



SCHOOL ADVISORY COUNCIL

St. Mark School Advisory Council

Minutes: Thursday, May 23, 2019

Attendees:

Jeff Hoke, Tara Powell, David Cowen, Joseph Weber, Jeanne Rickert, Paula Allgood,

Patricia Opon, Pamela Steinkircher, Annette Vela, Debbie Reed, Fr. Cliff Smith

Minutes: For February and March meetings, the minutes were routed in email; 2 corrections are needed to February minutes to correct the date and also the spelling of Bishop Mark Seitz's name. Awaiting the April meeting minutes; on hold until Angie's return.

Father's Report:

- The announcement of the new pastor of St. Mark will be at the Sunday masses, effective July 1. St. Mark will get an additional parochial vicar as well. A group photo was taken with Fr. Cliff. Father, thank you for your guidance of this council. We wish you well!
- The 2019 "Last Supper" gourmet meal prepared by Fr. Cliff on May 20, 2019 and served by staff and volunteers raised \$12,000 for the school.

Principal's Report:

- All are excited for the end of the school year. Renovations will take place over the summer. Contracts and deposits have been made for new paint, carpet, and a gate in front of the dumpster on the east side. The covered walkway area survey was provided by Kevin Gaskey of Kimley-Horn.

- To add signage to the Alma Road east-facing side of the buildings, Mrs. Opon consulted with Mr. Gaskey. He was very helpful in sharing his knowledge of city regulations, and provided a mockup which he will take through the city's approval process.
- Mrs. Opon requested all current members return their SAC renewal commitment letters to her, if not already done so.
- Further edits were made by the group to update the current SAC by-laws, and David Cowen sent out the red-line updates for review. Mrs. Opon plans to get these changes approved by the SAC via email by end of this school year.

Assistant Principal's Report:

- Preparation for accreditation is underway.
- For the SAC commitment letters for school year 2020-21, Pam Steinkirchner will add wording taken from the accreditation papers under governance. Members are reminded that when they speak of the school, they are not speaking on their own behalf, but are representing the SAC.

President's Report:

- Nothing to report.

Marketing Report (Debbie Reed):

- STEM fair was a success. JP11 High School made a STEM video which can be seen on the website and Facebook page. *The Texas Catholic* newspaper covered the event as well. We are hoping for an article in the paper, touting the success (free advertising). JP11 is considering offering a STEM class.
- Debbie is continuing to provide many tours to prospective students and families.

Financial Report (Annette Vela):

- Annette is working with families to get all tuition/fees paid by end of this school year, and preparing for next school year's tuition collection.
- Lots of financial aid requests.
- Annette and Paula attending the Parish Finance Council meeting in April. Tuition proposal for 2019-20 school year was approved by that council. The council also approved the amount for new carpet in the school, as required.

Technology Report (David Cowen):

- This will be announced soon; St. Mark will get Augmented and Virtual Reality (AR/VR) on campus next year. Goggles for 96 students have been purchased for classroom use. Discussed how to announce/market this to prospective families.

- A coding class will be added to P3K-2nd grade levels, leading up to Lego Boost use in 2nd grade on iPads. The logic and organized thought concepts are important building blocks to learning to code.
- Plan to finish getting up the Chromecasts in middle school, and deploying Apple Classroom to the remainder of the lower grades. Apple School Manager is supposed to be free, with free cloud storage.

Facilities Report (Jeff Hoke & Tara Powell):

- See the Principal's report on the upcoming renovations. Consulted on color selections.

Closing Prayer: Fr. Cliff

Adjournment:

- **Next Meeting: Tentatively Thursday August 22, 2019**