



SCHOOL ADVISORY COUNCIL

SAC Meeting Minutes

11/15/18

Opening Prayer

Minutes from Last Meeting

Pastors Report – Middle School Play is today – 9, 2 and 6:30 – Title: Magical Land of Oz

Principal Report:

- Accreditation started Tuesday. We do this every 7 yrs. Long process as we have to create a communication plan to do the report and everyone who works at the school is involved. Sara Salvia is leading. There will be a 4 day onsite review. We have made a lot of progress and can show growth. We have to evolve the needs of the student. Will be a long-range document. Analyze strengths and weaknesses as well as development goals. All is due at the end of April then we will work on our long-range plan. Everything has to be turned in to the state by 10-1-19.
- Auction – have to make announcement, but we are waiting on quotes. Mrs Opon's priorities:
 - Faculty Restroom upstairs – plumbing bid; will take two days on plumbing. Will be done over the summer. Will take 2 weeks.
 - Carpet – We are separating into three (3) bids: (1) Early Childhood; (2) Hallways in the main building; (3) No bids on classrooms
 - Library – need new book cases, couch, tables & chairs, paint to update and possibly carpet.
 - Rosary Garden – tabled for right now as we want the kids to have ownership
 - Technology – we have to make a decision on this topic
 - Bleed Kits – Spring Creek BBQ fundraiser
- 2018 Auction - these funds are not used for funding personnel

President Report – PASS

Marketing Report

- Collin Co Association of Realtors – Ad; DFW Child – STEM Ad in December
- Admissions – look to meet with area parishes without schools to do Open House and visit onsite
- Bishop Burns video during Catholic Schools Week – schools are the way to bring people back to Church
- Want to hit the local daycares – we are still getting kids from Primrose (big supporter); we need to focus North and East for new students along with conducting onsite Open Houses
- Mass Mailing to new zip codes – it does cost more to target specific zip codes
- Discussion around adding something to our Marketing materials that says “Open to All Faiths”
- Marquee - possibly share with the Parish
- Obtain cost estimates of flyers for mass mailing
- Check with the Diocese on mailing lists from churches to get our information out

Finance Report

- Working on 2019-2020 budget;
- Final spreadsheet to be done by end of the month
- Applications have gone live and Financial Aid Apps (training for parents on tips for applying)
- Budget meeting needs to be set by early December
- SAC – Jan 10th final recommendation meeting
- Budget has to be presented to and approved by the Parish Finance Council

Technology Report

- 11-28 is the next meeting. Mrs. Opon wants to increase the security for the kids. We want all under one roof.
- Need to id teacher preferences and needs;
- Opt In/Opt Out – gone smoothly – some parents have had questions

Facilities Report

- Bathroom Upstairs – 2 weeks
- Carpet - Early Childhood building
- Children’s Playground – need to find an area for it
- Sheet rock replacement

- Roof – fairly new – heat welder needed for seams – some leaks, it is has been tough with all the rain and we have used all of the replacement tiles. Roofers come out when called and are using caulk for small areas. To be fixed correctly, a heat welder is needed.