



SCHOOL ADVISORY COUNCIL

Minutes: Thursday, September 27, 2017

Attendees:

Father Cliff	Patricia Opon
Pam Steinkirchner	Annette Vela
Debbie Reed	Gilberto Aguilar
Angela Baldwin	Paula Allgood
Bill Wray	Jeff Hoke

Opening Prayer: Father Cliff

Minutes: Approved

Father's Report:

- Continue to clean up the church database of parishioners reducing the database for inactive parishioners
- 36k parishioners reduced to 23k active parishioners
- 8k households
- Many unregistered parishioners
- 6,500 parishioners attend mass on Sundays

Principal's Report:

- Parent Surveys (went out late last Spring)
 - Remarkable progress in increasing those areas in which the school focused on as areas for improvement
 - Faculty chose the areas of focus and then chose action plan to affect change
 - Campus will focus on all student concerns and address them
 - Diocese came out with a new survey to be used for the next three years
 - Diocesan survey developed at the University of Oklahoma
 - Survey will be sent out again in late April
 - Need to do a parent appeal to solicit response to survey, would like all parents to respond
 - All responses are confidential and no personal information is shared with the school
- Dr. Vereecke, superintendent, visited the school
 - Discussed strategic plan and campus improvement plan
 - Everything is changing and for now will just focus on set of campus goals
 - New version of strategic plan coming, much simpler than former plan and will begin reviewing at a future principals meeting
 - Pleased with our SmartLab and campus

- Grandparents Day tomorrow with over 150 rsvps

Assistant Principal's Report:

- Virtus training program
- Faculty service project tomorrow, making blessing bags to take to soup mobile for passing out

President's Report

- UD Ministry Conference upcoming, three SAC members will attend

Marketing Report:

- N. TX Giving Day a success
 - Some companies match funds, so our collection number has the potential to increase further
 - N. TX bonus fund has dropped significantly down to 2.8% (matching fund)
- Collateral Pieces:
 - Mailer reviewed
 - DFW Child advertisement, participated in Catholic Schools one page ad
- Added Instagram account for school
- New enrollments
 - Added a new kindergarten student and one 3rd grader recently
 - Lots of relocations; school info on real estate sites
- Renewed parish bulletin ads in area parishes that do not have on site Catholic schools

Finance Report (Annette Vela):

- Annette Vela and Paula Allgood attend church finance committee meeting
- Independent audit company performed an Agreed Upon Procedures Review for the 2015/16 school year
 - We received on recommendation to report the value of gift cards given to staff as income regardless of the value of the card. \$5.00 gift cards were distributed to teachers and staff.
 - Full audit is very expensive so we will continue to use Agreed Upon Procedures to provide a review of our procedures. The AUP does comply with Diocesan policies.
 - Reports will be published and shared in this week's newsletter
- Budget to Actual numbers for last school year reviewed by SAC

Technology Committee:

- Will set up a meeting with Mrs. Opon and committee to discuss needs for the school year
- Chromebooks going very well and kids have accomplished quite a bit
- I pads not being used in 6th grade
- Warranties offered on Chromebooks but only sold 15
 - Cost for warranty is between \$30-\$65
 - New Chromebook is \$185
 - Some Chromebooks have been damaged and don't have a warranty
 - Recommended that all kids purchase a case
 - Games are not allowed during Study Hall electives

Facilities Committee:

- Facilities meeting today
- Contractor coming out to repair the stone columns around the playground
- Eric walked the school with an inspector lens and provided feedback to the administration
- Gaga Pit will be implemented with HSA funds and will be an Eagle Scout Project

Other:

- NET team has arrived this week
 - Will encourage NET team to really interact with students and generate fun
- HSA Opt-out option offered this year, everyone automatically enrolled, only a handful of families opted out
- Will dedicate the SmartLab, trying to get Bishop Burns to attend and perform the dedication

Closing Prayer: Father Cliff

Adjournment

Next meeting: Thursday, October 26, 2017