

## Our Lady of Angels Lunch Program

Dear Parents/Guardians,

Welcome to the 2020-21 Hot Lunch Program!

Hot Lunch will start the week of September 28. Lunch slips for that week are due Tuesday, September 8, 2019. The menu and order slips are on the OLA website under Resources for Parents/Lunch Program. *The October menu will be posted as soon as it is available from NDS.*

The cost of a meal is \$2.80.

Please **print the menu** and circle the days you are ordering lunch for your child/ren and hang on your refrigerator, so you don't forget what days to send them with a lunchbox!

When filling out the order slips, please **check the days your child wants lunch.** **There must be a slip for each week.** Do not write "for the month" on one slip and hand it in. It will be returned. **There must be a slip for each child ordering.** Do not put two children on one slip as these slips are the child's ticket to get their lunch.

*Due to COVID-19 safety protocols, the order slips will be used to place your order but will NOT be handed out daily. The teacher will be given a weekly list of who ordered. Those children who ordered will go to the cafeteria to get their meal.*

**Even if you qualify for free lunch, order slips must be filled out and sent to school by the due date.**

Those of you that have received a letter stating you qualify for free lunch will be free for the year (unless there is an income change). **You must apply each year.** If you were free last year, it does not necessarily mean you are free this year.

Please, if you have not received a letter for this school year, submit an application for qualification on the website [www.schoolcafe.com](http://www.schoolcafe.com). If you have trouble with your application, please call Nutritional Development Services (NDS) at 215-895-3470, option 1.

1. **Lunch Order Slips** are generally due the Friday three weeks prior to the date of service. Due dates are on the Hot Lunch Menu. Please make sure you communicate any concerns/problems as soon as possible. Food orders are placed with NDS the next business day after the due date. **It is your responsibility to send in your orders on time!**

*No change will be given.* If your order comes to \$10.40 and you send in \$11.00, we will **not** be returning or crediting \$0.60.

It is important that you send in an order slip for **each child** for **each week**. The reason is twofold:

First, some children order lunch every day, some are picky eaters and will only order once in a while. If we order food that a child won't eat, that food goes to waste. We need an order slip from each child to place an accurate meal count with NDS.

Second, and more important, to be in compliance with Federal Anti-Discrimination Laws, every child must have a lunch slip so the 'free' children cannot be distinguished from the 'paying' children.

If you are unable to print slips, please contact the office and sheets will be sent home with your child/ren.

2. **Oops – I forgot my lunch** – Any child who does not have lunch **will** be fed. If they receive a hot lunch, an Oops Slip will be sent home and payment is expected within two school days of receiving the lunch. Hot lunch meal cost is \$2.80.

3. **Absences** – If your child is absent due to illness on a day they ordered and paid for a hot lunch, we will accept a credit for future lunch orders **only if you include the previous absent dates on your next order**. These dates will be verified before credit is given.

I am looking forward to a great year with your children. If you have any questions or concerns, please contact me via email at [mmagerr@olaschool2.com](mailto:mmagerr@olaschool2.com).

Thank you!

Mary Magerr