

**Minutes of St. Kateri Tekakwitha Parish Pastoral Council Meeting
October 12, 2016
Annex of the church**

Members Present:

ExOfficio Member: Father Bob Spencer

Parish Council Representatives: Sue Wilkinson, Claire Clasen, Jim Hines, Sheila Horan, Lance Solaroli

Committee Members: Debbie Gausmann: RE & Adult Faith Formation; Rick Gausmann: House Church Leadership Committee; Virginia Cotter: Parish Social Ministries; Anne Boeh: Community Life; Nate Garn: New Evangelization

Guest: Monica Jones, Religious Coordinator PK4 – 5th grades

Members Absent:

Parish Council Representatives: Frank Grim, Melissa Madrigal, Dick Stocchetti, Barry Yachem

Committee Members: Dave Stallard: Liturgy Committee; Anne Boeh Parish Community Life; Youth Ministry Representative

Opening Prayer and reflection: Breviary Gospel and Psalm response: Sue Wilkinson

Faith Formation: Skipped

Minutes for September approved

Old Business: None

New Business:

Introduce Monica Jones: Monica was introduced to the council and she shared that the Religious Education (RE) schedule is already set and was found to be lacking in a couple of hours, so they will plan a family event to make up the time. RE is in need of more adults for children's liturgy of the word. They need two adults for each class and they can't be teens. They will also need Virtus training.

It was decided to have just one person record the minutes and handle posting them and sending them out. Sheila Horan will take the minutes for this year.

Committee Reports:

New Evangelization: Nate Garn:

A workshop will be held Thursday, Oct 13 on the Domestic Church. The New Evangelization will be meeting Oct 26 to outline their focus for the year's work. They are looking at ways the New Evangelization committee can engage other ministries.

Parish Community Life: Anne Boeh:

No report.

Social Ministries: Virginia Cotter:

HAITI TWINNING MINISTRY:

- **Haiti Trip** - Melissa Spiszer and Judy Townsend will be in Haiti Oct. 16-20 to take photos of the students from the primary and secondary schools for the Student Sponsorship Program.

- **"Run with the Son for Haiti 5K"** - Dec. 3, 2016. We are not where we are this time last year in terms of sponsorships and sign up. Even though the Boucan-Carre was spared by the hurricane, we anticipate an increase in the student population due to internal migration. We saw this happen after the earthquake.
If you have a business or know of anyone who is a potential sponsor, please contact the Haiti committee. We are also looking for silent auction items to be included in the event. Perhaps the house churches would each like to sponsor a basket?
- **"Haiti Twinning" on the parish website** - We have completed migration of our external link from the old site. It has sections on the "Student Sponsorship Program" and the "Run with Son for Haiti 5K".

FOOD PANTRY:

- Nadine Silcox thanks the parish for their continued support (volunteer hours and food items) and or the donation of funds for Thanksgiving turkeys. This was made possible by a 30th anniversary gift which Fr. Bob decided to give to the Food Pantry as a fitting tribute to the history of the parish. The pantry still needs 80 turkeys. They expect to provide for 190 families, but Nadine is planning for 200 just in case. Turkeys should be delivered to the food pantry during the week of 13-19 November, and they should be between 10-15 pounds.

PRISON MINISTRY:

- Two "inside ministers" will be attending the Kairos retreat on Oct. 20-23. The sign-up sheet for prayer slots and cookies is on the table by the parking lot door. We need **200 dozen cookies**, baked according to Kairos guidelines.
(<http://www.kairoshsp.com/docs/Cookies.pdf>)
Cookies will be picked up from the church on **Tuesday, Oct. 18, 5 - 7 p.m.**

HOMELESS MINISTRY:

- St. Kateri will be hosting a shift in November, most likely the Thanksgiving Day shift at Temple Baptist Church, NN. Eileen Leininger will issue announcement as soon as details are confirmed.
- Emergency Winter Shelters (PORT and HELP) open Oct. 31 - end of March.

ECOLOGY MINISTRY:

- A group interested in this ministry introduced the ministry at the Ministry Fair and signed up interested parishioners. They will be meeting between masses on Sunday, Oct. 16. Contact persons: Marta Fenn and Peter Egan.

It was suggested that all the ministries of the social ministry group might want to set up regular meetings to share information and coordinate activities. It was also suggested that there may be interest in a yarn ministry where people can make blankets, or other yarn items for those in need. Mary Oprisko crocheted stockings and scarves for St. Vincent's and will continue all through December. She also crochets lap afghans for the nursing home in Poquoson. She appreciates donations of yarn of any kind.

House Church Leadership Committee: Rick Gausmann

- HC Running Man has a new leader: Connie Topp.
- HC Westover and Valmore have merged and they are checking and updating their member list.
- HC Grafton will be posting pictures of their house church activities to show others what the house churches do.
- HC Woodlake Crossing/Coventry recently sent out pictures of members with names to other members of the house church to help new members learn people's names. We need to be careful about posting pictures, may need to permission (and photo release documents) in order to post legally.
- The house churches appreciate Fr. Bob's & Lori's quick response to the hearing, sight & printed response issues.

RE & Adult Faith Formation: Debbie Gausmann

- There will be 4 trips this summer: Two Catholic Heart work camps (Charleston SC and Greensboro, NC); Just5Days Mission trip for Middle School in Knoxville, TN, and Cove Crest in Tiger GA (HS summer retreat).
- Service Saturday is Saturday Oct 29 to clean the church property.
- Trunk or Treat festival Sunday Oct 30 4-7 PM – this is a family celebration and open to all parishioners – decorate your trunks and bring candy to give out to children. There will also be games.
- Junior Youth will be doing Saints with the elementary school students – Sunday Oct 30
- Junior youth group will be collecting candy to send to deployed servicemen and women. There will be a box to collect the candy on the Youth Ministry table.
- Senior Youth group is sponsoring a coat drive. They will collect clean, gently used or new coats and they will take them to St. Vincent de Paul Catholic Church to be given out during the Advent/Christmas season. Coats will be collected from Oct 30 – Dec 5. There will be a box to collect the coats.
- The children's Ministry will be sponsoring the Salvation Army Christmas Stocking collection. These are mesh Christmas stockings and they will be available starting Nov 6. Families are encouraged to pick up a stocking, fill it and return it to the church by Dec. 5.
- It was recommended that an adult be the Youth representative, and it was recommended that Larry Kervella represent the youth on the parish council. This was discussed and Father approved it.

Liturgy: David Stallard (Father reported)

- The liturgy committee had its first meeting last week. They are working on a focus for advent and lent. They are looking at having a workshop meeting for Eucharistic Ministers to update them on how things will be done at all three masses, and to re-commit those ministers. Other workshops are anticipated for lectors, and hospitality ministers as well. We need to be committed servers, and not to be served.
- How can we make the ministers recognizable (hospitality, greeters, ushers, etc) so people know who to contact during or before mass?

Pastors Notes:

- There are mice in the kitchen. The kitchen has been cleaned and sanitized but there is not to be any food left in the kitchen overnight. All kitchen utensils should be washed before using them just to prevent any problems.
- The storm we had caused some flooding/leaks by the Eucharistic chapel. The church is looking into repairs.
- The church is also looking into a cleaning service to keep the church clean (possibly Fridays and Mondays). Steven would still be doing maintenance on the buildings.

- Lay people can now be trained to do annulments. If people are interested, contact Father. This is a very confidential ministry.
- Chair markers are in place to help set back up chairs when they are moved.
- New Parish Website is up and looks nice. All the staff have new emails as well. The site is hosted by ecatholic.

Next PPC meeting: Wednesday, Nov 9, 2016 at 7PM in the Annex

Action Item: Read through pages 10-13 of the Called to Serve document.

Volunteer to lead opening Prayer: Claire Clasen

Respectfully submitted, Sheila Horan