

HSA General Meeting Minutes

March 29, 2017 St. Mark Catholic School Cafeteria

Meeting called to order at 8:15 am by President Ashley Ternan

Executive Board Members Present:

Ashley Ternan President

Jill Dourty, Vice President

Mireya Cowen, Secretary

Paola Colon, Treasurer

Approval of Minutes:

Motion: Approved Minutes from Rebecca Battles

Vote: Motion carried with second motion Holly Lewis

Old Business: Ashley Ternan – special thanks to the Executive Board for all they do

Financial Business:

- Paola Colon presented financial report.
- Upcoming expenses will include an ice cream social but majority of expenses will be upcoming Field Day.
- Carry forward goal for HSA should be \$1,000-2,000

Principal Discussion:

- HSA membership discussion
- Jennifer Pike commented on HSA being separate from auction and how more parents should be aware of this fact.
- Aaron Baldwin-suggested corporate sponsors to support field day, use the auction for funds as well. Inquired about SCRIP cards and its overhead.
- Mrs. Opon reported field day t-shirts are to be used for future school field trips & spirit days. They are not “one-time use” only.

Memory Book/Field Day

- Mrs. Opon issued a big thank you to Aisling Peden and Beth Salava for all their hard work on the ECE-5th Memory book

- Mrs. Opon has decided to combine ECE-5th grade and Middle school memory book into 1 book to streamline books. Students have told Mrs. Opon how they would like to see their Prayer Partners.
- 8th graders will receive their book at no charge, 7th grade and lower will purchase
- Goal of \$15-18 per memory book, Peden- does that include the revenue from popcorn sales? Popcorn sales contribute to overall cost of memory book to help reduce the memory book cost.
- Battles suggested having sponsors for memory books, field day t-shirts – use the auction to find yearbook sponsorship, field day sponsor(s), and a field day t-shirt sponsor
- Annabelle Zakarian asked where is information regarding HSA? What does HSA pay for? The general population needs details.
- Mrs. Opon reported May 3 is the Field Day volunteer deadline
- Kristina Bauer asked where to purchase field day t-shirts? She suggested a 20% coupon or reward program for paying your HSA dues.
- Baldwin suggested HSA should have “perks.” Gilberto Gonzalez proposed if person has proof of using corporate rewards program, their household HSA fee should be voided. Doing this he thinks would produce more revenue for the school.

Executive Board and Committees 2017-18

- All HSA positions open for 2017-18.
- Please be open to find something in the Sign-Up Genius that goes live soon.
- Encourage everyone to find value in volunteering.

Old Business:

- Notifying members that the bylaws will be reviewed/modified.
- HSA does not handle money or cash. All money is handled by the Business Manager only.
- Ashley Ternan- will be posting meeting minutes. Email anyone on Executive Board with any questions. We are always looking for volunteers.

Room Parents:

- 75 room parents, 3 coordinators. Sign-up genius will open April 14th for nominations for Executive Board. Voting will begin April 19th.
- Jill Dourty, VP read description of Executive Board positions. Added that anyone on the EB will benefit on having a “See a need, fill a need” attitude.
- Mid May- New Family Welcome Coffee

Committee Reports:

Prayer Team

- Kathleen Frye- Family adoration March 31st, Friday at 3:30.
- If you are planning on attending, email teachers so students can be walked over.
- Net Team Music 3:30-3:45, Station of the Cross 4:30, Knights of Columbus Fish Fry 5:30
- Third Prayer walk, 7:55 am meet at Cross in front of Narthex, Rosary at 8:15
- Monthly meeting- Monday Rm #142, pray for intentions

Junior Achievement

- A big Thank You from Kathleen Frye to all volunteers
- Training started in January
- K-5 all classes filled up with volunteers
- It will be winding down in April
- Paola Colon suggested additional jr achievement class(es) be offered after school

Helping Hands

- Cecilia Entsminger was not present but sent information. Parents have been very generous.
- A big Thank you for everyone's generosity

Box Top

- Holly Lewis present. Last day to submit box tops is 5/22

Host Families

- Liz Delaney not present, sent form for host families to sign up for next school year

Field Day

- Ashley Ternan, Sign-up will be sent out April 5th
- All volunteers must sign up, even if you have contacted EB or Tara Roman – sign-up genius will collect volunteer(s) t-shirt size(s)
- To participate in field day, must be HSA member plus current on SET

Auction

- Rebecca Battles will be chair for 2017-18 auction
- 34% increase in attendance
- 90 new companies
- Contact Rene O'Connor if you lost your certificate
- Skydiving \$50 watch party April 30th
- Need more chairs to help out for next year's auction

- HSA will directly supervise auction basket and craft “gifts” to Auction
- April Auction meeting will set the calendar for next year
- April 2018 possible date for auction – different theme, location
- Don’t forget to fill out survey to provide feedback to the Auction committee
- Contact Battles for pre-auction mixers

Upcoming Dates:

- April 17th No School
- April 27th 50’s Dress Day Sock Hop
- May 5th STEM, possible astronaut visit, it will be like last year on steroids
- June 1st Early release day AND last day of school

Ashley Ternan, President, requested anyone email her with any ideas or suggestions

Meeting adjourned by Ashley Ternan at 9:25 am