

Minutes of St. Kateri Tekakwitha Parish Pastoral Council Meeting
February 8, 2017
Annex of the church

Members Present:

ExOfficio Member:

Father Bob Spencer

Parish Council Representatives:

Claire Clasen, Frank Grim, Jim Hines, Sheila Horan, Melissa Madrigal, Lance Solaroli, Dick Stocchetti, Sue Wilkinson, Barry Yachem

Committee Members:

Debbie Gausmann: RE & Adult Faith Formation; Larry Kervella: Youth Ministry Representative, Rick Gausmann: House Church Leadership Committee; Dave Keneally: Parish Social Ministries; Nate Garn: New Evangelization

Members Absent:

Committee Members:

Anne Boeh: Community Life; Dave Stallard: Liturgy

ExOfficio Member: Lori Yankoski

Opening Prayer and reflection: Led by Barry.

Faith Formation: Went over and discussed pages 16-20 of the Called To Serve document.

Discussion of pages 16-20 (Characteristics of a Parish Pastoral Council):

- **Parish Council is not Administrative- Could bring up issues, but not solve administrative items**
- **Focus on spiritual wellbeing of the parish**
- **Pastor is the president of the council and has the last word on what is done.**
- **Ensure that we follow our vision, plan and develop policy**
- **Committees are resources for the council**
- **Set goals; policy formation**
- **Servant leadership**
- **We need to bring about other leadership – pass it on.**
- **Keeping others informed (like training)**
- **Collaborative leadership – consensus, respectful**
- **Pray together (meetings, mass, know the culture of the community; the issues, language?)**
- **Retreat (yearly)**
 - **Hold it off parish property**
 - **Have an outside person direct the retreat (there was a suggestion to see if Greta Barnes would be able to direct our retreat)**
 - **Put together dates and send out two possible dates.**
 - **All Parish council members will continue in place for another year, then decide on how to stagger the terms.**
- **Vision discussion moved to March meeting**

Old Business:

- **Social Ministries Group – this is still being worked on. It should include all groups doing outreach.**

New Business/Pastors Notes: From Father Bob

- **Parish registry:** Lori and Claudia are updating the files.
- **Jennifer Kennedy** has stepped down as bookkeeper. Lori is now Administrator/bookkeeper/choir director
- **Lenten Soup suppers and program:** All are a go. There will be:
 - Healing Service March 22
 - Reconciliation Service March 29
 - The other dates will be coordinated by the Religious Ed committee
- **Family room** bids are coming in. Looking at setting up the room with TV to see and hear the mass
- Please if you know of any **hospital or hospice patients** – Notify the office as soon as this is known so that the Sacrament of the Sick can be administered.
- **Funerals:** Father, Claudia, Lori, Tony, Elaine, and Terri are working on forming a funeral committee and are looking to have a common approach for this service.

Committee Reports:

New Evangelization: Nate Garn:

- **New Member:** Mr. Thaison Nguyen joined the team and was present at the last meeting.
- **Men's Prayer Breakfast** was postponed until March.
- **Women in the Gospel Retreat** was cancelled due to poor numbers signing up. Will reschedule to May.
- **Family Room update:** The need for a family room has been brought up several times over the last couple of years. Debbie reported that a room was being considered as a “cry room” and not a “play room” per se. A speaker system would be strongly desired in the room so that the parent could still hear Mass. This type of room would help St. Kateri be more child/family friendly while giving parents a place to go with their child when needed, yet still hear/participate in the Mass.
- **Family/Domestic Church Committee:** To implement Stage Two of the Diocese's Five Year Plan, the evangelization team will be forming a committee to oversee and implement the strategies and ideas related to the Domestic Church. Monica Jones is conducting a family event in May and the evangelization team plans to use this opportunity to invite some of the participants to be a part of that committee.
- **Parish Picnic:** The Parish picnic will be on June 4th, outside again. The picnic committee is having their first meeting on February 16th. We are looking for a better speaker or sound system to use on that day, and there are already a couple of leads that will be checked out.
- **Young Adult Group:** Debbie Gausmann is coordinating a Young Adult Group consisting mainly of 20 to 30-year-old adults. Some activities will be service based, others will be prayerful or fun/social activities. This includes things like Theology on Tap. This is a great evangelization opportunity, especially as those already involved in the parish bring along friends and family to events.
- **Home Ministry:** A parishioner proposed forming a home repair ministry consisting of maybe retired people in the parish who might have home maintenance or repair skills. Thinking they could help elderly or disabled people who didn't have the skills or money to fix things around their home. However, after consulting with the Diocese Risk Management Office, we were told that St. Kateri can NOT be associated with anything like that because of the liability risks. Father is open to the possibility of people advertising [on an existing St Kateri bulletin board if the announcement disassociates itself with the church](#). This will be considered further.
- **Events:** Debbie reported that there were a couple Christian concerts coming to this area:

March 17th: Toby Mac, A Christian Rap Artist will perform at the Ted Constant Convocation Center (ODU).

Feb 23: Winter Jam at the Scope Arena (Norfolk) and has a lot of different artists.

- **St. Kateri Pride:** Nate suggested that we have more St. Kateri t-shirts available to wear when parishioners do community events. It's a conversational starter and an opportunity to evangelize. There were also suggestions regarding window stickers or magnets with the St. Kateri Logo.
- **Picture Directory:** Millie Gillum is working on setting this up. Looking at June 19 – July 1 or August as a time frame for pictures.

House Church Leadership Committee: Rick Gausmann

- Rick met with Linda Gregory from St. Therese in Mathews. They are starting a House Church ministry and are looking at how we do things.
- January meeting Cancelled due to road conditions.
- Have started putting together a schedule for soup suppers. Will finalize in February. Also, will have the committee consider changing to pot luck dinners next year.
- Pancake Dinner (Mardi Gras) set for Saturday, Feb. 25,

Social Ministries: Dave Keneally

- **Kairos Prison Ministry:** One of the current men in the ministry, Lou, is leaving the ministry and they are looking for more men who are interested in participating in this ministry. The next prison ministry will be April 20-23 and cookies and prayer will be needed.
- **Social Ministry Conference: Shine** – March 31-April 1 (start 5:30PM on Friday). See the Social Ministry Bulletin for registration information.

Parish Community Life: Anne Boeh and Elaine Riley

- No report – but they are doing great work!

RE & Adult Faith Formation: Debbie Gausmann

- Adult Faith Formation completed the study on Mary. It was well attended. Bishop Baron's Pivotal Players will be the next study – 25 have already signed up for it.
- Women's scripture study is up to 27 women.
- CD lending rack is going well. People are using them and enjoying them.

YOUTH:

- Parents first communion is studying Eucharist by Ed Sri.
- Monica has updated the Children's liturgy (this will save \$500). The number of children attending is up. The children are doing well.
- Young adult: There are 27-28 young adults that will be contacted to get this ministry going. The first meeting of this group will be March 4 to serve and prepare food for the St. Paul Soup kitchen. There is also a retreat in March.

Liturgy: David Stallard

- Liturgy committee not involved in the soup suppers
- March 22 Healing service, 7PM
- March 29: Reconciliation service at 7PM. Need people for readings and examination of conscience.
- Need to arrange for extra readers for the 3rd, 4th, 5th Sundays of lent, Passion Sunday, and Good Friday.

- Holy week responsibilities:
 - Tony will do Good Friday and Easter Vigil services
 - David will do the Holy Thursday service
- Training for altar servers is scheduled for April 8 and 22. Training will be conducted during Lent by Father Bob, with anticipated start date after Easter.
- Father wants someone from hospitality ministry to notify the children's liturgy when to return to the service.
- Next meeting Feb. 16, 2017

Next PPC meeting: Thursday, March 9, 2017 at 7PM in the Annex

Date shifted due to the Lent Soup Suppers

April meeting is cancelled due to Easter and great amount of activities

Formation will cover pages 19-20

Action Items: Read the pages.

Volunteer to lead opening Prayer: Nate

Respectfully submitted, Sheila Horan