

**Minutes of St. Kateri Tekakwitha Parish Pastoral Council Meeting
December 11, 2019 7PM
Annex of the church**

Members Present:

ExOfficio Member:

Father Bob Spencer

Parish Council Representatives:

Kathy Stocchetti, Rick Sowell, Barry Yachem, Melissa Madrigal, Mary Egan, Rick Gausmann,
Darlene Heinz, Lindsay Lockett

Young Adult Rep: position open

Committee Members:

Debbie Gausmann: Formation; Larry Kervella: Youth Ministry Representative, Dave Stallard:
Worship; Dave Stallard: Knights of Columbus; David Keneally: Social Justice; Paul
Gottschlich: Community; Paul Gottschlich: New Evangelization

Absent:

Parish Council Representatives:

Nate Garn, Lance Solaroli

Committee Members:

Lori Yankoski, ExOfficio

Call to Order

Opening Prayer: Kathy Stocchetti

Faith Formation: Tools rebuilding (will begin in February, read the first section, pages 1-34)

Approval of Minutes for November – Minutes approved as distributed

Old Business:

- Update on the voting (election at large) document – Barry: Still a few comments on the document. Move 3b to 2b. We need to be sure candidates are in good standing in the church and understand what serving is about and that they would not be focused on one issue alone. With the minor changes, the document will be ready for use for the next election cycle starting in February.
- Update on Funeral planning session/workshop – Nate: Need a date to firm up the session. Staff is looking into this.
- Parish Council bulletin board/website – Rick Gausmann: The bulletin board is up with help from Marybeth. Still working on website and will add strengths from the strength finders workshop.
- January Workshop: Living Your Strengths; Saturday January 11, 11AM – 4PM. Need to plan for number of books needed – Debbie: This will be open to all of the parish, but the Parish Council is expected to attend. People attending the workshop need to take the survey, get their results and bring them to the workshop.
- Harmony retirement community: Father will be following up with this.

Committee Reports:

New Evangelization: Paul Gottschlich

- Please add “Meet and Greet after 11 am Mass on January 26, April 26, July 26 and September 27” to your 2020 calendars.
- Nate is working on dates for the funeral seminar, but no firm date. Looking at Saturday’s near Lent and need feedback from the staff if this is okay.

Community: Paul Gottschlich

- **COMMUNITY LIFE SERVICE (Maureen Gottschlich)** Community Life Service members will help set up for the New Year’s Eve Event.

- **HOUSE CHURCHES (Sheila Horan)**

The house churches can cover 4 of the 5 Lenten soup suppers. The Poquoson North house church has only been able to commit to 5 soups for the March 25 date and that is not enough. So, house church will cover the March 4, 11, 18 and April 1 dates, but the parish would need to cover March 25.

February 26 Ash Wednesday – no soup supper
 March 4 Woodlake Crossing/Coventry (Bob Walsh)
 March 11 Grafton (Nate Garn)
 March 18 Poquoson East (Dave Stallard)
 March 25 TBD – Healing service – Possibly Poquoson North (Dave Kenneally) – Kathy Stocchetti will contact her house church (Tabb and Kiln Creek) will combine with Poquoson North to cover this soup supper
 April 1 Valmoore/Westover (Angela Render) - Reconciliation
 Connie Topp from Running Man will also donate soup.

Social Justice: Dave Kenneally

- **PORT:**

- November session went well
- December session ready to go
- Ray Mineck has opened this ministry up to the community and made it more accessible.

Formation: Debbie Gausmann

- **Children's RE:**

- 1st Reconciliation Preparation in finished with the celebration on December 14.
- The First Reconciliation Retreat was Sunday, December 8
- Play on the life of Jesus is January 12 during RE time.
- St Nicholas goodies given out on Dec 8

- **JYG & SYG RE:**

- St Nicholas Service Sunday was December 8. Deacon Phil was St. Nick. There were many service projects happening:
 - Gift wrapping clothing and toy donation for St Vincent Christmas Party
 - Care packages prepared for the VFW Homeless VETS
 - Placemats made for Kairos Retreat (Prison Ministry)
 - Christmas cards made for our shut-ins and College students
 - Fleece scarves made for the St Vincent clothing closet
 - Sandwiches for the St Vincent Soup Kitchen
 - St Kateri crosses made for New parishioners
 - Cookies for Sunday hospitality and for PORT.
- Other service events: Dec 14 & 21- help St Vincent prepare for the Christmas Party. Teens helping with the 5K Run.
- Confirmation Retreat Planning underway. Still looking for young adult volunteers. Saturday meetings was not working out well, and so will adjust when they meet.
- Confirmation will be celebrated on Wednesday, March 18, 7pm at St Bede.

- **AFF:** Will finish the Vatican II study on December 16 and are currently promoting the Scripture study of EXODUS. The book for Exodus is \$20, and the study will meet on Mondays at 6:30 PM. TMIY is going well and being well received.

- **Strength Finders** workshop is Saturday, January 11, 11am-4pm. Please register and see Debbie to get a book. Cost of the book is \$15.

- **RCIA:** We will be starting a new INQUIRY group on January 5 between the Masses. It looks like we may have two adults starting in January and a third person may join them. There will be a big push in February with witness talks at each Mass on February 8 & 9. Anyone one can begin at any time.
- **INTERGENERATIONAL Event:** New Year's Eve Hoe Down at the Kateri Coral. Family Friendly. 5pm-8/9pm---DJ with dancing, games, food, fun. Every family brings a dish for the potluck and the parish will provide the meat.
- **Parish input:**
 - A couple was interested in the parish sponsoring a couple's marriage retreat.
 - Others have shown interest in a female version of That Man Is You.

Knights of Columbus: Dave Stallard

- Now have 45 members and doing well.
- Helped with parking for the Yorktown lighted boat parade.
- Three members will be participating in the Polar Plunge (Ricky, Bill, and Nate)
- Helped with the Coats for Kids: Raised \$450 for the coats, but they were able to get \$1300 worth of coats with that money. The coats will go to St. Vincent's.

Administration/Facilities: Lance Solaroli or Lori Yankoski

- Action Items completed: Finished the draft of the RFQ (Request for Quote) for the roof repairs.
- Next action item: Set-up a meeting with the Facilities Committee, Father Bob and Lori to review prior to contacting Chase Roofing to obtain a quote.
- Need to make documents and pictures available to the parish for them to review (see what is going on/needs to be done).
- May want to briefly summarize what needs to be done to put in the bulletin.
- Some money is coming in for the roof (online and collection)

Worship: David Stallard

- Discuss how the new procedures for the beginning of Mass went last weekend...lessons learned:
 - General agreement that requesting parishioners to use the Main entrance enhanced the reverence for the congregation
 - Extra greeter should be outside to welcome people arriving and request that they use the main entrance. Should invite those needing access via the parking lot entrance (those parking in Handicapped Reserved spots, those unsteady, etc.) to use that entrance (Coordinators/Greeters)
 - Move sign to side of walkway to not cause impedance to those invited to use the parking lot entrance (Coordinators/Greeters)
 - Light for the sign for 5:30PM Mass (Lori)
 - Congregation entering once Mass begins should be invited to sit
 - At the end of the Opening Prayer
 - Before First Reading
 - Before Second Reading
 - Lectors remain in seats longer to allow for seating of congregation before readings or step back from Ambo and wait without staring at those finding seats
- The Advent Wreath candles are wax candles this year
- The manger was set up after the 11 o'clock Mass November 24th. Ask Darlene what will be the sequence of setting the scene up during Advent. What assistance does she need? I will take care

of the star. The Crèche figurines will be placed in the Manger at Christmas Season, no assistance required.

- There will be a Mass celebrated at Noon on Dec 9th for the Immaculate Conception of the Blessed Virgin Mary. Ministers are needed, Tony will coordinate the volunteers. 6 Ems total, 2 Lectors.
- There will be a Reconciliation Service on Tuesday 10 December. 4 Lectors needed for this service. Tony is coordinating the Lectors.
- Christmas Masses
 - Christmas Eve 5 PM, David and David Coordinating and getting ministers – 13 Eucharistic Ministers total to provide for Alcove as well as full seating. 571 people attended this Mass last year
 - Christmas Eve 8 PM, Tony coordinating and getting ministers – 6 Eucharistic Ministers total. 262 people attended this Mass last year.
 - Christmas Day, 10 AM, David S coordinating and getting ministers – Deacon Phil will be at the Homilist at the Mass. 6 Eucharistic Ministers total. 176 people attended this Mass last year.
 - There should be a representation from all Masses for the Christmas Masses. Tony, David and David will work on this.
- New Year's Day, Jan 1, 10 AM, Mary, Mother of God Mass, David Y coordinating. – 6 positions total, 271 people attended this Mass last year.
- Father emphasized having more youth participate at all Masses, crucifers, servers, etc. Feedback??- There was general agreement that there was increased youth participation.
- Around the table.....
 - Confirmation will be March 18th at St. Bede. Our 18 candidates will be celebrating with Confirmands from St. Bede, St Olaf and West Point.
 - Starting a Chaplet of Divine Mercy every Monday evening, 7PM starting January 6.
 - January 12th there will be a Children's Play of the Baptism of the Lord
 - January 19th there will be a Baptism during a Mass
 - January 26th will be the next Meet and Greet for new parishioners
 - February 9th weekend Masses will include a witness talk from RCIA participants

New Business:

- Preliminary RFP for the roof

Pastors Remarks:

- Online giving is a success. Financially we are covered – but don't let up.
- Bill Karaktin is the liaison to the diocese bicentennial (2020). He will pass on information to the parish through the bulletin.
- Computers are still recovering from the upgrades

Comments:

- **Parish heating/cooling:**
 - It gets too hot in the family room during mass
 - It is too cold in the pastor's office
 - Heating/cooling system in the parish needs to be fixed
 - Mass coordinators will take care of individual rooms and adjust the temperatures as appropriate
 - Mass Co-coordinators need to be sure to turn off the TV in the family room after the 5:30 PM mass and after the 11 AM Mass.

Action Items:

- **ALL:**
 - Take the Living Your Strengths survey and bring your results to the workshop on Jan 11

- Get the book for faith formation: Tools rebuilding. (will begin in February, read the first section, pages 1-34)
- Add “Meet and Greet after 11 am Mass on January 26, April 26, July 26 and September 27” to your 2020 calendars
- **Staff:**
 - Heating/cooling system in the parish needs to be fixed
 - Find dates for the funeral workshop and information session.
 - Father will contact Harmony retirement community.
- **Mass coordinators:**
 - Mass coordinators will take care of individual rooms and adjust the temperatures as appropriate
 - Mass coordinators need to be sure to turn off the TV in the family room after the 5:30 PM mass and after the 11 AM Mass.
- **Barry:** Complete minor changes to election document and finalize the document.

Closing Prayer – Our Father

Volunteer to lead opening Prayer: Barry Yachem

Adjournment

Workshop: January 11, 2020; 11 AM – 4PM

Next PPC meeting: February 12, 2020