

**Minutes of St. Kateri Tekakwitha Parish Pastoral Council Meeting**  
**November 14, 2018 7PM**  
**Annex of the church**

**Members Present:**

ExOfficio Member:

Father Bob Spencer  
Lori Yankoski

Parish Council Representatives:

Rick Sowell, Nate Garn, Barry Yachem, Melissa Madrigal, Lance Solaroli, Claire Clasen, Sheila Horan

Committee Members:

Debbie Gausmann: RE & Adult Faith Formation; Rick Gausmann: House Church Leadership Committee; David Keneally: Parish Social Ministries; Open Rep: Community Life; Nate Garn: New Evangelization

**Members Absent:**

Parish Council Representatives:

Kathy Stocchetti, Frank Grim

Committee Members:

Larry Kervella: Youth Ministry Representative, Dave Stallard: Liturgy Committee

**Call to Order**

**Opening Prayer and reflection:** Barry Yachem

**Faith Formation:** We will be going through the book: Rebuilt. We will start with this at our January meeting. Anyone needing a book, please contact Debbie Gausmann. Each member needs to read chapter of Rebuilt and be ready to discuss it at our January meeting.

**Approval of Minutes:** The minutes were amended and approved as amended.

**Old Business:**

- **Ministry Chart:** One update and correction were made and is now completed. The ministry chart is with the October minutes.
- **Parish Brochure:** The updated parish brochure was approved. The brochure follows the minutes.
- **Update By-Laws:**
  - We started to review the by-laws
  - Youth representative: We will no longer have a senior of the youth group on the council but will have a youth representative. We will add a Young adult member to serve on the parish council renewable yearly.
  - The references to the House church will be reviewed by Dave Keneally, Rick Gausmann, and Sheila Horan with recommendations at the next meeting.
  - There will only be consensus and no votes.
  - The Executive committee will form the agenda the 4<sup>th</sup> Wednesday of the month at 6PM in Father's office
- **Faith formation for the parish council:** We will be studying the book: Rebuilt

**Committee Reports:**

**New Evangelization:** Nate Garn:

- New Evangelization is looking for someone to head up the ministry fair.
- There will be a house church sponsored Bonfire on Saturday, November 17.

**House Church Leadership Committee:** Rick Gausmann: Nothing to report

**Social Justice:** Dave Keneally:

- The PORT leader position for St. Kateri will be vacant after November. Eileen Leininger will be stepping down. The program involves 15-20 people to host the evening through morning care of the homeless. Bulletin and ambo announcements will be made for volunteers. Ray Mineck was suggested as a possible person who could do it if he was interested.

**Community:** Open: No report

**Formation:** Debbie Gausmann

- Youth Trunk or Treat was a tremendous success. Lots of hotdogs were eaten. It is expected that the event will be expanded next year.
- Nov 4: There was an event for the senior youth group and 42 attended!
- Saint Faith Festival was also a huge success. The younger children enjoyed the program and the middle school students planned and presented the program
- Service Saturday went well. The teens do a great job of working and helping where needed.
- Confirmation has 18 candidates. Confirmation will be held June 4 at St. Joseph's in Buckroe.
- RCIA currently has 3 people (1 catechumenate and 2 full participation). This is now a year-round program – people can join anytime.
- First reconciliation has 18 children and will be celebrated on December 8
- Adult Faith Formation is going well and is active. Currently there is:
  - That Man is You
  - Women's Bible Study
  - Book Club
  - Monday night is finishing Catholicism and will start the Gospel of Luke for advent.
  - David Ramsey – Faith based financial planning will start in January

**Knights of Columbus:** Ricky Sowell

- The Paperwork is in process to stand up a council. They are shooting for January.
- Fish Fry will be March 8 (1<sup>st</sup> Friday of lent). Donations for the dinner are welcome instead of charging for the dinner
- Rosary will be each Thursday of Advent, led by Bill. The rosary will start at 6:15PM. They are looking for people who would be interested in leading the sections. There is a possibility of having an International Rosary after one the Lenten soup suppers.

**Administration/Facilities:** Lance Solaroli or Ricky Sowell: No news

**Worship:** David Stallard, reported by Lori Yankoski

- The theme for Advent is: "Come Make Your Home Among Us". A card and wrist band will be given to each parishioner to help them focus on advent.
- The dress code is still being worked on – trying to keep it positive.
- Immaculate Conception vigil will be celebrated Dec 7

**New Business:**

**Letter to the ministries:** A letter is being drafted to explain how the ministries are set up and grouped and how each ministry can report to the parish council. It was recommended that we also include a

request that each ministry write up a document describing what they do, how it's done and what needs to be done to keep it going. Nate, Melissa, and Sheila are working on this.

**Pastors Remarks:**

- **2020** will be the Bicentennial for the Diocese. We may have a Eucharistic Congress and reflection of our history
- **Diocese Deans:** The Bishop plans to visit every parish over 3 years. The Dean will visit each parish in their deanery, look at the health of each parish and talk with the pastors and audit the sacramental books. This would be a financial and activity check for each parish.
- **New railings:** Two new railings have been installed at the altar (choir side, and ambo area). Frank Kreiger and Frank Martino installed these and did a wonderful job. Thank you!
- **Catholic Bishops:** The Catholic Bishops met this week looking for concrete ideas to address the sexual abuse crisis. The church will meet as a whole in February to address this issue.
- **Parish Finances:** The parish finances are falling off. We are currently \$30K under budget. The office is trying to cut spending. We may need to start charging for programs. It was suggested that a pie chart be made up to show the finances – where the money goes, what we get back from the diocese (through programs as well as money). Each parish gives a percentage of their collection to the diocese, each parish also is required to give a certain amount to support the catholic schools based on the parish size. For St. Kateri, 9.5% of our budgeted collection goes to the diocese, and \$4900/month goes to the catholic schools.

**Closing Prayer – Our Father**  
**Adjournment**

**Next PPC meeting: December 12, 2018 at 7PM in the annex**

Volunteer to lead opening Prayer: No one was selected

Respectfully submitted, Sheila Horan

Attachment: Parish Brochure



**A HISTORY OF  
ST. KATERI TEKAKWITHA  
CATHOLIC COMMUNITY**  
Founded in 1986

"Calling All Catholics in Poquoson and Tabb!" was the subject of an advertisement in a local Yorktown newspaper in 1986. On June 2, 1986, a small group met in a local home and from that point the parish began. For many years, the church met in different locations --parishioner' homes, school gym, community center-- in Poquoson and York County before moving to its current location in 1997. Today, St. Kateri Tekakwitha is a vibrant, ministry-based community, comprised of 450 families.

**Pastors:**

- Fr. Robert M. Spencer (2015 - Present)
- Fr. Charles J. Faul (2010 - 2015)
- Fr. Lawrence J. Mullaney (2000 - 2010)
- Fr. Thomas J. Quinlan (founding pastor, 1986-2000)

**Who We Are**

In following Jesus Christ who is our source and summit, the mission of the St. Kateri Tekakwitha community is to worship, learn, and serve through:

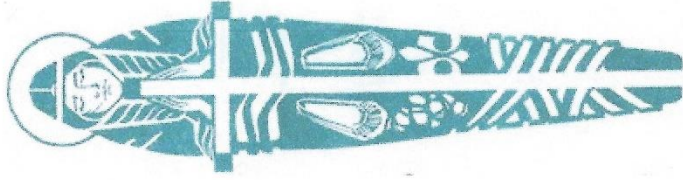
Full, active and conscious participation in the Mass which empowers our ministry and activity;

Active and engaging formation for all ages;

Recognizing and serving Christ in individuals according to their needs;

Actively pursuing service opportunities to expand our reach and impact; and

Promoting a welcoming community that meets the needs of a dynamic people of God.



**ST. KATERI  
TEKAKWITHA  
CATHOLIC  
COMMUNITY**

Poquoson/Tabb, Virginia

[www.stkateri.cc](http://www.stkateri.cc)

**ST. KATERI TEKAKWITHA  
CATHOLIC COMMUNITY**

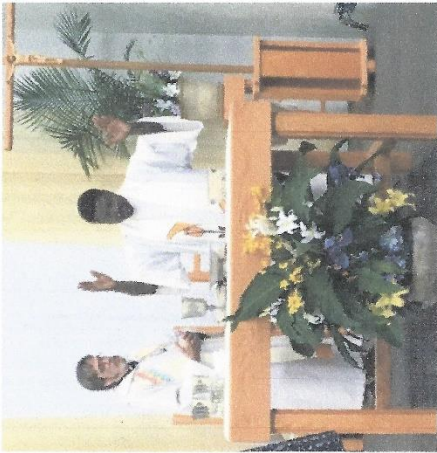
3800 Big Bethel Rd.  
Tabb, Virginia 23693

757-766-3800

[www.stkateri.cc](http://www.stkateri.cc)







## WORSHIP

### MASS SCHEDULE:

Saturday – 5:30 p.m.

Sunday – 8:30 & 11:00 a.m.

Weekdays – T, W, Th – 12:00 noon

### RECONCILIATION:

1<sup>st</sup> & 3<sup>rd</sup> Saturday of each month

4:00 - 4:30 p.m. Daily Mass Chapel

## LEARN

Our extensive faith formation programs offer many opportunities to deepen our faith. The **religious education** program includes classes for ages PK4 thru Grade 12. Included in the elementary RE and Sr. Youth programs are sacramental preparation for First Reconciliation, First Eucharist, and Confirmation. **Adult formation** opportunities include Bible study groups, retreats, and ongoing formation within other groups and through house churches. The **Rite of Christian Initiation for Adults (RCIA)** process is available to those who wish to be received into the church through an ongoing process of study, prayer and discernment.



## COMMUNITY



## SERVE

In the spirit of service to those around us, ministry has always been one of the fundamental tenets at St. Kateri. Today, over 35 ministry opportunities are available for our parishioners to choose from.

We are especially proud of our Social Ministries which includes the twinning relationship with our sister parish in Haiti, The Thrift Shop, Food Pantry, PORT, prison ministry, community outreach and youth summer mission trips.

Liturgical ministries include Extraordinary Ministers of the Eucharist, Lectors, Choir, Altar Servers, Greeters, Ushers and Visitors to the Sick.

In addition we also have Parish Community Life, Green Thumb and College Ministry.

*"We worship, learn and serve in community following Jesus Christ who is our source and summit."*