



SCHOOL ADVISORY COUNCIL

Minutes: Thursday, January 28, 2016

Attendees:

Fr. Cliff Smith	Patricia Opon
Pam Steinkirchner	Debbie Reed
Annette Vela	Gilberto Aguilar
Angela Baldwin	Paula Allgood
Mitch Bates	Claudine Humphries
Jeff Hoke	Bill Wray

Opening Prayer: Fr. Cliff

Minutes: December meeting minutes approved.

Pastor's Report:

- Church will pay for roof repair work that is needed at the school, with focus on area over the library first.
- Security: New Gun Law (open carry) signs placed at the church and the school.
- Church and School considering installing panic buttons and exploring the option of panic lanyards.
- Ordination of Bishop will be televised in the Church on February 11th.
- Counting down to 50th Celebration, actual Anniversary is 9/1/66.
- Feast day of St. Mark is April 25th.
- Working on another performance, Father to make Colonial costumes for 5th grade to be used for their characterizations.
- Father working on costumes for 3rd grades, Pushing Up The Sky play to be held in November.

Principal's Report:

- Strong positive year, positive academic year, monitoring is going well and reacting early to children that are struggling. Parents have provided positive feedback on building and security measures.

- Auction committee is doing an outstanding job and parent involvement has been remarkable.
- New tuition letter approved by SAC will be sent to Catholic School Office for approval and then sent via email to school families.
- Registration:
 - To begin February 5-19th
 - Handbook and calendar will be linked to registration page
 - Registration will be done electronically this year
- PSIA: February 27th 159 STMCS Students registered from 1st-8th grade. Will be held at St. Pius.
- Referral Thank You Fee: Discussed “referral thank you” fee with committee, give referring families a reward for referring families, several other schools in the diocese do something similar. Board approved recommendation.

Assistant Principal Report:

- Spelling Bee held at Parish Center was a huge success. The Spelling Bee was covered in The Texas Catholic generating publicity for St. Mark.
 - Our St. Mark contestant is going to the Dallas competition.
 - A big thank you to Father Cliff for allowing the Great Hall to be used.
- Seesaw has been very popular at the school, with over 2,000 items uploaded and over 1,300 parent visits to the site.

Finance Report (Annette Vela):

- Budget:
 - Official approval of budget received.
 - Re-examining all expenses and looking for cost saving measures in an effort to refine the budget as much as possible.
 - Cafeteria prices are going up as the cost of food has increased.
 - \$4.00 elementary
 - \$4.50 middle school
 - \$4.50 salad bar

President’s Report:

- SAC met to review the budget prepared by the administration in December, outcome is what has been published and agreed upon in the letter.
 - Thanked John Garvey for hosting SAC budget meeting.
- Encourages everyone to attend a Chamber of Commerce Event

- Get bios to Debbie, Debbie will provide a template and bring a camera to February meeting.
- Ministry Conference to be held October 29th.

Marketing Report (Debbie Reed):

- Large number of school tours since the beginning of the year.
- Catholic School Open House next Tuesday, 9-10am.
- New info. cards printed and distributed at church, included in parish newcomer packets, at daycares, etc...
- Will attend upcoming event at PSA and pass out new info. cards.
- Letter has been included in parish baptism packets, "think about sending your child to St. Mark."

Technology Report:

- Discussed buy out of computers.
- Progress of iPads
- Discussed various scenarios, such a laptops for middle school
- Next steps discussed, formal process will be addressed by the beginning of the next school year before the planning of the budget. Committee to meet again in September.

Facilities Report:

- Roof repairs are underway.
- Nothing new to report.

Closing Prayer: Fr. Cliff

Adjournment

Next meeting Thursday, February 25, 2016