or a link sent by HR parent

ACTION ITEM – KRISTEN CLINE OR SHARRA MERCER to find out MRS. G have a mega phone and if it can be borrowed for event

ACTION ITEM – KRISTEN CLINE OR SHARRA MERCER to create flyer/link to be sent to K and new families and contact **Janie Lake** about sending it out

Walk a Thon

Friday, Oct 14, 2016

DJ Clyde going to MC event again at no cost

Similar format as last year

Prizes –if a student raises at least \$5 = gym dress down; Top 3 students in each class – dress down; Class with 100% participation= extra recess; Top 20 families – entered into a raffle for a item; Top individual gets a prize; Class with most percentage/student gets pizza party

More funds are raised when we communicate where funds will be spent and what charity will be given a donation

ACTION ITEM – Sr. Regina and SARAH MEARS– to determine an area for the profits

ACTION ITEM – WALK-A-THON COMMITTEE to determine a charity to donate for some of proceeds (Cuddle My Kids, Love Vaughn Foundation)

ACTION ITEM – determine new system to hand out ice cream – perhaps student council and teachers assist

ACTION ITEM – Blessing before students leave building

PRINCIPAL'S REPORT

Sister Regina is impressed with the school community, school board and parish and the commitment to keeping this a viable school.

Enrollment is 345.

KidBiz – Achieve 3000 – \$12, 375.00 paid for by H&S

ACTION ITEM – Sr. Regina to submit invoice to Lisa Baumann

Next board meeting – Oct 19th – 7pm – this is a change in date

Meeting adjourned 9:00 p.m.