

# SBS PTA Start-Up Cash Box Form

(Form must be submitted to Treasurer 1 week before event)

Event / Fundraiser: \_\_\_\_\_

Sub-Category: \_\_\_\_\_ Date: \_\_\_\_\_

(example: door sales, 50/50, raffle)

Cash Needed:	\$ Denomination	# of bills / coins	Total
	0.01		
	0.05		
	0.10		
	0.25		
	1.00		
	5.00		
	10.00		
	20.00		
	50.00		
	100.00		
		<b>Total:</b>	

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By signing this section, it states that all parties are in agreement to the amount of money that has been ask for / in the cash box.

Print Name: \_\_\_\_\_

Sign Name: \_\_\_\_\_

Email or phone #: \_\_\_\_\_

Jennifer Rodriguez, PTA Treasurer

Signature: \_\_\_\_\_

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\* This section is only to be signed at the event, confirming the correct amount of money was given.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_