



October 23, 2019

Dear Drama Club Cast and Crew Parents,

The final week of auditions finished up on Monday and the cast will be announced before the end of the week.

We're excited to begin rehearsals and work with your children to put together an amazing production of *Frozen, Jr.*

First, we need to take care of the business side of the production. We will NOT be holding mandatory parent meetings this year. However, we will be available in the FAL on **Monday, November 4 and Monday, November 11 from 3:00 - 4:00 p.m.** to answer any questions and/or to collect completed registration packets.

Attached is the registration packet for your cast and crew member(s). Included in the packet are the Registration Form, Work Bond Information, and Volunteer Contact Sheet. We ask that you please read through all of the documents. In addition, we have included a document outlining important production dates and times.

***IMPORTANT:*** Please submit completed Registration Packets, along with registration and work bond checks, by **Monday, November 11**. This is how we will know that your student is participating in the production. If we do not receive your forms by this date or do not hear from you, we will assume that your child will not be participating and will remove them from our roster.

Please note that a separate registration form, registration check, and work bond check must be submitted for each child. As you can see, fees for the cast members have remained the same at \$125 per student. Fees for members of the stage crew are \$75 per student. The work bond check amount is \$250 per participant for both cast and crew. This check will not be cashed unless volunteer work bond hours are not completed.

Thanks in advance for your time and support of the Arts here at SBS. We rely on our Drama Club parent volunteers behind the scenes to make the magic happen on the stage!

Your Drama Club Co-Chairs,  
Linda Armstrong & Kathy Lugalay

# REGISTRATION FORM

## St. Benedict School Drama Club 2019-2020 *Frozen, Jr.*

**Please Print Clearly**

Student Name \_\_\_\_\_ Homeroom \_\_\_\_\_

Parent/Guardian Name \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

### ***Consent and General Rules***

As the parent or legal guardian of the above named student, I hereby consent to and give my approval for his/her participation in any and all activities associated with the SBS Drama Club/*Frozen, Jr.* production. This consent and approval extends to any and all activities affiliated with St. Benedict School. I hereby waive, release, remise, absolve, indemnify and agree to hold harmless St. Benedict Church and School and St. Benedict Arts Association on a voluntary basis (defined to include those performing services pursuant to their retainer commitment) of and from any claim arising out of injury to my child.

I understand that participation in *Frozen, Jr.* is a privilege and not a right. Further, I understand that if my child misbehaves he/she will receive a "strike" and you will be notified. After three strikes the student will be asked to leave the production regardless of how big or small the part.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_ I have attached a participation fee check in the amount of \$125.00 (cast) or \$75.00 (crew) payable to St. Benedict Arts Association. This fee includes costs associated with costume and accessory pieces, as well as the SBS Drama Club T-shirt. I am aware that I will have to provide basic costume pieces. Please check the appropriate size and spell your child's name exactly as it is to appear in the cast list on the shirt.

Youth L     Youth XL     Adult S     Adult M

Adult L     Adult XL     Adult XL     Adult XXL

Student's Name on T-Shirt \_\_\_\_\_

## WORK BOND INFORMATION SHEET

### St. Benedict School Drama Club 2019-2020 *Frozen, Jr.*

*Volunteer hours are required so please read carefully.*

***IMPORTANT: Please be aware that all volunteers working with the students MUST be Virtus trained.***

A separate work bond check for \$250.00 (for cast and crew) for each child in a family must be submitted

This work bond check will not be cashed and will be shredded at the end of the production upon completion of your Drama Club volunteer hours. Volunteer positions will be posted via Sign Up Genius in the coming weeks and months.

#### Volunteer Requirements:

\*If you have (1) child registered you must fulfill 8 volunteer hours.

\*If you have (2) or more children registered you must fulfill 12 volunteer hours.

\*If your child is on stage crew you must fulfill 5 volunteer hours.

\*Every family will be required to volunteer during at least one performance of the show. This is a new requirement this year.

\*Volunteer positions will be posted via Sign Up Genius.

# VOLUNTEER CONTACT FORM

## St. Benedict School Drama Club 2019-2020 *Frozen, Jr.*

Performer(s) Name(s): \_\_\_\_\_

Parent Name: \_\_\_\_\_

Parent Cell Phone #: \_\_\_\_\_

### Virtus Training Verification:

Parent #1 Name: \_\_\_\_\_

Yes \_\_\_\_\_ No \_\_\_\_\_ Interested in training \_\_\_\_\_

Parent #2 Name: \_\_\_\_\_

Yes \_\_\_\_\_ No \_\_\_\_\_ Interested in training \_\_\_\_\_

Please list any special skills you have that may be helpful with our production:

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