

CPC Meeting Notes
January 6, 2020

In attendance: Fr. Dan Riley, Anne Marie David, Lija Joseph, Rosemary Seibold, Kate Neal, Michelle Solomon, Margaret Roylance, Nick Frega, Monica Pacheco-Tougas, Peg Miller, Jim Allaire, Keirnan Conroy Klosek, Tom Morrison, Jeff Gallant, Tammy Sakala Stossel, Bill Koffel, Erica Johnson, Ann Wilcox.

Minutes from the November 5th CPC meeting: approved.

Comments from Fr. Dan: Fr. Dan shared with the Council a health issue that he will be dealing with over the next few months. Over the summer a TIA affected his vision. Assessment of this issue led to the discovery of an unrelated brain aneurysm. On January 15th he will undergo a test that will determine the next plan of action, either monitor or surgery to repair the weakened blood vessel in his brain. He has a positive attitude and was appreciative of the offers of prayer for his good health.

Pastoral Plan

Keirnan and Kate presented a proposal that they worked on with Kristina to facilitate the implementation of the pastoral plan that includes more in depth structures, tasks and timelines. Each of the three goals were broken down into actionable chunks. Council members were assigned to various actions that will be addressed in the interim time and then reported on at the next meeting.

- Discussion ensued around the timeline of the positions held on the parish council vs. the timeline of the goals. It was determined that a long-term goal is to have other non-council parishioners participate on the goals as well so we should move forward with the assignments despite some terms coming to a close.
 - Various members expressed interest in more than one goal – this was welcomed along with the warning not to over extend oneself.
- Concern was expressed over instructions that the plan not be dispersed – why the secrecy? Over discussion it was explained that there is no effort to keep the Pastoral plan a secret – it just has not yet come to its final version as the language of the section on Musical Excellence in the Enhanced Sunday experience is still evolving and various versions disseminated could be confusing.
 - Suggestion made to date the drafts
 - At next staff meeting, we will confirm that we are at the final version
 - Suggestion made that the “long-form” be posted on the collaborative website and that a more readable version (much like the task sheet) be circulated in paper form.
 - Reminder that this is considered a living document and will evolve over time
 - General agreement that the more concrete we get over the task, the better the goal will be addressed.
- At the conclusion of the meeting the plan was revisited to assign a responsible person for each of the tasks. A way to communicate within the subgroups was discussed and will be determined at staff meeting. Leaders of each Sub group will coordinate the communication and report at next meeting.

The following people volunteered as leaders:

Enhanced Sunday Experience: Anonymous visitor program – Keirnan Conroy Klosek

Musical Excellence – Tom Morrison

Hospitality/Welcome – Tammy Sakala Stossel

Following Jesus/Sharing Faith: Continued implementation – Jeff Gallant

Realize a Culture of Vocation: Foster a culture of vocation – Margaret Roylance

Parishioners' access to meetings:

It was determined that a protocol be established in response to agenda items requested by parishioners.

Keirnan drafted a policy to have in place:

While the goal of the Council is to reflect and benefit the needs of the Collaborative, meetings are not open to the parish at large. However, if you would like to have an agenda item added or bring a collaborative question, concern or praise to the attention of the Council please email Monica (email)/ Lija (email). Requests for additions to the agenda must be received 7 days before the next Parish Council meeting to consider for that meeting's agenda. Please always feel free to approach any Parish Council members (names listed below) before or after mass with any concerns or questions you might have.

- Suggested that the above message be inserted on the website in the CPC section
- Additionally, meeting dates should be listed.
- Was stated that it is important that “we” know the rules/protocol so that we can take responsibility when communicating with the parishioners.

Name Tags – Nick researched the nametags and found it to be an inexpensive way to enhance communication. He circulated a list so that members could confirm names and spelling.

Offertory Update: a very preliminary look shows an increase in giving...by the end of January numbers will be more accurate.

October Mass Count:

<u>MASS</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
OL-TOTAL	902	827	829
SH-TOTAL	448	439	379
CLB.TOTAL	1350	1266	1208

- Concern expressed over the number decrease at SH
- There should be written directions with regard to when, where, who in order to standardize the count.
- Bill will provide Nick with historical #'s compiled by Brian
- To be discussed further at Staff meeting.

Fr. John's Memorial:

- Marble from convent is not found on property. Cost of slab will be researched for the Pastor's plaque in St. Jean's Hall.
- Described concept of a Memorial award in Fr. John's name in recognition of service.
- Baptismal font repaired – paid for by parishioner. Also mentioned possibility of a simple plaque.
- SH portrait of Pastors - photograph rather than a painting. Contact Eileen Duff re: her pictures. Discuss further at staff meeting

Advent/Christmas Feedback

- SH – 10 pm Liturgy was a beautiful Mass with excellent attendance compared to other years. Why?
 - A collaborative event with many kids in attendance
 - 10pm more manageable for many age groups.
 - Discussion suggested that the Masses presented sequentially/collaboratively drew many OL parishioners to SH
 - Recommended that in print, the Mass schedule be presented sequentially and verbally it should be presented by parish.
- Fr. Kevin's sung Gospel was appreciated.
- Decorations at both churches were beautiful.
- Crèche scene at OL (inside) – Parishioner suggested that the display be set up by someone from the Italian culture that would know how to create a village scene – good way to get more people involved.
- Crèche scene at OL (outside) – Needs attention – lights, straw that would improve the overall look of the display.

Light of the World Retreat

- Registration still open – encourage people to attend.
- Realizing that ample time is needed for folks to clear their schedules to attend for the weekend commitment. – lots of interest but difficult to clear schedule.

Fr. Dan shared his appreciation for all that was done to help those in need at our parishes over the Christmas season.

Meeting Concluded: 8:30 pm.

Next Meeting: February 24, 2020 at SH Lower Church Conference Room

Respectfully Submitted,
Ginny Arpino