

HSA 4TH GENERAL MEETING- MAY 4TH 2016

1. Started with a welcome and prayer at 6:30pm
2. Approved last meetings minutes
3. Approved by law changes
 - a. **Newcomer Welcome/Host Family Chairperson**

The Chairperson works with the Business Manager to coordinate room parents with incoming new school families. St Mark warmly welcomes our new families by having a Welcome/Host Family available to provide a friendly greeting and answer questions. Volunteers are needed to be Welcome/Host Families year-round, as well as to attend and participate in the "Newcomer Welcome" event each May. The chairperson proactively continues Welcome/Room Parent-Host Family pairings throughout the year anytime a new family is enrolled.
 - b. **Room Parent Coordinators for Early Childhood, 1st-5th Grade, Middle School**

Three (3) volunteers organize/supervise the Room Parents for Early Childhood, 1st-5th grade, and Middle School. These positions require good organizational skills and the ability to oversee grade-level class Room Parents. Coordinators will assist in leading the Room Parent meeting at the beginning of the school year. Coordinators follow up with Room Parents to ensure information is disseminated to parents, deadlines are being met, teacher luncheons are being planned, and are responsible for placing the pizza orders/setting up pizza deliveries for the Christmas parties.
 - c. **Room Parents**

Three volunteers are needed for each class. These positions include Newcomer/Host Family Coordinator, Auction Class Craft Coordinator, and Auction Class Basket Coordinator. The Newcomer/Host Family Coordinator will pair newcomer host families with the incoming new school families. Auction Class Craft Coordinator will be responsible for the class's craft creation for the school's annual auction. The Auction Class Basket Coordinator will be responsible for collecting and creating the class's basket donation to the annual school auction. Additionally, Room Parents plan and facilitate the Halloween and Christmas parties. They also organize the grade-level teachers' luncheons. First grade Room Parents, using parent volunteers, plan and coordinate the First Communion retreat and First Communion reception for the 2nd graders.
 - d. **Scripts Gift Card and Grocery Card Program**

The Chairperson organizes the Scripts Gift Card sales. The chairperson places the orders, sorts, and distributes gift cards. The Scripts Gift Card Program makes shopping for gift cards simple and is an easy way to earn money for our school.

Volunteers are needed to help sort gift cards and help with distribution.

Additionally, this chairperson organizes and promotes our local grocery store shopper programs.

4. Erica Rivera read through the Treasurer Report that Morgan Bentley prepared
 - a. Please [click](#) to view the report
5. Ashley thanked all those who participated in HSA this year
6. Theresa Meyers spoke about Book Fair
 - a. Going to change to Scholastic next year
 - i. Better technology
 - ii. Wider selection
 - iii. School gets flat 25% or 50% if using scholastic bucks
 - iv. Watch for volunteer opportunities
 - b. Ms. Wells class won for most participation at Barnes and Noble Book Fair
7. Field Day- Ashley Ternan discussed information given to her by Tara Roman
 - a. Volunteer meeting Monday May 9th at 7:45am
 - b. Erica has list of volunteers and if cleared
 - c. Q: When are they ordering adult volunteer t-shirts? A: waiting until student order is done and then it will come out.
8. Box Tops- Ashley Ternan discussed information given to her by Claire Moxley
 - a. Keep collecting over the summer
9. Auction- Ann Rossigno spoke
 - a. Most of the team is sticking around for next year's auction
 - b. Date for 30th Annual Auction is February 18th, 2017
 - c. Would like to see attendance number increase even more
 - d. In need of solicitation items and someone to chair ticket sales
10. Ashley discussed open chair positions
 - a. Membership Coordinator, Scrip Card Sale, Early Childhood Coordinator
11. STEM Night/School Items- Ms. Steinkirchner discussed
 - a. Huge success- over 600 attended
 - b. Already companies want to join in and do it again
 - c. Date for next year is May 5th
 - d. Hoping to use both gyms
 - e. Theme will be Community. Working on continuing to build a community throughout our school. When classmates bond, families bond!
 - f. Looking at budget for textbooks.
 - g. Early Childhood will be closing soon and waitlist established
 - h. Mark your calendars for the following dates
 - i. May 20th- New Family Welcome
 - ii. August 7th- Back To School Sunday- mass, breakfast and sign-ups for volunteer opportunities in Cafetorium

- iii. August 12th- Meet and Greet- unpack school supplies in classroom or lockers
 - i. Q: Why not use eBooks? A: Still talking about ways to do books. Younger ones need actual books. Will be talked about further in the future.
- 12. HSA dues will be decreased from \$25.00 to \$20.00
- 13. New 2016-17 Executive Board was announced
 - a. President- Ashley Ternan
 - b. Vice President- Jill Dourty
 - c. Secretary- Pamela Bond
 - d. Treasurer- Paola Colon

14. Erica Rivera discussed Respect Life Club

- a. The Respect Life Club is an after-school opportunity for students in grades 1st through 8th to grow in their appreciation of the dignity of all human life. It is unique to St. Mark Catholic School. Our mission is to:
 - Promote an active culture of respect for human life through prayer, education, awareness, and participation in community service;
 - Reinforce the St. Mark Catholic School mission to uphold the dignity of the person and to teach respect for others as unique individuals and as members of the body of Christ;
 - Prepare our children to be leaders within Church, local, and global communities to protect human life through all of life's stages, ages and levels of development.

Students experience guest speakers, fun activities, and numerous opportunities to serve others, while being reminded of the God given dignity of all human life.

Meetings are held monthly (September to May) from 3:30-4:30 PM and parents are always welcome to attend with their students. Approximately once per semester, students have the option of participating in an off-campus Respect Life activity.

Dues are \$10 per family annually (covers snacks, speaker fees, and other materials).

- 15. Fall Festival- Ashley Ternan mentioned from information from Claudine Humphries
 - a. Date will be October 29, 2016
 - b. Need volunteers
- 16. Upcoming Dates
 - a. May 9th- Field Day Volunteer Meeting- 7:45am
 - b. May 18th- Reception for Father Cliff
 - c. May 20th- Newcomer Welcome

- d. June 2nd- Field Day
 - e. August 7th- Back to School Sunday
 - f. August 12th- Pop-in Meet and Greet
 - g. August 15th- 1st Day of School
17. Current Meeting notes will be posted by Friday
 18. Sign-up sheet was passed around to those that attended
 19. Engy Girgis-Melek won the drawing and will have HSA dues paid for next year
 20. Closed the meeting with a prayer at 7:05pm

Commented [BT1]: