

MINUTES

SS. Simon and Jude School

Date | Time November 26, 2018, 9a.m.

In Attendance

Sr.Regina, Megan DelFra, Jen Doran, Molly Kelly, Karen Cleary, Sarah Mears, Colleen Donohue, Molly Kelly, Kristin Zimmerman, Bernadette Langdon

Breakfast with Santa – Kristin Zimmerman

Only 60 RSVPs as of today (11/26/18). Email reminder of event to be sent this week. About 25% show at door. Need more student volunteers. Kristin Zimmerman will email volunteer form to Sister Regina to give to student council. Still need parent volunteers.

ACTION ITEM – Original receipts for expenses need to be submitted. Obtain tax exempt number from the office.

Catholic Schools Week – Jen Doran

Teachers Breakfast – The hot breakfast from Classic Diner was a hit last year so H&S Assoc. will contact them for this year's breakfast again.

Old Business

Walk-a-thon – The monies raised have been transferred to the parish account. The H&S Board will determine how the money will be spent on security needs and will refer to the research and suggestions of the security committee.

ACTION ITEM – Communication to parents and school community needs to detail exactly how money is going to be spent with timeline of projects.

Parish Fundraising Guidelines

Jen Doran and Karen Cleary had a fantastic meeting with parish and H&S finance representatives (Ron Avellino, Mary Kay Lack, Father Gerlach, Mike Jackson). They discussed the number of events H&S Assoc. supports and the parish representatives were unaware of scope the H&S Assoc. helps finance.

ACTION ITEM – A definitive list of which entity pays for which need/event needs to be created. For example – Teen Biz expense – who pays for this? The H&S Board, Parish or H&S Assoc. Original receipts need to be submitted for everything (including teacher lunches) and there should be a budget discussion if the event will raise over \$2000. There will be 2 meetings per year for budget discussions.

Fundraising – Sarah Mears

Bonefish brought in a \$1000.

ACTION ITEM – Sarah Mears to look into have another fundraising weekend during Lent?
Fundraiser at Duffer’s Tavern all day on Dec 13th – SSJ will receive 20%of total sales.

Spread the Word Parish Incentive – Sarah Mears

7 action items were created from the survey. Two actions items will be started this year.

First a Marketing Committee will be created to spread the work about parish activities.
(within the parish and within the community at large)

Second a Youth Committee will be formed and will focus on getting kids in the parish more involved and attending church. The Committee will focus on the Prep Community to start.

Night at the Races

Jen Doran going to H&S Board meeting next week to work out details of the planning.

Principal Report – Sr. Regina

Preview days in November has a nice turnout. There was great interest in Pre-K and Kindergarten.

H&S Association Bi-Laws – need to be review and update.

Meeting adjourned at 10:00am

Next H&S Association Meeting – January 7, 2019 at 7pm.