

Meeting Minutes
Cure of Ars PTO Executive Board
Monday, March 9, 2020 6:30pm School Library

I. Call to Order: Tara Ammeen

- Opening Prayer
- Attendees:
 - Tara Ammeen
 - Leann Gillespie
 - Hyleme George
 - Kim Hammers
 - Jackie Pickett
 - Liz Burris
 - Megan Krempec
 - Carrie Englert
 - Laura Martin
 - Matt Devereux
 - Katie Mullen
 - Andrea Stverak

II. Approval of Minutes: Hyleme George

- Approval of minutes from February 2020 meeting

III. Officer Reports

- **President:** Tara Ammeen
 - Past events - Feedback
 - Skate Party
 - 65 attended this past one, need minimum of 50 for preferred pricing. Most were 1st – 4th Grade
 - Consider moving to 6-8pm from 4-6pm. Maybe do one early and one later (split between Spring & Fall).
 - Box Tops Spring Collection Results
 - Earned \$227 from spring physical boxtops. Total earned this year was \$948.50, (\$895.40 was physical and \$53.10 was thru the app). Box Tops chair not needed next year
 - Amazon Smile has earned \$238 this year. Consider pushing / promoting use of Amazon Smile after collection year. Sarah Parrish has agreed to coordinate collection next year.
 - Skate Party is also an earner (\$45 from last one)
 - Upcoming Events
 - Shrimp Feast Update
 - After much debate and some strong suggestions, we have decided to go with the same type of shrimp as we have ordered in the past.

We advertised wild caught shrimp and we will serve the brown shrimp,

- Price of shrimp is increasing, may put budget at risk. Budgeted to earn \$500 this year. May end up break-even or -\$500. Will offer donation jar at event too
 - Offering 200 tickets each for a 5:30 and 7:00pm seating plus 30 to-go orders and 20 bags of shrimp for purchase.
 - So far 21 5:30, 17 at 7:00, 4 to-go's, and 3 bags sold
 - Students can earn volunteer hours for selling tickets before/after mass if parent participates – Mr. Herzet is point of contact to coordinate student volunteers
 - Encourage PTO to be ready to fill open volunteer slots
 - Will have volunteer sign-up push ahead of event and communicate to school parents that the event is a thank-you to the parishioners
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- **President Elect:** Megan Krempec
 - Currently filling positions for next year. Most committee chairs are returning.
 - Need to fill ice cream social / popsicle party at beginning of year
 - Add role for managing content in display case in front hallway of school (currently done by Leann Gillespie)
 - Will send form to solicit interest from parents for board & committee seats. Will need to vote on Board in April. Carrie Englert to send via email or newsletter.
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- **Treasurer:** Matt Devereux
 - Monthly financial report and update
 - No significant changes, on track
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- **Volunteer Coordinators:** Laura Martin & Andrea Stverak
 - Time to Sign Up volunteer update and current needs
 - Cafeteria is gaining new volunteers, only one slot open in March
 - Field Day will be cancelled this year, no need for volunteers
 - Shrimp Feast – 12 of 55 spots covered currently, may adjust number of cook slots to allow for new participation
 - Valentines classroom parties
 - No significant feedback
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- **Communications Coordinator:** Carrie Englert
 - **ACTION:** Explore option to have text messages sent with all-school voicemails that are sent
 - Teachers appreciate the structure of the gifts this year. Tommy's car wash is the next and final one of the year
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- **Cultural Arts:** Liz Burris

- Past assembly - Feedback - Rainforest Animals, Feb 12
 - Positive feedback, variety of animals presented, was geared towards younger students
 - Looking for options for next year including offerings from UMKC, KC Zoo, JoCo Parks & Rec
- **Secretary:** Hyleme George
 - No updates

IV. Principal's Report: Andrew Legler/Kim Hammers

- School updates
 - State testing week returning from Spring Break for 3rd-8th grade, teachers working on test taking strategies. Expect results in May
 - Optional parent-teacher conferences are available this Friday
 - Working on re-writing the strategic plan. Presenting to Advisory Council. Rebranding the parish & school to be more together.
 - Teacher evaluations beginning and contracts will start in April
 - Calendar for next year has been drafted
 - Construction updates
 - March 9th was 1st of 17 contingency / no-work days (due to rain)
 - Beginning to clean out gym this month, selling equipment where possible
 - Teachers visited student studio @ Gould Evans last week to see examples for new middle school space

V. Upcoming PTO Dates:

Shrimp Feast	Friday	4/3/2020	5:30-8:30PM	Cafeteria	Setup in cafeteria starting at 2pm Thurs 4/2
PTO Meeting	Monday	4/6/2020	6:30 PM	Library	Slate Presentation

VI. Unfinished Business

- **ACTION:** Committee chairs to fill out in-kind and other donations from community form that Maggie Goldsborough sent out for Development Research initiative

VII. New Business

- Possible survey for parents and what to include on survey. Katie Mullen to present.
 - Include questions about the following:
 - Event schedule / times
 - Add / change / remove events
 - Volunteer opportunities
 - Communication methods – newsletter, mobile app, website, facebook, etc
 - School assembly content
 - Parent night speakers
 - Class parties

- Sub-committees & roles
- **ACTION** – PTO members to define ~5-10 questions to include and email to Tara Ammeen over the next two weeks
- Review survey with PTO board before publishing to make sure it doesn't conflict with other surveys done by school administration
- Advisory Council could push a survey related to non-PTO topics such as preferred days out of school - ie Thanksgiving week, MLK, keeping in mind the schedule is coordinated with School of Faith availability and other requirements

VIII. Closing Comments

IX. Closing Prayer

Next Meeting - April 6, 2019, 6:30 PM