

**Minutes of St. Kateri Tekakwitha Parish Pastoral Council Meeting
December 12, 2018 7PM
Church alcove**

Members Present:

ExOfficio Member:

Father Bob Spencer

Parish Council Representatives:

Nate Garn, Barry Yachem, Melissa Madrigal, Claire Clasen, Sheila Horan, Frank Grim

Committee Members:

Debbie Gausmann: RE & Adult Faith Formation; Larry Kervella: Youth Ministry Representative, Community Life; Nate Garn: New Evangelization

Members Absent:

Lori Yankoski

Parish Council Representatives:

Kathy Stocchetti, Rick Sowell, Lance Solaroli

Committee Members:

Dave Stallard: Liturgy Committee; Rick Gausmann: House Church Leadership Committee; David Keneally: Parish Social Ministries; Open Rep: Community Life

Call to Order

Opening Prayer and reflection: The Lord's Prayer

Faith Formation: We will start studying/discussing Rebuilt at our January meeting. Everyone should have a copy of the book by now. We will cover:

January	Introduction pages 1-12 and Part 1: pages 13 – 34
February	Part II: pages 35 – 84
May	Part III (6,7) pages 85-128
June	(8 & 9) pages 129-170
August	(10 & 11) pages 171-204
September	(12 & 13) pages 205-240
October	(14 & 15) pages 241-262

Approval of Minutes: The minutes for November were approved.

Old Business:

Parish Brochure: The parish brochure was updated, and new pictures added. The Council reviewed the brochure and approved it. The updated brochure follows the minutes.

Update By-Laws: The house churches still need to come to consensus regarding references to house church. Motion was made to table review until January. Motion passed.

Letter to the ministries – Letter to the ministries was discussed and it was felt that it was too much and should be simplified. We agreed that:

- We need to have a representative for each of the ministry committee areas
- The representative would recruit information from the various ministries listed in that area
- There is a need for communication and collaboration
- No need to have ministries make a formal yearly report

- We need to draft two letters: One to the area representative and one to the individual ministries
The letter will be re-written to reflect the Council discussion.

Committee Reports:

New Evangelization: Nate Garn:

- The Bonfire in November went well
- New Evangelization needs someone new to lead it since Nate is now an elected Council member
- Ministry Fair is being organized by Virginia Cotter
- New Evangelization is planning on helping with the first Meet & Greet (for new parish members) and will start planning the Meet & Greet in January.

House Church Leadership Committee: Rick Gausmann reported by Sheila Horan Will meet on Sunday to discuss the by-laws.

Social Justice: Dave Keneally: reported by Debbie Gausmann

- Ray Minek will head up PORT for our parish. We are hoping to commit to support PORT twice a year. Ray will seek input from the parish to support the program with food and money and will work to publicize the program more.
- Millie has the St. Paul soup kitchen set up for Dec 29. She is recruiting food and clothing donations.
- Haiti:
 - Run with the Son for Haiti 5K 2018 - We thank everyone for their support and participation. It was our biggest race ever, with 400 participants. We netted over \$17,000 which will go towards support of the schools at St. Michel. Those who came commented on how they loved this event because of the hospitality offered by our church.
 - Student Sponsorship Program - Our November drive brought in \$17,990. We will resume sponsorships Jan. 5 -13, 2019. We hope that these two weeks will bring us to our goal of contributing \$50,000 towards the operating expenses of the primary and secondary schools.
 - Ben Madrigal is the top overall for men in the 5K.
 - Tabb jazz band furnished music

Community: Open:

Formation: Debbie Gausmann

- 20 people have signed up for the David Ramsey program (a faith-based money management program). Debbie was able to get a break on the booklets.
- Adult Faith Formation is going well
- That Man Is You is still growing (38 registered and 25 attending regularly)
- The first reconciliation on Saturday Dec. 8, went well
- There will be a Children's Epiphany pageant
- St. Nick attended the St. Nicholas celebration. About 75 of our students were in attendance. Lots of presents were collected to give to the poor. Students also made items for the parish.
- There are college ministry bags for those in college to pick up while they are at home for the holidays.
- Two RCIA members participated in the Rite of Welcome.

Youth: Larry Kervella

- Planning has started for the talent show: St. Kateri has talent (will be modelled after the TV show: America's got talent). It is hoped that the parish staff will be the judges.
- The Eggleston visit is delayed. The center has a new contact person and we haven't connected yet.
- Students are turning out for activities:
 - Cove Crest is almost full
 - Young Neighbors in Action (HS service trip which includes advocacy) still needs more students
 - Two other service trips

Knights of Columbus: Ricky Sowell; input from Barry and council

- The Knights now have a Chaplin
- Knights have been active in support of the parish and facilities
- Knights will be leading the Advent Rosary, Stations of the cross sometime during Lent, and will have a fish fry during lent.
- Still working on standing up the council.

Administration/Facilities: Father Bob reported:

- There is a stable next to the altar – it was built by Dave Stallard.
- The parish is cleaner. The cleaning crew we have now is doing an excellent job.

Worship: David Stallard; Reported by Barry Yachem

- The decision was made to order "Red" greeters' badges. Badges have been received.
- The simplified dress code was approved and will be provided to the ministers.
- 8:30 and 11:00 Masses. Make the effort to have the Children's Liturgy of the Word release at the beginning of the music for collection to minimize the traffic jam.
- Have the people for the procession gather on the office side of the door to help minimize traffic jam.
- Minister schedulers should make every effort to not schedule a person for two ministries at the same service.
- A retreat for all lay ministers has been scheduled for February 16, 2019, 10 AM to 1 PM.
- Confirmation will be June 4, 2019 at St. Joseph's.
- The plan is to have Stations of the Cross during lent. K of C will lead the station the first Friday in Lent, March 8th, tentatively at 7:30 PM, and it is planned to have other groups lead during the Fridays of lent.
- A company has been contracted to take care of the bulletin. It will provide more flexibility for advertising our themes and messages. This will start in Lent. There will be no additional cost to the parish, will be easier to read and will help save on paper. Notices will need to be submitted 1 ½ weeks in advance to be put into the bulletin.
- Families are signing up for each mass to light the advent candles.

New Business:

- Continuing to build a Strong Parish
- Parish Health

- What was the Parish like 5 years ago?
- Where are we today in comparison
- Is what we're doing today working or not
- If so, how can we capitalize on that and keep the momentum moving
- Parish Reestablishing
- Parish Community Relationships
- Parish Trust
- These inputs were discussed and the faith formation of "Rebuilt" will touch on these points.

Pastors Remarks:

- **2020 Bicentennial:** No information yet on the upcoming Bicentennial of the diocese.
- **Diocesan deaneries:** Deaneries are region areas with a Dean (priest) who meets with the parishes in the deanery to look at the health of the parishes and reports to the Bishop. J.D. Ramsey of Mt. Carmel is the Dean of our region. Their first meeting will be December 20, 2018 (Priests only). Father Bob will be looking to see how the laity will be involved.
- **Finances** are down. We can currently meet our bills, but we are running out of money. May need to start charging for programs and books. There was some discussion as to what the cause may be: the sex scandal or something else. No one on the council has heard anyone indicate that they aren't giving for any reason. It was suggested that people may not realize how much they should give, and that it should be a commitment to the parish. It was recommended to let the people know that the finances are down (not just in the bulletin but tell them). Perhaps we should go back to having families fill out a tithe card and that lent may be a good time to do this.
- Father Cavey had triple bypass surgery. It went well.

Action Items:

- **Update the by-laws and ministry letters - Sheila**
- **Review updated by-laws: ALL**
- **Review updated ministry letters: ALL**

Closing Prayer – Our Father
Adjournment

Next PPC meeting: January 23, 2019 (NOTE THE CHANGE OF DATE)

Volunteer to lead opening Prayer: Claire Clasen