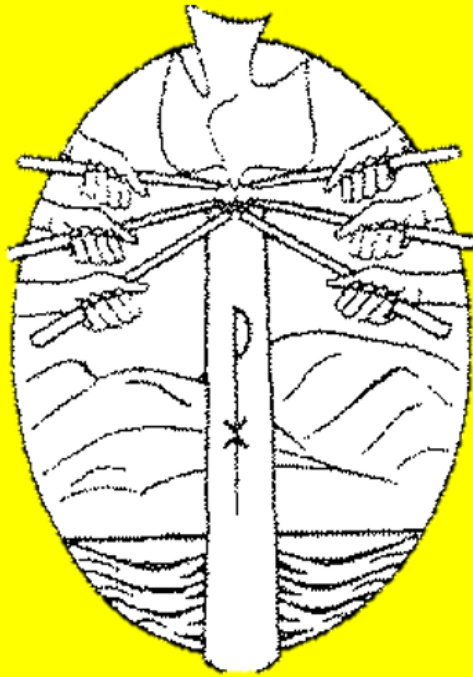


2019 -2020



CHRIST OUR LIGHT  
RELIGIOUS EDUCATION  
POLICIES AND  
PROCEDURES  
HANDBOOK

Religious Education Policies and Procedures  
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## Christ Our Light Catholic Church Mission Statement

The Mission of Christ Our Light Catholic Church is to offer spiritual growth and to strengthen faith in accord with the Roman Catholic way of life by providing a center of worship for all fellow parishioners, to encourage more opportunities for family education and family oriented fellowship, to invite everyone to a greater sensitivity to the richness of our diversity, and to encourage all members to recognize the importance of their involvement in this Christian community and in so doing to extend ourselves into the entire community.

### Religious Education Office Personnel

Pastor: Rev. Elias Lopez (936)825-3920

Religious Education Coordinator –Carolynn Katkoski (936) 825-1869

#### RE Board

President – Brandi Tejada

Vice-President – Jessica Herrera

Secretary – Teresa Morales

Member – Grant Holt

Member – Lucy Coronilla

Member – Allyson Sweeney

Member – Jason Katkoski

RE Office (936) 825-1869

Safe Environment Coordinator – Carolynn Katkoski

Volunteer Youth Minister – Jessica Herrera

First Communion/Reconciliation Coordinator – Allyson Sweeney

Confirmation Coordinator – Jessica Herrera

Baptism Coordinator – Lucy Coronilla / Rosa Torres

RCIA/RCIC Coordinator – Sam Pry

Email the RE Board at [reboard@christourlight.org](mailto:reboard@christourlight.org)

## **Religious Education Policy and Procedures**

### Catechism Registration

Registration for faith formation classes is normally done in mid-August. It is required that all students be registered every year, even if the student was registered the previous year. For the safety of the students and parish, students will not be allowed to remain in class unless proper registration forms are completed all registration forms.

Students must be registered by the 1<sup>st</sup> Sunday in October to receive credit for that school year. If the student is not enrolled before the first day of CCE, a late registration fee will be charged for any new enrollees. Payments for faith formation, sacramental prep or any fees are due by October 31 or the student will be unenrolled from the sacramental prep class.

Anyone who serves WEEKLY in the Faith Formation program is exempt from the family charge.

### Sacrament Certificates

Baptism and First Holy Eucharist certificates must be on file in the Parish Religious Education Office by the end of October of each school year for anyone preparing for a sacrament. In some cases, particularly for out-of-country baptisms, it is difficult to obtain the original certificate. In these extreme cases, after every effort has been exhausted to obtain the original certificate, special dispensation may be made by the Pastor to allow a notarized deposition to replace the certificate. Please note that these things take time and cannot be put off until the day before they are due.

### Parental Involvement

Parental involvement with the Faith Formation program for your children is of most importance. You, as parents/guardians, by your actions, transmit your religious values to your children. Your love of God and love of neighbor is absorbed by your children. We, the parish community, can help with formal teaching to reinforce and enhance what you as parents have already given at home. Together we can all grow in God's love. Because parents/guardians are a child's primary teacher, we ask that you be actively involved with the faith formation program for your children. It is important to read the material sent home with your child each week and help them learn their prayers. It is also important to set an example by your involvement in their faith formation and in attendance of Mass and celebration of the sacraments. If you are in need of any sacraments, adult education is also available.

### Visitors

Parents are always invited to visit their child's class. You will be asked to sign in and wear a name tag. We would love for you to participate regularly. If you'd like to do so, please contact the Safe Environment Coordinator about taking the Safe Environment Training. Training is required to be renewed every 5 years even if there is no break in teaching or involvement with students. Students may invite their friends to faith Formation class with them. They will be asked to sign in as visitors and will be required to participate in any activities that the class does. Anyone unwilling to participate should not attend. Discipline policies will also be followed for visitors.

### Attendance

Good attendance in Faith Formation classes is a requirement for students to learn. Students are required to be in the Catechetical Center before 10:15 a.m. every Sunday and before 6:00 for any Wednesday class. For any sacrament, students must receive full credit for the previous year of CCE before beginning sacramental

prep. Credit is only given if students have met the following criteria:

- No more than 5 classes can be missed in the school year. The only consideration will be for in the case of any major illness of the student which has been confirmed by a doctor's note
- Three occurrences of being tardy equal 1 absence
- Students who are parishioners of COL must be enrolled by the 1<sup>st</sup> weekend in October. Only students who have moved into the parish will be given credit for late enrollments and only if they attended Faith Formation at the parish from which they have moved.

### Absence Records

Attendance/Absence records are printed for each student at the beginning of the spring term and after the end of the year. These records are legal documents, which the Parish is required to keep. If you disagree with any attendance record, a letter must be written to the RE Coordinator explaining why you feel there is an error and the dates involved. Plans for absences for family events should be coordinated around open dates, as much as possible. A calendar for the current RE School Year can be found at the end of this handbook. If you do not receive a copy of your attendance record, please contact the RE Office.

### Arrival and Departure

To ensure each young child arrives and departs from his/her classroom safely, pre-kinder through 1st grade students are to be drop off at the classroom but picked up by car only in the safe zone. All children 2nd grade through High School are to report directly to their classrooms and will be dismissed by the catechist teacher to meet their parents in a designated area for pick up. Parents are asked to pick up children only from Manley Street and only by coming from the West across Church street.

To be respectful of our time schedule, it is extremely important that all children arrive and be picked up on time, as our classes are held in between Masses. Sunday classes start at 10:15 and let out at 12:00 noon and Wednesday classes start at 6:00 let out at 7:00, so parent should be waiting on the student when they released, not the other way around.

### Grade Level Achievement

Students are expected to understand the information indicated later in this document per their grade level, as well as other information presented during the religion classes. Testing by written or verbal methods will be administered to confirm that they have gained the knowledge as necessary for their grade level. Failure to pass these assessments could result in the delay of sacrament preparation.

### Discipline

Proper and respectful classroom behavior is important in a learning environment. Each catechist and student deserves the respect of all present. The catechist is responsible for maintaining proper classroom discipline. All students will:

- ✚ Respect and obey catechist teachers & helpers
- ✚ Respect the rights and feelings of others
- ✚ Respect the property of the church and others
- ✚ Respect the learning environment (no cell phones, beepers, electronics, etc.)

### Discipline steps to be taken:

- ✚ For minor offenses in the classroom the catechist will talk to student, to resolve any issues. Should a

student continue to disregard the above, the catechist is to send the student to the .RE office

- † On the first offense the RE Coordinator or one of the RE Board will have a discussion with student and try to determine the problem and if student agrees to correct his/her behavior he/she will be allowed back into class.
- † Should problems persists the parent / guardian will receive a call to inform them of the student's behavior, this discussion will serve as an opportunity for parents and students to agree on appropriate consequences if negative behavior persists, and to assure the student that the parent, catechist, and RE share a concern.
- † If another incident should occur a consultation with the Pastor, RE coordinator, parent, and student will take place to evaluate the students' behavior and to seek a solution.
- † If behavioral problems persists the student will not be allowed back into the class unless he / she is accompanied by parent or other adult.

### Safe Environment Policy

All lay persons working or volunteering on behalf of the Church with children are required by the Archdiocese of Galveston-Houston to attend the Safe Environment "Protecting Gods Children" Safe Environment Course, in addition to signing forms such as a Criminal Background Check; Code of Conduct; and Volunteer Application. These forms contain some basic demographic information about the person and detail the guidelines of the Archdiocese for those people working with children. These statements are required of any person who works and or volunteers directly with children: catechist, aides, substitute catechist, youth ministry, nursery workers and drivers etc.

### Suspicion of Child Abuse

As educators, we are required by law to report any suspicious injury or harm to students that might be indicative of child abuse at home or away from religious education environment. If this is suspected, it should be reported immediately to the Religious Education Coordinator.

## SACRAMENTAL INFORMATION

### Enrollment Deadline

Students who are new to the parish (moved to our parish after school started) and arrive before December 1<sup>st</sup> may be enrolled in the sacramental preparation or RCIC, provided a letter is obtained from the prior parish stating that the child attended regularly in the religious education classes. If a student's family has been a member of Christ Our Light Catholic Church since the school year began they must be enrolled by the first scheduled workshop in order to be accepted into sacramental preparation. Otherwise student will be delayed until the following school year.

### Sacramental Preparation Attendance

We currently offer only 2 Sacramental Preparation workshops per year for First Communion and First Reconciliation. For this reason all students who are attending First Holy Communion, First Reconciliation are required to attend all of these (no absences). RCIC and Confirmation prep workshops are held monthly, but monthly attendance is also required with no absences. In addition to the Sacramental Prep workshops, if more than five (5) absences occur for Faith Formation, the student will be delayed in celebrating the sacrament. A meeting with a parent or guardian, the pastor and one or more of the following is required to take place to discuss other options.

- coordinator of Religious Education
- sacrament instruction teachers
- someone from the RE Board

### Baptism

English Baptism classes are held quarterly every 2<sup>nd</sup> Saturday of the months of January, April, July and October. Baptisms are celebrated every third Saturday of the month at our 6pm Vigil Mass.

Spanish Baptism classes are held quarterly every 3<sup>rd</sup> and 4<sup>th</sup> Sunday of the months of January, April, July and October. And Baptism is celebrated on the first Sunday of every month.

*(Contact the church office or consult the bulletin to find out more about Baptism class times and dates.)*

### First Reconciliation

Students wishing to celebrate the Sacrament of First Reconciliation (Confession) must meet the following criteria:

- ✚ is in the second grade or at the age of seven or higher
- ✚ must attend regular scheduled faith Formation classes at grade level
- ✚ has attended and been given credit for at least one year of religious education (Faith Formation) classes previous to starting sacramental classes at Christ Our Light or another parish (proof required)
- ✚ must attend all scheduled sacrament preparation workshops for reconciliation
- ✚ parent/guardian are required to attend any parent classes specified
- ✚ must attend regular Sunday and Holy Days of Obligation Mass
- ✚ parent/guardian must be actively involved in the child's religious education and sacramental prep
- ✚ The student must pass an assessment and/or participate in an interview to ensure that they are ready to receive their sacrament

**The calendar at the back of this handbook has all the dates for classes and sacramental celebrations.**

### **Archdiocese guidelines states:**

- ✚ Formal instruction for the Sacrament of Penance must precede and be separate and distinct from preparation for the reception of Eucharist so that the integrity of each sacrament is maintained.
- ✚ The age of discretion for both Penance and Holy Eucharist is the time when a child begins to reason, that is about the seventh year.
- ✚ Parishes should provide catechesis for the Sacrament of Eucharist and catechesis for the Sacrament of Penance within the same school year.

### First Holy Eucharist

Students wishing to celebrate the Sacrament of First Holy Eucharist (Communion) must meet the following criteria:

- ✚ is at least in second grade or at the age of seven or higher and has been baptized
- ✚ must attend regular scheduled Faith Formation classes at grade level
- ✚ has attended and been given credit for at least one year of religious education (Faith Formation) classes prior to starting sacramental classes

- ✚ must attend all scheduled sacrament preparation workshops for Holy Eucharist
- ✚ must attend regular Sunday and Days of Obligation Mass
- ✚ parent/guardian are required to attend any parent classes specified
- ✚ parent/guardian must be actively involved in the child's religious education and sacramental prep
- ✚ The student must pass an assessment and/or participate in an interview to ensure that they are ready to receive their sacrament

**The calendar at the back of this handbook has all the dates for classes and sacramental celebrations.**

**Archdiocese guidelines states:**

- ✚ Formal instruction for the Sacrament of Eucharist should be separate and distinct from preparation for the reception of Reconciliation so that the integrity of each sacrament is maintained.
- ✚ The age of discretion for both Penance and Holy Eucharist is the time when a child begins to reason, that is about the seventh year.
- ✚ Parishes should provide catechesis for the Sacrament of Eucharist and catechesis for the Sacrament of Penance within the same school year.

Confirmation

Preparation for the sacrament of Confirmation is grounded in the Church's understanding that Baptism, the Eucharist, and the sacrament of Confirmation together constitute the "sacrament of Christian initiation," whose unity must be safeguarded. It must be explained to the faithful that the reception of the sacrament of Confirmation is necessary for the completion of baptismal grace. For "by the sacrament of Confirmation" [the baptized] are more perfectly bound to the Church and are enriched with a special strength of the Holy Spirit. Hence, they are, as true witnesses of Christ, more strictly obliged to spread and defend the faith by word and deed. (CCC 1285)

Norms for Confirmation Formation as Directed by Cardinal DiNardo

- ✚ Student has previously celebrated the sacraments of Baptism, Reconciliation and Eucharist
- ✚ To start preparation, the student should be at least in the 9th and no later than the 11th grade with at least one year of immediate faith formation prior to beginning sacramental prep
- ✚ Weekly participation in the liturgical and sacramental life of the Church (Mass)
- ✚ It is essential that the family and children regularly attend Sunday Mass and Days of Obligation.
- ✚ Participation in on-going, systematic catechesis and sacramental catechesis for Confirmation active participation in the mission of the Church
- ✚ Consistent living of the moral life
- ✚ Engaging in personal and communal prayer

In addition to the above students wishing to celebrate the Sacrament of Confirmation must:

- ✚ attend sacramental preparation workshops
- ✚ have attended and given credit for regular catechism classes at least one year prior
- ✚ attend one retreat to be offered by Christ Our Light. If student is unable to attend this retreat it is the responsibility of the student to research other parishes within our Archdiocese to make up this retreat



- ✚ be actively involved in the youth Mass
- ✚ students will not be required to complete a set number of service hours but they are required to be actively involved in the mission of the Church
- ✚ participate in all request made by the pastor or parochial vicar
- ✚ be actively involved in all fund raisers held to help finance retreats, conferences, youth activities, etc.
- ✚ The student must pass an assessment and/or participate in an interview to ensure that they are ready to receive their sacrament

Parents/Guardians are required to attend a few meetings, but do not attend sacrament prep workshops.

All Sacramental Preparation classes are scheduled to take place once amonth. The day(s) and time will be the communicated in the regular faith formation classes. For scheduling purposes, the dates are also listed in the calendar at the end of this workbook. Guidelines for attendance will be discussed in more detail at the first meeting.

### RCIC - Rite of Christian Initiation of Children

This form of the rite of Christian initiation in intended for children, not baptized as infants, who have attained the age of reason and are of catechetical age. They seek Christian initiation either at the direction of their parents or guardians and with parental permission or on their own initiative. Such children are capable of receiving and nurturing a personal faith and of recognizing an obligation in conscience, but they cannot yet be treated as adults because, at this stage of their lives, they are dependent on their parents or guardians and may still be strongly influenced by their companions and their social surroundings.

The Christian initiation of these children requires both a conversion that is personal and somewhat developed, in proportion to their age, and the assistance of the education they need. The process of initiation must be adapted both to their spiritual progress, that is the children's growth in faith, and to the catechetical instruction they receive.

- ✚ 7-17 – with no baptism will attend RCIC

### Two year process

- ✚ Prior to beginning RCIC, Students must attend one full year of regular catechism classes (Faith Formation)
- ✚ As with the adults, their initiation is to be extended over several years, if need be, before they receive the sacraments
- ✚ The student must pass an assessment and/or participate in an interview to ensure that they are ready to receive their sacraments
- ✚ In the month of June, at the end of the students' full year of faith Formation, the first step is the Catechumenate stage (Formation stage).
  - Students are required to attend all RCIC classes and parents may be asked to attend classes specific to parents only
  - Class schedules can be found at the back of this handbook
  - Students are required to continue attending regular FAITH FORMATION classes with proper attendance (See attendance section previously spelled out in this document.)

## RCIA - Rite of Christian Initiation of Adults)

The Rite of Christian Initiation of Adults (RCIA) is the process through which non-Catholic adults (18 years of age or older) are initiated into the Catholic Church. This process is also for adults who, though baptized Catholic, were never catechized in the faith and never received the Sacraments of Confirmation and Holy Eucharist. Participants in this process prepare for the Sacraments of Initiation (Baptism, Confirmation, and Holy Eucharist) by hearing the mystery of Christ proclaimed – in the Church’s Liturgy, in the life of the faith community, and in catechetical formation classes – by consciously and freely seeking the living God, and by growing, at the promptings of the Holy Spirit, in conversion to Christ.

The RCIA process begins in the fall of each year and culminates in the celebration of the Sacraments of Initiation at the Easter Vigil Mass the following spring. Catechetical formation classes and all RCIA Liturgical Rites are scheduled by the RCIA Coordinator.

### PARKING, PICKUP AND CLASSROOMS

Parking is only permitted on the North side of Manley Street or East side of Church Street on Wednesday nights. This allows for safe pick-up of the children.

Parents picking up their student should proceed from the South on Church Street and make a right turn on Manley Street heading East. Students will be monitored and allowed to stand at in a zone for pickup. Cars cannot come down Manley from the West to pickup children. No parents will be allowed to walk in and pick up their children. All pickup will be at the pickup stations positioned directly in front of St. Patrick’s Hall. This is for their safety. Parents are asked to respect the people waiting in line and wait your turn. It is possible that you may have to go many blocks past Manley Street to get to the back of the line. We ask that you show patience and restraint and set a good example for your children.

Classrooms are used for many purposes. It is imperative that they be left in good condition. No food is allowed in the classrooms.

Students are also not allowed to have cell phones in the classrooms. If there is a need for your child to have a cell phone, they will be instructed to either turn it in to the teacher before class begins or for older children who can show restraint, it might be allowed that the phones stay in the possession, but always put away.

## LEARNING BY HEART

The General Director for Catechesis states that catechesis forms part of the memory of the Church which vividly maintains the presence of the Lord. It further emphasizes the use of memory has formed a constitutive aspect of the pedagogy of the faith since the beginning of Christianity. The National Directory for Catechesis states that effective catechesis also incorporates learning by heart.

“The principal formulations of the faith are: basic prayers; key biblical themes, personalities and expressions; and factual information regarding worship and Christian life are to be learned by heart.... While the content of the faith cannot be reduced to formulas that are repeated without being properly understood, learning by heart has had a special place in catechesis and should continue to have that place in catechesis today.... ‘What is essential is that the texts that are memorized must be at the same time be taken in and gradually understood in depth, in order to be introduced through a process that, begun early, continues gradually, flexibly and never slavishly. In this way certain elements of the Catholic faith, tradition and practice are learned for a lifetime, forma basis for communication, allow people to pray together in a common language and contribute to the individual’s growth in understanding and living the faith” (NDC 29F)

The NDC (29F) states that among formulations to be learned by heart are the following:

1. Prayers
2. Factual information contributing to an appreciation of the place of the word of God in the Church and the life of the Christian
3. Formulas providing factual information regarding the Church, worship, the church year and major practices in the devotional life of Christians
4. Formulas and practices dealing with the moral life of Christians

Parents, catechists and faith communities are called to assist individuals learn by heart the following prayers, formulas and practices at the appropriate age/grade listed. This is achieved in a variety of ways, including: the witness of daily prayer in the home, participation in the life of the Church and in intentional catechetical settings. The following list reflects the common language of faith to be reflected in all cultures and generations, thus facilitation, “a common way of praying in the Church, not only personally but also in community” (Presentation of the Compendium of the Catechism of the Catholic Church, 8.) There are many other traditional prayers and devotions in the Church. Catholics are encouraged to earn as many of them as desired.

Unless specified, these may be learned in whatever language one chooses. In addition to learning these prayers in the vernacular (the language one speaks), please note that there are a limited number of parts of the Mass which are also to be learned in Latin.

See appendix for the text of all required prayers and formulas in English and required Mass parts in Latin.

## Políticas y Procedimientos de Educación Religiosa

### Registración para clases de Catecismo

La inscripción para las clases de formación en la fe se hace normalmente a mediados de Agosto. Se requiere que todos los estudiantes se registren cada año, incluso si el estudiante fue registrado el año anterior. Para la seguridad de los estudiantes y de la parroquia, no se les permitirá a los estudiantes a permanecer en la clase a menos que los formularios de inscripción apropiados se hayan completado.

Estudiantes deben ser registrados para el primer Domingo de Octubre para recibir crédito para el año entero. Si el estudiante no está registrado antes del primer día de catecismo, se le agregará una cuota por inscribirse tarde. El balance de las cuotas de registración para clases de catecismo y clases sacramentales se vense el 31 de Octubre. Si no se han recibido las cuotas para esa fecha, el estudiante será dado de baja de la clase de preparación sacramental.

Cualquier persona que sirva SEMANALMENTE en el programa de Formación de Fe está exenta del cargo familiar.

### Certificados Sacramentales

Los certificados de Bautismo, Primera Comunión, y Confirmación deben estar archivados en la oficina de educación religiosa de la parroquia a finales de octubre de cada año escolar. En algunos casos, sobre todo para los bautismos de fuera del país, es difícil obtener el certificado original. En estos casos extremos, después de todos los esfuerzos que se hayan agotado para obtener el certificado original, puede haber una dispensa especial hecha por el Padre para permitir una deposición notariada para reemplazar el certificado. Tenga en cuenta estas cosas llevan su tiempo y no se pueden aplazar hasta el día antes de su vencimiento.

### Participación de los padres

Participación de los padres con el programa de formación en la Fe para sus hijos es de la mayor importancia. Usted, como padres / tutores, con sus acciones, transmitan los valores religiosos a sus hijos. Su amor a Dios y amor al prójimo es absorbido por sus hijos. Nosotros, la comunidad parroquial, podemos ayudar con la enseñanza formal para reforzar y mejorar lo que como padres ya se han dado en casa. Juntos todos podemos crecer en el amor de Dios. Debido a que los padres / tutores son los primeros profesores de su niño(a), le pedimos que se involucre activamente con el programa de formación en la fe, asista regularmente a misa y a las celebraciones sacramentales para servir como ejemplo para sus hijos. Si usted, como padre, requiere tomar alguna clases sacramental, educación para adultos también esta disponible.

### Visitantes

Los padres siempre están invitados a visitar la clase de su hijo. Se le pedirá que se apunten al llegar y que usen una etiqueta con su nombre que se les dará al llegar. Nos encantaría que usted participe con regularidad. Si desea hacerlo, por favor, póngase en contacto con Carolyn Katkoski acerca de tomar la clase de Virtus. El entrenamiento de Virtus se tiene que renovar cada 5 años. Los estudiantes también pueden invitar a sus amigos a la clase de formación de Fe. Se les pedirá que se apunten como visitantes y deben participar en todas las actividades de la clase. Si no quieren participar, no deben asistir. La policía de disciplina aplica también para estudiantes visitantes.

### Asistencia a Clases

Buena Asistencia es necesaria para que su hijo/hija aprenda. Estudiantes deben estar en el salón ante de las 10:15am si les toca ir a clase los Domingos y antes de las 6:00pm los Miercoles. Asistencia de un año a clases de catecismo es requerido antes de comenzar clases sacramentales. Para recibir crédito para el año los estudiantes:

- no deben faltar más de 5 días durante un año escolar. La única excepción será una enfermedad grave cual será confirmada con un nota del Doctor.
- Llegar tarde 3 veces equivale a una ausencia.
- Estudiantes quienes son miembros de la parroquia, Cristo Nuestra Luz deben ser registrados a más tardar para la primer semana de Octubre. La única excepción será si vienen de otra parroquia y ya estaban registrados en ella, pero se mudaron a la nuestra.

El calendario para el actual año escolar Catecismo se puede encontrar al final de este manual.

### Registros de Ausencias

Registros de ausencia son imprimidos para cada estudiante al principio del Segundo semestre y de nuevo al final del año. Estos registros son documentos legales, cuales la parroquia es requerido mantener. Si usted está en desacuerdo con cual quier registro de ausencias, le debe escribir una carta a el coordinador de educación religiosa explicando su razón por la cual está en desacuerdo y las fechas relacionadas. Planes para eventos familiares deben ser programados al rededor de las fechas de clases lo más posible. Puede encontrar el calendario con las fechas de las clases al final de éste manual.

### Llegada y Salida

Para asegurar que cada niño pequeño llegue y salga de su salón de clases de forma segura, los estudiantes de pre-kinder a 1er grado deben dejarse en el salón de clase pero recogerlos en automóvil y solo en la zona segura. Todos los niños de 2° grado hasta la escuela secundaria deben presentarse directamente a sus salones de clase y el maestro de cateques los despedirá para reunirse con sus padres en un área designada para recogerlos. Se les pide a los padres que recojan a los niños solo de la calle Manley y solo viniendo del oeste a través de la calle Church.

Para ser respetuosos de nuestro horario, es extremadamente importante que todos los niños lleguen y sean recogidos a tiempo, ya que nuestras clases se llevan a cabo entre misas. Las clases dominicales comienzan a las 10:15 y salen a las 12:00 del mediodía y las clases del miércoles comienzan a las 6:00 y terminan a las 7:00, así que los padres deben esperar al estudiante cuando salgan, y no al revés.

### Disciplina

El comportamiento apropiado y respetuoso es importante en un entorno de aprendizaje. Cada catequista y estudiante merece el respeto de todos los presentes. El catequista es responsable de mantener disciplina adecuada. Todos los estudiantes deben:

- † Respetar y obedecer a todos los maestros y ayudantes
- † Respetar los derechos y sentimientos de los demás
- † Respetar la propiedad de la iglesia y otros
- † Respetar el entorno de aprendizaje (no deben usar teléfonos celulares o otros electronicos durante clase)

### Medidas De Disciplina Que Deben Adoptarse

- † Por faltas leves en el salon, el catequista hablará con los estudiantes, para resolver cualquier problema. En caso de que un estudiante continúe ignorando lo anterior, el catequista enviará al estudiante a la oficina de Educación Relegiosa (RE Office)
- † En la primera ofensa el Coordinador RE o uno de el comité RE tendrá una discusión con el estudiante y tratar de determinar el problema y si el estudiante se compromete a corregir su / su comportamiento que él / ella se le permitirá volver a clase.
- † En caso de que el problema persista, el padre / tutor recibirá una llamada para informarles de la conducta del estudiante, esta discusión servirá como una oportunidad para que los padres y los

estudiantes se pongan de acuerdo sobre las consecuencias apropiadas si el comportamiento negativo persiste, y para asegurarle a el estudiante que el padre, catequista , y RE comparten una preocupación.

- † Si otro incidente debe ocurrir una consulta con el Pastor, coordinador de RE, los padres y los estudiantes se llevará a cabo para evaluar el comportamiento de los estudiantes y para buscar una solución.
- † Si persisten los problemas de conducta del estudiante no se le permitirá volver a la clase a menos que él / ella está acompañado por el padre u otro adulto.

### Política de Seguridad del Ambiente

Todas las personas trabajando de voluntariado en nombre de la Iglesia con los niños son requeridos por la Arquidiócesis de Galveston-Houston asistir al Ambiente Seguro "La protección de los hijos de Dios" curso de Virtus, además de las formas de firma, tales como una verificación de antecedentes penales; Código de Conducta; y la Solicitud de Voluntario. Estas formas contienen alguna información demográfica básica sobre la persona y el detalle de las directrices de la Arquidiócesis para aquellas personas que trabajan con niños. Se requieren estas declaraciones de cualquier persona que trabaje y voluntarios o directamente con los niños: catequistas, ayudantes, catequista sustituto, el ministerio de jóvenes, trabajadores de viveros y conductores, etc.

### Suspicion of Child Abuse

Como educadores, estamos obligados por ley a reportar cualquier lesión sospechosa o daño a los estudiantes que podrían ser indicativos de abuso infantil en casa o lejos de ambiente de educación religiosa. Si esto se sospecha, se debe informar inmediatamente al Director de Educación Religiosa.

## INFORMACIÓN SACRAMENTAL

### Ultimo dia Para Inscribirse

Los estudiantes que son nuevos en la parroquia (trasladaron a la parroquia después de empezar las clases) y llegaron antes del 1 de diciembre podrán ser inscrito en la preparación sacramental o RCIC, a condición de una carta se obtenga de la parroquia procedencia que certifique que el niño asistió regularmente en clases de educación religiosa. Si la familia de un estudiante ha sido miembro de Cristo Nuestra Iglesia Católica luz desde que comenzó el año escolar deben estar inscritos antes de la primer clase programada para preparación sacramental. De lo contrario los estudiantes se retrasará hasta el siguiente año escolar.

### La Asistencia Preparación Sacramental

Sólo se ofrecen sólo 2-4 Preparación Sacramental talleres por año, a excepción de las de preparación para confirmación que serán mensualmente. Por esta razón, todos los estudiantes que asisten a 'Primera Eucaristía Santo, la primera penitencia, RCIC y la Confirmación están obligados a asistir a todas estas (no absences). Además de los talleres de preparación sacramental, si hay más de cinco (5) ausencias se producen para la Formación de Fe, el estudiante se retrasará en la celebración del sacramento. Una reunión con un padre o tutor, el pastor y el Coordinador de Educación Religiosa o alguien de el comité RE tendrá que llevarse a cabo para discutir otras opciones.

### Bautismo

Clases de bautismo en Inglés se llevaran a cabo trimestralmente cada segundo sábado de los meses de enero, abril, julio y octubre. Los bautismos se celebran cada tercer sábado del mes a las 6:00pm en la misa del Sabado, nuestra Vigilia.

Clases de bautismo en español se llevaran a cabo trimestralmente cada tercer y cuarto domingo de los meses de enero, abril, julio y octubre. Y el bautismo se celebra el primer domingo de cada mes.

*(Los números de teléfono a estos instructores se encuentran al comienzo de este manual)*

### Primera Reconciliación

Los estudiantes que deseen celebrar el Sacramento de la Primera Reconciliación (Confesión) deben cumplir con los siguientes requisitos:

- † El estudiante está en el segundo grado o en la edad de siete años o mayor.
- † Niños deben asistir a clases de formación en la fe regulares a nivel de grado.
- † El estudiante ha asistido a por lo menos un año de clases de educación religiosa Formación de la Fe
- † El estudiante debe asistir a todos los talleres programados para la preparación del sacramento de reconciliación
- † Se requieren los padres / tutores a asistir a estas clases de preparación sacramental.
- † Es esencial que la familia y los niños asistir a la misa y los Días Santos dominicales de precepto.
- † Los padres deben participar activamente en la educación religiosa del niño y la preparación sacramental.
- † Student El estudiante debe aprobar una evaluación y / o participar en una entrevista para asegurarse de que está listo para recibir su sacramento

### Directrices Arquidiócesis:

- † Instrucción formal de el sacramento de reconciliación se debe distinta a la instrucción de el sacramento de la Eucaristia para matener la integridad de cada sacramento.
- † La edad de la discreción, tanto para la Penitencia y de la Eucaristía es el momento en que el niño comienza a razonar, es decir sobre el séptimo año.
- † Las parroquias deben proporcionar catequesis para el Sacramento de la Eucaristía y la catequesis para el Sacramento de la Penitencia dentro del mismo año escolar.

### Primera Comunión/Santa Eucaristia

Los estudiantes que deseen celebrar el Sacramento de la Primera Comunión Santa (Comunión) deben cumplir con los siguientes requisitos:

- † El estudiante debe estar al menos en 2° grado o a la edad de siete años o más y ha sido bautizado
- † Niños deben asistir a clases de formación en la fe regulares a nivel de grado.
- † El estudiante ha asistido a por lo menos un año de clases de educación religiosa Formación de la Fe
- † El estudiante debe asistir a todos los talleres programados para la preparación del sacramento prevista para Santa Eucaristía.
- † El estudiante debe asistir a todas taller de preparación sacramental prevista para Santa Eucaristía.
- † Se requieren los padres / tutores a asistir a estas clases de preparación sacramental.
- † Es esencial que la familia y los niños asistir a la misa y los Días Santos dominicales de precepto.
- † Los padres deben participar activamente en la educación religiosa del niño y la preparación sacramental.
- † Student El estudiante debe aprobar una evaluación y / o participar en una entrevista para asegurarse de que está listo para recibir su sacramento

### Directrices Arquidiócesis Estados :

- † Instrucción formal de el sacramento de reconciliación se debe distinta a la instrucción de el sacramento de la Eucaristia para matener la integridad de cada sacramento.
- † La edad de la discreción , tanto para la Penitencia y de la Eucaristía es el momento en que el niño

comienza a razonar, que es aproximadamente el séptimo año

- † Las parroquias deben proporcionar catequesis para el Sacramento de la Eucaristía y la catequesis para el Sacramento de la Penitencia dentro del mismo año escolar

### Confirmación

La preparación para el sacramento de la Confirmación se basa en el entendimiento de la Iglesia de que el Bautismo, la Eucaristía y el sacramento de la Confirmación juntos constituyen el "sacramento de la iniciación cristiana", cuya unidad debe salvaguardarse. Se debe explicar a los fieles que la recepción del sacramento de la Confirmación es necesaria para completar la gracia bautismal. Porque "por el sacramento de la Confirmación" [los bautizados] están más perfectamente vinculados a la Iglesia y están enriquecidos con una fuerza especial del Espíritu Santo. Por lo tanto, son, como verdaderos testigos de Cristo, más estrictamente obligados a difundir y defender la fe por palabra y obra. (CCC 1285)

### Normas para la Formación de confirmación según lo dirigido por el Cardenal DiNardo

- † El estudiante ha celebrado previamente los sacramentos del Bautismo , la Reconciliación y la Eucaristía
- † El estudiante debe estar entre los grados 9-11 con al menos un año de educación religiosa inmediata antes de comenzar la preparación sacramental.
- † Participación semanal en la vida litúrgica y sacramental de la Iglesia
- † La participación en el curso , la catequesis sistemática y la catequesis sacramental para la participación activa de confirmación en la misión de la Iglesia
- † De estar en consonancia de la vida moral
- † Participar en la oración personal y comunitaria

A preparación para el sacramento de la confirmación se basa en la comprensión de la Iglesia que el Bautismo, la Eucaristía y el Sacramento de la Confirmación en conjunto constituyen el " sacramento de la iniciación cristiana", cuya unidad debe ser salvaguardada . Hay que explicar a los fieles que la recepción del sacramento de la confirmación es necesaria para la plenitud de la gracia bautismal. Por "por el sacramento de la Confirmación " [los bautizados ] une más íntimamente a la Iglesia y los enriquece con una fortaleza especial del Espíritu Santo. De ahí que, como auténticos testigos de Cristo, más a extender y defender la fe con sus palabras y con las obras. (CCC 1285)

Además de los estudiantes anteriores que desean celebrar el Sacramento de la Confirmación debe:

- † asistir a talleres de preparación sacramental
- † han asistido a las clases de catecismo regulares y recibido crédito de el año anterior.
- † Asistir un retiro que será ofrecido por Cristo nuestra luz . Si el estudiante no puede asistir a el retiro es responsabilidad del estudiante para investigar nuestras parroquias locales dentro de nuestra Arquidiócesis y conforman este retiro con una parroquia local
- † participar activamente en misa para jóvenes
- † No se requerirá que los estudiantes completen un número determinado de horas de servicio, pero es requerido que participen activamente en la misión de la Iglesia
- † participar en todas y cada una petición hecha por el Padre Elias
- † participar activamente en todas la recaudaciones de fondos para ayudar a financiar los retiros de, conferencias, y actividades juveniles, etc.
- † Student El estudiante debe aprobar una evaluación y / o participar en una entrevista para asegurarse de que está listo para recibir su sacramento

Los padres / tutores deben asistir a algunas reuniones, pero no es necesario que asistan los talleres de



preparación sacramental. Todas las clases de Preparación Sacramental están programadas una vez al mes. El día (s) y el tiempo serán comunicados en las clases regulares de formación de fe. Las fechas de las clases están disponibles en el calendario al final de este manual. Requerimientos de asistencia se discutirán con más detalle en la primera reunión.

### RCIC- Rite of Christian Initiation of Children

Esta forma de la iniciación cristiana es destinada a los niños, no bautizados como infantes, que han llegado a la edad de razón y están en edad catequética. Buscan la iniciación Cristiana, ya sea en la dirección de sus padres o tutores o, con el permiso de los padres, por su propia iniciativa. Estos niños son capaces de recibir y alimentar una fe personal y de reconocer una obligación de conciencia. Pero ellos aún no pueden ser tratados como adultos, ya que, en esta etapa de su vida, que dependen de sus padres o representantes y todavía pueden ser fuertemente influenciados por sus compañeros y su entorno social.

La iniciación Cristiana de estos niños requiere tanto una conversión que es personal y algo desarrollado, en proporción a su edad, y la asistencia de la educación que necesitan. El proceso de iniciación debe adaptarse tanto a su progreso espiritual, que es el crecimiento de los niños en la fe, y para la instrucción catequética que reciben.

† 7-17 años, sin bautismo asistirá a RCIC

#### Proceso de dos años

- † Antes de comenzar RCIC , los estudiantes deben asistir a un año completo de clases de Formación de Fe regulares
- † Al igual que con los adultos, su iniciación se va a extender durante varios años, si es necesario , antes de recibir los sacramentos .
- † En el mes de junio, al final de cada año completo de formación en la fe de los estudiantes, el primer paso es la etapa Catecumenado (etapa de formación).
- † Los padres y los estudiantes deben asistir a clases RCIC juntos.
- † Las clases pueden ser programadas como una clase de 2 horas se realiza dos veces al mes o una clase de 4 horas mensuales.
- † Estudiantes están obligados a seguir asistiendo a clases de formación en la fe regulares

### RICA - Rito de Iniciación Cristiana de Adultos

El Rito de Iniciación Cristiana de Adultos (RICA) es el proceso a través del cual los adultos que no son católicos (de 18 años de edad o más) son iniciados en la Iglesia Católica. Este proceso también es para adultos que, aunque fueron bautizados católicos, nunca fueron catequizados en la fe y nunca recibieron los sacramentos de la Confirmación y la Sagrada Eucaristía. Los participantes en este proceso se preparan para los Sacramentos de Iniciación (Bautismo, Confirmación y Santa Eucaristía) al escuchar el misterio de Cristo proclamado -en la Liturgia de la Iglesia, en la vida de la comunidad de fe y en las clases de formación catequética- consciente y libremente buscando al Dios vivo, y creciendo, a impulsos del Espíritu Santo, en la conversión a Cristo. El proceso de RICA comienza en el otoño de cada año y culmina en la celebración de los Sacramentos de Iniciación en la Misa de la Vigilia Pascual la siguiente primavera. Las clases de formación catequética y todos los ritos litúrgicos de RICA están programados por el coordinador de RICA

### Estacionamiento, Recogida Y Salones De Catecismo

El estacionamiento solo está permitido en el lado norte de Manley Street o en el lado este de Church Street los miércoles por la noche. Esto permite una recogida segura de los niños. Los padres que recogen a sus estudiantes deben proceder desde el sur en Church Street y girar a la derecha en Manley Street en dirección este. Los estudiantes serán monitoreados y se les permitirá pararse en una zona para ser recogidos. Los autos no pueden bajar de Manley desde el oeste para recoger a los niños. No se permitirá a los padres

entrar y recoger a sus hijos. Todas las recogidas se realizarán en las estaciones de recogida situadas directamente en frente de St. Patrick's Hall. Esto es por su seguridad. Se les pide a los padres que respeten a las personas que esperan en la fila y que esperen su turno. Es posible que tenga que pasar muchas cuadras pasando Manley Street para llegar al final de la línea. Le pedimos que muestre paciencia y moderación y que sea un buen ejemplo para sus hijos. Las aulas (los salones de clase) se usan para muchos propósitos. Es imperativo que se dejen en buenas condiciones. No se permite traer comida a los salones de clases.

Los estudiantes tampoco pueden tener teléfonos celulares en las aulas. Si es necesario que su hijo tenga un teléfono celular, se les indicará que lo entreguen al maestro antes de que comience la clase o que los niños mayores puedan mostrar moderación, es posible que los teléfonos permanezcan en su posesión, pero siempre guardado.

# APRENDIENDO DE MEMORIA

El Director General para la Catequesis afirma que la catequesis forma parte de la memoria de la Iglesia que mantiene claramente la presencia del Señor. Se destaca, además, el uso de la memoria ha formado un aspecto constitutivo de la pedagogía de la fe desde el comienzo del cristianismo. El Directorio Nacional para la Catequesis afirma que la catequesis eficaz también incorpora el aprendizaje de memoria.

“As principales formulaciones de la fe son: oraciones básicas; temas bíblicos importantes, personalidades y expresiones; y la información fáctica sobre el culto y la vida cristiana deben ser aprendidas de memoria .... Si bien el contenido de la fe no se puede reducir a fórmulas que se repiten sin que se entienda adecuada, aprendiendo de memoria ha tenido un lugar especial en la catequesis y debería seguir teniendo ese lugar en la catequesis de hoy.... ' Lo que es esencial es que los textos memorizados debe ser al mismo tiempo ser tomadas y entendidos progresivamente en profundidad, con el fin de ser introducido a través de un proceso que , iniciado temprano, continúa poco a poco , de forma flexible y nunca servilmente . De este modo, ciertos elementos de la fe católica, la tradición y la práctica se aprenden durante toda la vida, base -forma para la comunicación, permiten a las personas a orar juntos en un lenguaje común y contribuyen al crecimiento del individuo en la comprensión y la vivencia de la fe” (NDC 29F)

El NDC (29F) afirma que entre las formulaciones que se pueden aprender de memoria son los siguientes:

1. Las oraciones
2. Información sobre los hechos que contribuyen a una apreciación del lugar de la palabra de Dios en la Iglesia y la vida de los cristianos
3. Las fórmulas que proporcionan información sobre los hechos en relación con la Iglesia , el culto , el año de la iglesia y de las principales prácticas en la vida devocional de los cristianos
4. Fórmulas y prácticas que tratan de la vida moral de los cristianos

Los padres, catequistas y comunidades de fe están llamados a ayudar a las personas a aprender de memoria las siguientes oraciones, fórmulas y prácticas a la edad / grado apropiado de la lista. Esto se logra en una variedad de maneras, incluyendo: el testimonio de la oración diaria en el hogar, la participación en la vida de la Iglesia y en la configuración de catequesis intencionales. La siguiente lista refleja el lenguaje común de la fe que se refleja en todas las culturas y generaciones, tanto de facilitación ", una forma común de oración en la Iglesia, no solo en lo personal sino también en la comunidad " (Presentación del Compendio del Catecismo de la Iglesia Católica Iglesia, 8.) Hay muchas otras oraciones y devociones tradicionales en la Iglesia. Se anima a los católicos a ganar como muchos de ellos lo desean.

A menos que se especifique, estos pueden ser aprendidas en el idioma que se elija. Además de aprender estas oraciones en la lengua vernácula (el lenguaje habla), tenga en cuenta que hay un número limitado de partes de la misa que son también para ser aprendido en Latin.

Véase el apéndice para el texto de todas las oraciones y fórmulas requeridas en Inglés y requiere partes en masa en Latin.

## Common Prayer's and Formulas outline by age

### Birth - Age 2

Sign of the Cross

### Age 3 and 4

In addition to the item above

Grace Before and After Meals

### Kindergarten

In addition to the items above

Morning and Evening Prayers  
and the Guardian Angel Prayer

### Grade One

In addition to the items above

Our Father, Hail Mary, Glory Be

### Grade Two

In addition to the items above

Act of Contrition, and the Assembly's responses and acclamations during Mass (Greeting, Penitential Act, Gloria, Response to the Biblical Readings, Prayer with the Priest over the Offerings, Preface Dialogue, Preface Acclamation, Mystery of Faith, Litany at the Fraction Rite, Act of Humility and Sending)

### Grade Three

In addition to the items above

Nicene Creed, Fatima Prayer, Hail,  
Holy Queen

### Grade Four

In addition to the items above

Ten Commandments, Apostles' Creed,  
Corporal and Spiritual Works of Mercy,  
Beatitudes, Joyful Mysteries of the Rosary

### Grade Five

In addition to the items above

Sorrowful Mysteries of the Rosary, Act of Faith,  
Seven Sacraments, Holy Days of Obligation,  
Deuteronomy 6:4-5 (Shema)

### Grade Six

In addition to the items above

Glorious Mysteries of the Rosary,  
Act of Hope, Precepts of the Church, *and*  
*Sanctus, Mysterium Fidei, Agnus Dei in Latin*

### Grade Seven

In addition to the items above

Act of Love, Stations of the Cross,  
Luminous Mysteries of the Rosary,  
*and Gloria in Latin*



### Grade Eight

In addition to the items above

Cardinal Virtues, Theological Virtues and  
Principles of Catholic social teaching John  
11:25-26a

### Grade Nine

In addition to the items above

Gifts of the Holy Spirit, major Feasts  
of the Blessed Mother and of the Lord, Psalm 23

### Grade Ten

In addition to the items above

Come, Holy Spirit and Fruits of the Holy Spirit,  
1 Corinthians 13:4-8a

### Grade Eleven

In addition to the item above

Magnificat, Matthew 28: 16-20 (The Great  
Commission)

### Grade Twelve

In addition to the item above

Benedictus

### Adults

An adult is expected to learn by heart all the basic prayers, formulas and practices indicated previously in the life cycle. "In addition to the memorization of basic prayers and formulations of the faith, memorization of favorite psalms, songs, prayers, and poetry in praise of Christ our Savior is an effective form of catechesis that nourishes the human heart and helps to form the human spirit in Christ" (*NDC 29F*).

#### ACT OF CONTRITION

O my God, I am heartily sorry for having offended Thee, and I detest all my sins because of thy just punishments, but most of all because they offend Thee, my God, who art all good and deserving of all my love. I firmly resolve with the help of Thy grace to sin no more and to avoid the near occasion of sin.

Amen. (Traditional version)

#### ACT OF CONTRITION

My God, I am sorry for my sins with all my heart. In choosing to do wrong and failing to do good I have sinned against you whom I should love above all things. I firmly intend with your help to do penance, to sin no more, and to avoid whatever leads me to sin. Our Savior Jesus Christ suffered and died for us. In his name, my God, have mercy.

(Alternate version from the Rite of Penance)

#### ACT OF FAITH

O my God, I firmly believe that you are one God in three divine Persons, Father, Son, and Holy Spirit. I believe that your divine Son became man and died for our sins and that he will come to judge the living and the dead. I believe these and all the truths which the Holy Catholic Church teaches because you have revealed them who are eternal truth and wisdom, who can neither deceive nor be deceived. In this faith I intend to live and die. Amen.

#### ACT OF HOPE

O Lord God, I hope by your grace for the pardon of all my sins and after life here to gain eternal happiness because you have promised it who are infinitely powerful, faithful, kind, and merciful. In this hope I intend to live and die. Amen.

#### ACT OF LOVE

O Lord God, I love you above all things and I love my neighbor for your sake because you are the highest, infinite and perfect good, worthy of all my love. In this love I intend to live and die. Amen.

#### APOSTLES' CREED

I believe in God, the Father almighty, Creator of heaven and earth, and in Jesus Christ, his only Son, our Lord. who was conceived by the Holy Spirit, born of the Virgin Mary, suffered under Pontius Pilate, was crucified, died and was buried; he descended into hell; on the third day he rose again from the dead; he ascended into heaven, and is seated at the right hand of God, the Father almighty; from there he will come to judge the living and the dead. I believe in the Holy Spirit, the holy Catholic Church, the Communion of Saints, the forgiveness of sins. the resurrection of the body and life everlasting. Amen.

#### BEATITUDES (Mt 5:3-12)

1. Blessed are the poor in spirit, for theirs is the Kingdom of Heaven.
2. Blessed are they who mourn, for they will be comforted.
3. Blessed are the meek, for they will inherit the earth.
4. Blessed are they who hunger and thirst for righteousness, for they will be satisfied.
5. Blessed are the merciful, for they will be shown mercy.
6. Blessed are the pure of heart, for they will see God.
7. Blessed are the peacemakers, for they will be called children of God.
8. Blessed are those who are persecuted for righteousness' sake, for theirs is the Kingdom of Heaven.

#### BENEDICTUS (Canticle of Zechariah)

Blessed be the Lord, the God of Israel; he has come to his people and set them free. He has raised up for us a mighty Savior, born of the house of his servant David. Through his holy prophets he promised of old that he would save us from our enemies, from the hands of all who hate us. He promised to show mercy to our fathers and to remember His Holy covenant. This was the oath he swore to our father Abraham: to set us free from the hands of our enemies, free to worship him without fear, holy and righteous in his sight all the days of our life. You, my child, shall be called the prophet of the Most High; for you will go before the Lord to prepare his way, to give his people knowledge of salvation by the forgiveness of their sins. In the tender compassion of our God the dawn from on high shall break upon us, to shine on those who dwell in darkness and the shadow of death, and to guide our feet into the way of peace. Glory to the Father and to the Son and to the Holy Spirit, as it was in the beginning, is now, and will be forever. Amen.

#### COME, HOLY SPIRIT

Come, O Holy Spirit, fill the hearts of your faithful and enkindle in them the fire of your love. Send forth your Spirit, and they shall be created. And you shall renew the face of the earth.

#### EVENING PRAYER

God, our Father, this day is done. We ask you and Jesus Christ, your Son, that with the Spirit, our welcome guest, you guard our sleep and bless our rest. Amen.

#### FATIMA PRAYER

O my Jesus, forgive us our sins, save us from the fires of hell, lead all souls to heaven, especially those in most need of your mercy.

#### FRUITS OF THE HOLY SPIRIT

1. Charity
2. Joy
3. Peace
4. Patience
5. Kindness
6. Goodness
7. Generosity
8. Gentleness
9. Faithfulness
10. Modesty
11. Self-control
12. Chastity

#### GIFTS OF THE HOLY SPIRIT Wisdom

1. Understanding
2. Counsel
3. Fortitude
4. Knowledge
5. Piety
6. Fear of the Lord

#### GLORY BE

Glory be to the Father and to the Son and to the Holy Spirit as it was in the beginning is now, and ever shall be world without end. Amen.

#### GRACE AFTER MEALS

We give you thanks, almighty God, for these and all your gifts which we have received through Christ, Our Lord. Amen

#### GRACE BEFORE MEALS

Bless us O Lord, and these thy gifts, which we are about to receive, <sup>11'0111</sup> thy bounty, through Christ, our Lord. Amen.

#### GUARDIAN ANGEL

Angel of God, my guardian dear, to whom God's love commits me here, ever this day be at my side, to light and guard, to rule and guide. Amen.

#### HAIL, HOLY QUEEN

Hail, Holy Queen, Mother of Mercy, our life, our sweetness and our hope. To you do we cry, poor banished children of Eve. To you do we send up our sighs, mourning and weeping in this valley of tears. Turn then, most gracious advocate, your eyes of mercy towards us, and after this exile show unto us the blessed fruit of thy womb, Jesus. O clement, O loving, O sweet Virgin Mary.

#### HAIL MARY

Hail, Mary, full of grace, the Lord is with thee. Blessed art thou among women and blessed is the fruit of thy womb, Jesus. Holy Mary, Mother of God, pray for us sinners, now and at the hour of our death. Amen.

#### HOLY DAYS OF OBLIGATION

Solemnity of Mary Mother of God - January  
Solemnity of the Ascension - Seventh Sunday of Easter  
Solemnity of the Assumption of the Blessed Virgin -  
August 15  
Solemnity of the Feast of All Saints  
- November 1  
Solemnity of the Immaculate Conception - December  
8  
Solemnity of the Nativity of our Lord, Jesus Christ -  
December 25

The National Conference of Catholic Bishops decided at their November 1991 meeting that whenever January I. the Solemnity of Mary Mother of God or August 15, the feast of the Assumption of the Blessed Virgin or November I. the Feast of all Saints falls on a Saturday or a Monday, the precept to celebrate Mass is dispensed. The Congregation for Bishops confirmed the action on July 4.1992.

Although the obligation to celebrate Mass when these three holy days fall on a Saturday or Monday is abolished, parishes are to continue to observe these holydays by scheduling one or more Masses at a convenient time so that people who wish to participate are able to do so.

#### MAGNIFICAT (Canticle of Mary)

My soul proclaims the greatness of the Lord, my spirit rejoices in God my Savior, for he has looked with favor on his lowly servant. From this day all generations will call me blessed: the Almighty has done great things for me, and holy is his Name. He has mercy on those who fear him in every generation. He has shown the strength of his arm, he has scattered the proud and the conceit. He has cast down the mighty from their thrones, and has lifted up the lowly. He has filled the hungry with good things, and the rich he has sent away empty. He has come to the help of his servant Israel for he has remembered his promise of mercy, the promise he made to our fathers, to Abraham and his children forever.

#### MAJOR FEASTS OF THE BLESSED MOTHER Mary,

Mother of God - January 1  
Immaculate Heart of Mary - Saturday after Sacred  
Heart of Jesus  
Visitation of the BVM - May 31  
Assumption - August 15  
Nativity of the BVM - September 8  
Immaculate Conception - December 8  
Our Lady of Guadalupe - December 12

#### MAJOR FEASTS OF THE LORD

Nativity of the Lord - December 25  
Holy Family - Sunday within the octave of  
Christmas or December 30 if no such  
Sunday exists  
Epiphany - Sunday between January 2 and  
January 8 inclusive  
Baptism of the Lord - Sunday after January 6  
unless that Sunday is Epiphany in which case the  
Baptism of the Lord is the next day  
Presentation - February 2  
Annunciation - March 25  
Easter - First Sunday after the first full moon after  
March 21  
Ascension - Seventh Sunday of Easter Trinity -  
first Sunday after Pentecost  
The Body and Blood of Christ - Second Sunday  
after Pentecost  
Sacred Heart of Jesus - Friday after Body and  
Blood of Christ  
Transfiguration - August 6  
Triumph of the Cross - September 14  
Christ the King - Last Sunday of Ordinary Time

## MASS PRAYERS AND RESPONSES

### Greeting

**Priest:** The Lord be with you.

**Assembly:** And with your spirit.

### Penitential Act, Form A (Confiteor)

I confess to almighty God and to you, my brothers and sisters, that I have greatly sinned in my thoughts and in my words, in what I have done and in what I have failed to do, through my fault, through my fault, through my most grievous fault; therefore I ask blessed Mary ever-Virgin, all the angels and saints, and you, my brothers and sisters, to pray for me to the Lord our God.

### Penitential Act, Form B

**Priest:** Have mercy on us, O Lord.

**Assembly:** For we have sinned against you.

**Priest:** Show us, O Lord, your mercy.

**Assembly:** And grant us your salvation.

### Gloria

Glory to God in the highest, and on earth peace to people of good will. We praise you, we bless you, we adore you, we glorify you, we give you thanks for your great glory, Lord God, heavenly King, O God, almighty Father. Lord Jesus Christ, Only Begotten Son, Lord God, Lamb of God, Son of the Father, you take away the sins of the world, have mercy on us; you take away the sins of the world, receive our prayer; you are seated at the right hand of the Father, have mercy on us. For you alone are the Holy One, you alone are the Lord, you alone are the Most High, Jesus Christ, with the Holy Spirit, in the glory of God the Father. Amen.

### Response to the Biblical Readings

First and Second Reading (at Conclusion)

**Reader:** The Word of the Lord.

**Assembly:** Thanks be to God.

Gospel (at Introduction)

**Deacon or Priest:** The Lord be with you.

**Assembly:** And with your spirit.

**Deacon or Priest:** A reading from the holy Gospel according to N (name of Gospel writer).

**Assembly:** Glory to you, O Lord.

Gospel (at Conclusion)

**Deacon, or Priest:** The Gospel of the Lord.

**Assembly:** Praise to you Lord, Jesus Christ.

### Prayer with the Priest over the Gifts

**Assembly:** May the Lord accept the sacrifice at your hands for the praise and glory of his name, for our good and the good of all his holy Church.

### Preface Dialogue

**Priest:** The Lord be with you.

**Assembly:** And with your spirit.

**Priest:** Lift up your hearts.

**Assembly:** We lift them up to the Lord.

**Priest:** Let us give thanks to the Lord our God.

**Assembly:** It is right and just.

### Preface Acclamation

**Assembly:** Holy, Holy, Holy Lord God of hosts. Heaven and earth are full of your glory. Hosanna in the highest. Blessed is he who comes in the name of the Lord. Hosanna in the highest.

### Mystery of Faith (formerly Memorial Acclamation)

**Priest:** The mystery of faith.

**Assembly (a):** We proclaim your death, O Lord, and profess your Resurrection until you come again.

(or b): When we eat this Bread and drink this Cup, we proclaim your death, O Lord, until you come again.

(or c): Save us, Savior of the world, for by your cross and Resurrection you have set us free.

### Litany at the Fraction Rite

Lamb of God, you take away the sins of the world, have mercy on us.

Lamb of God, you take away the sins of the world, have mercy on us.

Lamb of God, you take away the sins of the world, grant us peace.

### Act of Humility

**Priest:** Behold the Lamb of God, behold him who takes away the sins of the world. Blessed are those called to the supper of the Lamb.

**Assembly:** Lord, I am not worthy that you should enter under my roof, but only say the word and my soul shall be healed.

### Sending

**Deacon, or Priest (a):** Go forth, the Mass is ended.

(or b): Go and announce the Gospel of the Lord.

(or c): Go in peace, glorifying the Lord by your life.

(or d): Go in peace.

**Assembly:** Thanks be to God.



## MASS PRAYERS IN LATIN

### **Ave Maria**

AVE MARIA, gratia plena, Dominus tecum. Benedicta tu in mulieribus, et benedictus fructus ventris tui, Iesus. Sancta Maria, Mater Dei, ora pro nobis peccatoribus, nunc, et in hora mortis nostrae. Amen.

**Agnus Dei**, qui tollis peccata mundi: miserere nobis.  
Agnus Dei, qui tollis peccata mundi: miserere nobis.  
Agnus Dei, qui tollis peccata mundi: dona nobis pacem.

### **Gloria**

Gloria in excelsis Deo et in terra pax hominibus bonae voluntatis. Laudamus te, benedicimus te, adoramus te, glorificamus te, gratias agimus tibi propter magnam gloriam tuam, Domine Deus, Rex caelestis, Deus Pater omnipotens. Domine Fili unigenite, Iesu Christe, Domine Deus, Agnus Dei, Filius Patris, qui tollis peccata mundi, miserere nobis; qui tollis peccata mundi, suscipe deprecationem nostram. Qui sedes ad dexteram Patris, miserere nobis. Quoniam tu solus Sanctus, tu solus Dominus, tu solus Altissimus, Iesu Christe, cum Sancto Spiritu in gloria Dei Patris. Amen

### **Kyrie**

Kyrie Eleison, Christe Eleison, Kyrie Eleison.

### **Mysterium fidei!**

Mortem tuam annuntiamus, Domine, et tuam resurrectionem confitemur, donec venias.

### **Sanctus (Preface Acclamation)**

Sanctus, Sanctus, Sanctus. Dóminus Deus Sábaoth. Pleni sunt caeli et terra glória tua. Hosána in excélsis. Benedíctus qui venit in nómine Dómini. Hosána in excélsis.

## MORNING PRAYER

O my God, I offer You this day, all I do and think and say. In union with what was done, on earth by Jesus Christ, Your Son.

## MYSTERIES OF THE ROSARY

### **Glorious Mysteries**

The Resurrection  
The Ascension  
The Descent of the Holy Spirit  
The Assumption  
The Coronation of Mary

### **Joyful Mysteries**

The Annunciation  
The Visitation

The Nativity  
The Presentation  
The Finding in the Temple

### **Luminous Mysteries**

The Baptism of Jesus  
The Wedding Feast of Cana  
The Proclamation of the Kingdom  
The Transfiguration  
The Institution of the Eucharist

### **Sorrowful Mysteries**

The Agony in the Garden  
The Scourging at the Pillar  
The Crowning with Thorns  
The Carrying of the Cross  
The Crucifixion

## NICENE-CONSTANTINOPOLITAN CREED (Nicene Creed)

I believe in one God, the Father almighty, maker of heaven and earth, of all things visible and invisible. I believe in one Lord, Jesus Christ, the only Begotten Son of God, born of the Father before all ages. God from God, Light from Light, true God from true God, begotten, not made, consubstantial with the Father; through him all things were made. For us men and for our salvation he came down from heaven, and by the Holy Spirit was incarnate of the Virgin Mary, and became man. For our sake he was crucified under Pontius Pilate, he suffered death and was buried, and rose again on the third day in accordance with the Scriptures. He ascended into heaven and is seated at the right hand of the Father. He will come again in glory to judge the living and the dead and his kingdom will have no end. I believe in the Holy Spirit, the Lord, the giver of life, who proceeds from the Father and the Son, who with the Father and the Son is adored and glorified, who has spoken through the prophets. I believe in one, holy, catholic, and apostolic Church. I confess one baptism for the forgiveness of sins and I look forward to the resurrection of the dead and the life of the world to come. Amen.

## OUR FATHER (Lord's Prayer)

Our Father, who art in heaven, hallowed be thy name; thy kingdom come, thy will be done, on earth as it is in heaven. Give us this day our daily bread and forgive us our trespasses, as we forgive those who trespass against us and lead us not into temptation, but deliver us from evil. Amen.

## PRECEPTS OF THE CHURCH

1. You shall attend Mass on Sundays and on Holy Days of Obligation and remain free from work or activity that could impede the sanctification of such

days.

2. You shall confess your sins at least once a year.
3. You shall receive the Sacrament of the Eucharist at least during the Easter season.
4. You shall observe the days of fasting and abstinence established by the Church.
5. You shall help to provide for the needs of the Church.

#### PRINCIPLES OF CATHOLIC SOCIAL TEACHING

1. Life and Dignity of the Human Person
2. Call to Family, Community and Participation
3. Rights and Responsibilities
4. Option for the Poor and Vulnerable
5. The Dignity of Work and the Rights of workers
6. Solidarity
7. Care for God's Creation

#### SEVEN SACRAMENTS

1. Baptism
2. Confirmation
3. Holy Eucharist
4. Penance and Reconciliation
5. Anointing of the Sick
6. Holy Orders
7. Matrimony

#### SIGN OF THE CROSS

In the name of the Father and of the Son and of the Holy Spirit. Amen.

#### STATIONS OF THE CROSS

1. Jesus condemned to death
2. Jesus carries his cross
3. Our Lord falls the first time
4. Jesus meets his Mother
5. Simon the Cyrenean helps Jesus carry His cross
6. Veronica wipes the face of Jesus
7. The second fall of Jesus
8. Jesus consoles the women of Jerusalem
9. The third fall of Jesus
10. Jesus is stripped of his garments
11. Jesus is nailed to the cross
12. Jesus dies on the cross
13. Jesus is taken down from the cross
14. Jesus is laid in the tomb

#### TEN COMMANDMENTS

1. I am the Lord your God, you shall not have strange gods before me (Ex 20:2-6, Deut 5:6-10)
2. You shall not take the name of the Lord your God in vain (Ex 20:7-8, Deut 5:11-12)

3. Remember to keep holy the Lord's Day (Ex 20:8-11, Deut 5:12-15)
4. Honor your father and your mother (Ex 20:12, Deut 5:16)
5. You shall not kill (Ex 20:13, Deut 5:17)
6. You shall not commit adultery (Ex 20:14, Deut 5:18)
7. You shall not steal (Ex 20:15, Deut 5:19)
8. You shall not bear false witness against your neighbor (Ex 20:16, Deut 5:20)
9. You shall not covet your neighbor's wife (Ex 20:17, Deut 5:21)
10. You shall not covet your neighbor's goods (Ex 20:17, Deut 5:21)

#### VIRTUES

##### Cardinal

1. Prudence
2. Justice
3. Fortitude
4. Temperance

##### Theological

1. Faith
2. Hope
3. Charity

#### WORKS OF MERCY

##### Corporal

1. Feed the hungry.
2. Give drink to the thirsty.
3. Clothe the naked.
4. Shelter the homeless.
5. Visit the sick.
6. Visit the imprisoned.
7. Bury the dead.

##### Spiritual

1. Counsel the doubtful.
2. Instruct the ignorant.
3. Admonish sinners.
4. Comfort the afflicted.
5. Forgive offenses.
6. Bear wrongs patiently.
7. Pray for the living and the dead.

MATTHEW 28:16-20 (The Great Commission) The eleven disciples went to Galilee, to the mountain to which Jesus had ordered them. When they saw him, they worshiped, but they doubted. Then Jesus approached and said to them. "All power in heaven and on earth has been given to me. Go, therefore, and make disciples of all nations, baptizing them in the name of the Father, and of the Son and of the Holy Spirit, teaching them to observe all that I have commanded you. And behold, I am with you always, until the end of the age."

JOHN 11:25-26A

Jesus told her, "I am the resurrection and the life; whoever believes in me, even if he dies will live, and everyone who lives and believes in me will never die

1 CORINTHIANS 13:4-8A

Love is patient. Love is kind. It is not jealous. Love is not pompous. It is not inflated. It is not rude. It does not seek its own interests. It is not quick-tempered. It does not brood over injury. It does not rejoice over wrongdoing but rejoices with the truth. It bears all things, believes all things, hopes all things, endures all things. Love never fails.

### Lessons from Bible Verses

1. You say: 'It's impossible'

God says: All things are possible

( Luke 18:27)

You say: 'I'm too tired'

God says: I will give you rest

( Matthew 11:28-30)

You say: 'Nobody really loves me'

God says: I love you

( John 3:1 6 & John 3:34 )

You say: 'I can't go on'

God says: My grace is sufficient

(II Corinthians 12:9 & Psalm 91:15)

You say: 'I can't figure things out'

God says: I will direct your steps

(Proverbs 3:5- 6)

You say: 'I can't do it'

God says: You can do all things

( Philippians 4:13)

You say: 'I'm not able'

God says: I am able

(II Corinthians 9:8)

You say: 'It's not worth it'

God says: It will be worth it

(Roman 8:28 )

You say: 'I can't forgive myself'

God says: I Forgive you

(I John 1:9 & Romans 8:1)

You say: 'I can't manage'

God says: I will supply all your needs

( Philippians 4:19)

You say: 'I'm afraid'

God says: I have not given you a spirit of fear

( II Timothy 1:7)

You say: 'I'm always worried and frustrated'

God says: Cast all your cares on ME

(I Peter 5:7)

You say: 'I'm not smart enough'

God says: I give you wisdom

(I Corinthians 1:30)

You say: 'I feel all alone'

God says: I will never leave you or forsake you

(Hebrews 13:5

# Religious Education Calendar

| Sep-19 |     |     |     |     |     |     |
|--------|-----|-----|-----|-----|-----|-----|
| Sun    | Mon | Tue | Wed | Thu | Fri | Sat |
|        |     |     |     |     |     |     |
| 1      | 2   | 3   | 4   | 5   | 6   | 7   |
| 8      | 9   | 10  | 11  | 12  | 13  | 14  |
| 15     | 16  | 17  | 18  | 19  | 20  | 21  |
| 22     | 23  | 24  | 25  | 26  | 27  | 28  |

| Jan-20 |     |     |     |     |     |     |
|--------|-----|-----|-----|-----|-----|-----|
| Sun    | Mon | Tue | Wed | Thu | Fri | Sat |
|        |     |     | 1   | 2   | 3   | 4   |
| 5      | 6   | 7   | 8   | 9   | 10  | 11  |
| 12     | 13  | 14  | 15  | 16  | 17  | 18  |
| 19     | 20  | 21  | 22  | 23  | 24  | 25  |
| 26     | 27  | 28  | 29  | 30  | 31  |     |

| Oct-19 |        |     |     |     |     |     |
|--------|--------|-----|-----|-----|-----|-----|
| Sun    | Mon    | Tue | Wed | Thu | Fri | Sat |
| 29-Sep | 30-Sep | 1   | 2   | 3   | 4   | 5   |
| 6      | 7      | 8   | 9   | 10  | 11  | 12  |
| 13     | 14     | 15  | 16  | 17  | 18  | 19  |
| 20     | 21     | 22  | 23  | 24  | 25  | 26  |
| 27     | 28     | 29  | 30  | 31  |     |     |
















| Feb-20 |     |     |     |     |     |     |
|--------|-----|-----|-----|-----|-----|-----|
| Sun    | Mon | Tue | Wed | Thu | Fri | Sat |
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| 2      | 3   | 4   | 5   | 6   | 7   | 8   |
| 9      | 10  | 11  | 12  | 13  | 14  | 15  |
| 16     | 17  | 18  | 19  | 20  | 21  | 22  |
| 23     | 24  | 25  | 26  | 27  | 28  | 29  |

| Nov-19 |     |     |     |     |     |     |
|--------|-----|-----|-----|-----|-----|-----|
| Sun    | Mon | Tue | Wed | Thu | Fri | Sat |
|        |     |     |     |     | 1   | 2   |
| 3      | 4   | 5   | 6   | 7   | 8   | 9   |
| 10     | 11  | 12  | 13  | 14  | 15  | 16  |
| 17     | 18  | 19  | 20  | 21  | 22  | 23  |
| 24     | 25  | 26  | 27  | 28  | 29  | 30  |

| Mar-20 |     |     |     |     |     |     |
|--------|-----|-----|-----|-----|-----|-----|
| Sun    | Mon | Tue | Wed | Thu | Fri | Sat |
| 1      | 2   | 3   | 4   | 5   | 6   | 7   |
| 8      | 9   | 10  | 11  | 12  | 13  | 14  |
| 15     | 16  | 17  | 18  | 19  | 20  | 21  |
| 22     | 23  | 24  | 25  | 26  | 27  | 28  |
| 29     | 30  | 31  |     |     |     |     |

| Dec-19 |     |     |     |     |     |     |
|--------|-----|-----|-----|-----|-----|-----|
| Sun    | Mon | Tue | Wed | Thu | Fri | Sat |
| 1      | 2   | 3   | 4   | 5   | 6   | 7   |
| 8      | 9   | 10  | 11  | 12  | 13  | 14  |
| 15     | 16  | 17  | 18  | 19  | 20  | 21  |
| 22     | 23  | 24  | 25  | 26  | 27  | 28  |
| 29     | 30  | 31  |     |     |     |     |

| Apr-20 |     |     |     |     |     |     |
|--------|-----|-----|-----|-----|-----|-----|
| Sun    | Mon | Tue | Wed | Thu | Fri | Sat |
|        |     |     | 1   | 2   | 3   | 4   |
| 5      | 6   | 7   | 8   | 9   | 10  | 11  |
| 12     | 13  | 14  | 15  | 16  | 17  | 18  |
| 19     | 20  | 21  | 22  | 23  | 24  | 25  |
| 26     | 27  | 28  | 29  | 30  |     |     |

-  Holiday for COL Faith Formation
-  CCE for 6-12
-  RCIC class
-  Our Lady of Guad
-  School holiday for NISD
-  CCE for K - 5
-  Christmas
-  St Patrick Festival
-  2019 Confirmation
-  P/FHC workshop
-  Easter
-  2018 Conf. Class
-  End of School Blessing
-  Reconciliation
-  5/16 First Communion