



# SCHOOL ADVISORY COUNCIL

## Minutes: Thursday, November 17, 2016

### Attendees:

Father Cliff	Patricia Opon
Pam Steinkirchner	Debbie Reed
Annette Vela	Gilberto Aguilar
Mitch Bates	Angela Baldwin
Jeff Hoke	Paula Allgood
John Garvey	

**Opening Prayer:** Father Cliff

**Minutes:** Approved

### Father's Report:

- Middle School play to be held today 9am/2:30pm/6:30pm
- Fall Festival went really well, results still pending
- Writing contest to students to be offered with \$100 prize, selected paper may then be turned into a play. Still under development.

### Principal's Report:

- Auction Mixers have started and will continue through Christmas break.
- Two new students started this week, one in K and one in 6<sup>th</sup> grade.
- New school calendar is due February 1<sup>st</sup>.
  - Need to determine how to handle December 2017 and when to take off for the Christmas holidays. Possibly December 18<sup>th</sup> - January 3<sup>rd</sup>.
- SAC members to meet in December to review financials in lieu of December SAC meeting with administration.

### President's Report:

- Sent out UD Ministry Conference notes to SAC.
  - Good methodology for a Strategic Plan

### Marketing Report (Debbie Reed):

- Plot Map
  - Continue to market to area parishes.
  - Working to get a time at each church during CSW.
- Actively working on marketing:
  - Reaching out to new families and encouraging them to tell their friends about STMCS and encouraging them to take a school tour.
  - Reaching out to Moms Groups.
  - Reaching out to FF and considering a grant opportunity.
  - Consider an "Appreciation Discount" for Military/Police/Fireman
- New logo artwork forthcoming from diocese highlighting vision of our new superintendent.
- Ramping up marketing effort for the new Smart Lab.

**Finance Report (Annette Vela):**

- Families will receive referral bonus and will be notified.
- Tuition assistance grant w/diocese available, STMCS will apply.
- Scholarship fund, looking for additional applicants.

**Finance Report:**

- Nothing new to report

**Technology Report:**

- Meeting 11/29 from 4-5pm.

**Facilities Report:**

- Working through Insurance Issues.
- Focusing on painting work this summer, door jams, stairwells, etc...
- Muralist will start and finish by the end of Thanksgiving break the mural painting in the gym and plan is to reveal on January 9<sup>th</sup>.

**Closing Prayer: Father Cliff**

**Adjournment**

**Next meeting:** Thursday, January 5, 2017