

**St. Mark Home and School Association**  
**General Meeting Minutes**  
**October 1, 2014**

A meeting of the Home and School Association was held in the school cafeteria. The meeting convened at 8:30 AM.

20 members were present.

**Prayer and Introductions lead by Liz Delaney, Presiding President**

- Motions presented:

Bylaws proposed by President and Board

Bylaws passed by majority vote

Budget presented and proposed by Treasurer

Budget passed by majority vote

Calendar was reviewed and a change to the date for the ECE costume day was proposed

Change of calendar passed by majority

- **Old Business:**

Information about Safe Environment training was shared. This is a requirement for all volunteers.

Acknowledgement of second grade and eighth grade teacher luncheon was made.

- **New Business:**

Membership drive: Information was shared by committee chair Claire Morgan.

Winners of contest were shared with those in attendance.

Scripts gift cards: Information about the program was shared by the committee chair. The chair discussed new ways to purchase: paper, website and app. Information will be shared with the school once account numbers are set. Information will be provided to the Secretary to include in the school bulletin.

Questions:

What percentage goes to the school? Website has specific information.

Who will report information for all purchases? Chair will provide this report to committee.

Is this the same as the Kroger program? No, it's another way to attain funds.

What will be the transaction fee for online purchases? \$.15 per transaction

Committee Chair and Board will consider a contest among the classes to get more revenue and make this program available to all.

Memory Book: Committee Chair and volunteers will make it their goal to have the memory book available the last week of school. Chairs have requested help from 1-2 parents from each class to send pictures in order to include all the children and their events.

Board President stated that the cost should reduce next year, as the Board is requesting pre-orders. Further information will be sent to school parents in order to provide an opportunity to order one before the end of the year.

Box tops: Committee Chair shared information and shared the deadline of October 10 for submission of the fall collection.

Auction: Committee Chair presented ideas for the upcoming event such as increasing the price of tickets in order to move the event to the Doubletree Hotel; a raffle ticket for a year of free tuition; a contest between grade levels for a hot air balloon ride for the winning grade level teacher; and a promotional video. Funds raised will be used to increase access to technology for all students.

Questions: Could the committee consider a band instead of a DJ? Yes

Book fair: Information was shared, including the dates of the event. Pastries with Parents will be held before school to allow students to get to class.

Carnival: Volunteer sign-up was reviewed. Needs for event were discussed and items were requested. On October 7, carnival tickets will be sold in carpool lines.

**9:02 AM - Minutes were read and approved.**