

Required Remote Learning Plan



ST. BENEDICT
CATHOLIC CHURCH AND SCHOOL

— EST. 1962 —

Our “Required Remote Learning Module” plan will be enacted if the Governor’s Executive Order closes schools again due to COVID 19 health concerns. In addition, this plan will be used should we have to go to a remote learning plan for any reason during the school year. The objective of the Required Remote Learning Module (RRLM) remains the same as the objective of our school during in-person instruction- to educate and enrich our students academically, socially, and spiritually. In order to accomplish this goal while all students are learning from home, the Saint Benedict School team constructed a framework that includes expectations for students, teachers, and parents. During “RRLM, all students would participate in the learning of new material, continued standard pacing, interactive lessons, graded assignments, and assessments.

The best way for any child to learn and stay engaged with schoolwork is to have a regular routine and predictable structure they can count on - every day. A daily structure will also help give them a sense of normalcy.

Below are SAMPLE schedules of what your child’s day may look like in grades PreK-8th grade.

PreK

Since PreK presents a different classroom environment, we would like to adapt to the circumstantial closure and the needs of the students and families when they arise. Therefore, we will provide a PreK model if/when we are faced with a school closure.

Required Learning Module for Grades Kindergarten-3rd grade will include:

School Day Time Schedule 8:15-2:15

8:15 AM - Organize learning space, turn on computer/device, log into any accounts teachers require for classwork

8:30 AM -Log in for VIRTUAL MORNING MEETING
Daily Prayers, Pledge, Birthdays, Announcements led by administration.

9:00 AM and 9:30 AM - VIRTUAL MATH whole class and then small group split

10:00 AM - SPECIALS (Times may vary daily)

10:30 AM -VIRTUAL MEETINGS FOR
Science (Monday/Tuesday)
Social Studies (Wednesday/Thursday)
Independent Reading with teacher or aide (small group) (Friday)

11:00 AM - Lunch and recess. Get outside and get some fresh air if you're able.

12:00 PM and 12:30 pm - VIRTUAL ELA whole class and then small group split

1:00 PM - VIRTUAL Read aloud

1:30 PM - Take a quick stretch and nutrition break

1:45 PM - VIRTUAL RELIGION Lesson

2:10 PM - VIRTUAL CLOSING MEETING -Summarize learning in whatever way requested and submit learning evidence online. This is the end of a full day of virtual learning!

2:10-2:40 PM-teacher/grade planning time/email response/grading

Required Remote Learning Module for grades 4-8 will include:

School Time:8:15-2:10

This model will include designated class schedules and times. Each grade will follow a class schedule that closely mirrors the times the students would have had that class in school.

* Ex. : 8 White

Period 1 - ELA 8:15 - 9:00

Period 2 - ELA 9:00 - 9:45

Period 3 - Science 9:45- 10:30

Period 4- Social Studies 10:30- 11:10

Period 5 - Specials 11:10-11:55

Period 6- Lunch/ Break 11:55-12:45

Period 7 - Math 12:45-1:30

Period 8 Religion 1:30- 2:10

* This is NOT the actual schedule your child will be following. It is only an example to clarify.

In the event we have to use the RRLM, your child will receive his/her own schedule.

RRLM Guidelines for all students.

1. Students must attend all classes and attendance will be taken each day (K-4) or during each class session (5-8)
2. All students must maintain visual contact with the teacher - cameras must remain on during virtual instruction.
3. Assessments will be taken during designated class time.
4. Google Classroom will remain the starting point for all classwork and homework.
5. All assignments will be posted on the teacher's pages on the School Webpage.
<https://school.stbenedictholmdel.org/teacher-pages>
6. Students are responsible for accessing Google Classroom and submitting any assignments through that platform unless otherwise designated by the specific teacher.
7. Teachers will maintain classroom policies on late assignments. Students must submit the work when it is due.
8. Teachers will schedule specific contact time frames for communication with students and parents.

Specified Responsibilities:

Teacher Responsibilities
<ul style="list-style-type: none"> ● Teachers will design daily lessons/assignments in accordance with Diocesan, State and National Standards for given subject areas. ● Teachers will provide daily direct instruction to students. These LIVE sessions may include new material, review or enrichment opportunities and assessments. ● Teachers will coordinate with team and grade level members to ensure an appropriate balance of assignments. ● Teachers will maintain both an active SBS website as well as a detailed Google Classroom site. ● Teachers will take attendance each morning (K-4) or during each session (5-8). ● Teachers will offer feedback directly to students via chat, assignments, and emails. The teacher will reach out to parents if further follow up is necessary with any student. ● Teachers will maintain the Genesis gradebook and upload grades (3-8). ● Teachers will be available for parent contact during specified office/school hours or by arrangement with the individual teacher.

Student Responsibilities Grades K-3	Parent Responsibilities Grades K-3
<ul style="list-style-type: none"> ● Log in daily. Make sure the front-facing camera is on. 	<ul style="list-style-type: none"> ● Ensure the student can log in for live sessions- wifi, access, computer availability, independent learning space
<ul style="list-style-type: none"> ● Check Google Classroom daily for assignments. 	<ul style="list-style-type: none"> ● Parents will also have access to their child's Google classroom accounts and assist their child where necessary
<ul style="list-style-type: none"> ● Stay Organized! Keep your assignments in order and a neat workspace so you can locate all of your materials, just like if you were in your classroom. 	<ul style="list-style-type: none"> ● Parents will monitor their child's classwork organization, if necessary.
<ul style="list-style-type: none"> ● Submit your work in your digital portfolio OR however your teacher requires 	<ul style="list-style-type: none"> ● Parents will help their child submit work, if necessary.

<ul style="list-style-type: none"> Ask for help! The teachers are here to help, so make sure you speak up or raise your hand during your virtual meetings. 	<ul style="list-style-type: none"> Contact the teacher if any underlying issues may affect your child's ability to learn effectively or something that we, as teachers, should be aware of. It is extremely important to convey this information to your child's teacher(s).
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Student Responsibilities Grades 4-8	Parent Responsibilities Grades 4-8
<ul style="list-style-type: none"> Log in daily for each class session with designated teachers. Make sure the front-facing camera is on. 	<ul style="list-style-type: none"> Ensure the student can log in for live sessions- wifi, access, computer availability, independent learning space
<ul style="list-style-type: none"> Check Google Classroom for any updates on assignments or class sessions. Keeping notification alerts on may help students. 	<ul style="list-style-type: none"> Parents will also have access to their child's Google classroom accounts. A parent may opt-out of notifications.
<ul style="list-style-type: none"> Keep track of assignments/tasks in planner- create some sort of check-off system that assignments are completed and submitted to teachers. 	<ul style="list-style-type: none"> Parents will monitor their child's record-keeping, if necessary.
<ul style="list-style-type: none"> Contact the teacher if you need clarification on a topic/assignment. This should be done through email. 	<ul style="list-style-type: none"> Contact the teacher if any underlying issues may affect your child's ability to learn effectively or something that we, as teachers, should be aware of. It is extremely important to convey this information to your child's teacher(s).
<ul style="list-style-type: none"> Check the gradebook (Genesis) to make sure that you have been credited for assignments. Anything marked Missing should be checked---perhaps it was not properly submitted. Our Intermediate and Middle School Teachers often teach multiple subjects and/or multiple grade levels. 	<ul style="list-style-type: none"> Check the online gradebook. We suggest checking at a minimum of once a week to follow progress, or more often, if necessary. <p>Note: Make sure you can log on to the gradebook in September--access is handled through the school office.</p>

Note on Genesis (gradebook): Please allow adequate time for grades to be imported into the gradebook. Our Intermediate and Middle School Teachers often teach multiple subjects and/or multiple grade levels, and it might take them a few days to get the items graded and inputted into Genesis. If something is blank or says Not Graded, the grade is not in yet (patience, please) but, if a grade is marked Zero INC, or M - that means that the assignment is Missing or Incomplete.

Remote learning is a new adventure in education. The St. Benedict Faculty learned a great deal from our experiences during the 2019-2020 school year. SBS teachers have taken this knowledge and combined it with research and professional development. The result is a program that will enhance both in-person and remote learning. While we hope that we will be able to be together in the school building, we are fully prepared to continue to provide a quality Catholic School Education if we need to switch to Required Remote Learning at any time during the 2020-2021 School Year.