

**Anderson Mill Limited District  
Board of Directors Meeting**

**Minutes**

**January 14, 2016**

The Board of Directors of Anderson Mill Limited District of Williamson and Travis Counties, Texas convened in a regular Board Meeting in the District Office building at 11500 El Salido Parkway starting at 7:30 p.m. on Thursday, January 14, 2016. Notice of time, place and subject of the meeting were posted at the places and for the time as required by law.

**Agenda Item 1 – Call to Order, Invocation and Roll Call**

Director Ottenbacher called the public meeting to order at 7:30 pm and Director Morgan gave the invocation. Carol Martin called role. Directors present: Directors Morgan, Grampp, Burke, and Ottenbacher. Also attending: Mark Maxwell, Phil Haag, Carol Martin, Greg Williams, Officer Will New, and John McDowell.

**Agenda Item 2 – Citizen Communication**

Mr. McDowell discussed 2016 Anderson Mill Neighborhood Association events including National Night Out and Holiday in the Park. He also mentioned that AMNA will not be participating in the District 6 debates but plans to participate in the AMLD Board of Directors elections. Director Ottenbacher said that she would forward him an email she had received from Neighbors Emergency Room in regards to wanting to participate in local events.

**Agenda Item 3 – 3<sup>rd</sup> and 4<sup>th</sup> Quarterly Budget Review for FY 2014-2015**

No revisions needed to be made on the 3<sup>rd</sup> Quarter Budget Review, however there were some being made on the 4<sup>th</sup> Quarter Budget Review. Director Burke made a motion to approve the 3<sup>rd</sup> Quarter Budget Review, Director Morgan seconded, and the motion carried.

**Agenda Item 4 – Discuss and Accept 2014-2015 District Audit**

Mr. Maxwell stated that audit revisions may be made but it was good as stands. Director Burke made a motion to approve the 2014-2015 District Audit, Director Morgan seconded, and the motion carried.

**Agenda Item 5 – Belt, Harris, and Pechacek – Audit Engagement Letter for 2015-2016 Fiscal Year**

Director Morgan made a motion to approve the Audit Engagement Letter for the 2015-2016 Audit, Director Burke seconded, and the motion carried.

**Agenda Item 6 – Review and Approve District Activity Fees for Activities Effective March 2016**

Mr. Maxwell recommended no changes to activity fees except for Makos Swim Team in the fall of 2016. Director Burke requested that a copy of the current fees be presented at the next meeting. Mr. Maxwell said that he would send it electronically before the next meeting.

## **Agenda Item 7 – Reports**

### **A. Board Officers**

Director Morgan asked if there was any information on the City of Austin construction that was being done on sidewalks and bridges in the district. Mr. Maxwell explained what they had been doing and Mr. Williams said that he would find out if they were going to fix the guardrail on the Mellow Meadows bridge as well.

Director Burke requested an update on the Harper Park playground equipment. Mr. Williams stated that everything continued to go smoothly that construction should be done by the end of January. He discussed the ADA sidewalk and stated that there would be minimal fees associated with leveling around fixtures. Mr. Maxwell said that it should not be more than a few hundred dollars more than was originally quoted.

Director Grampp questioned when City of Austin should be contacted to discuss a Strategic Partnership Program extension. Director Burke said that he planned to meet and discuss that in the next week and Director Morgan said that the Board and AMLD staff would be looking into who would be the correct contact to work with.

### **B. District Manager**

Director Burke asked Mr. Haag to look into HB 1295 requiring certificates of conflicts of interest for all contractors. Mr. Haag said that he would include the information in his report.

### **C. Legal Counsel**

Mr. Haag stated that he was going to discuss the aforementioned House Bill and that he would wait for results or progress on the deed restriction issue at 10500 School House Lane.

### **D. Parks and Recreation**

Mr. Williams informed the Board that he had spoken with Susan Reed of the Anderson Mill Neighborhood Association about the Neighborhood Partnership Program and that AMNA still needs to get approval from sixty percent of the stake holders surrounding the area being considered for the program. He also stated that he should be done working on the Spring/Summer 2016 Activity Guide by the end of the month.

### **E. Security Report: December 2015**

Officer New informed the Board that he and Officer Pearson had been touring the District very late at night in an attempt to apprehend the nude male that had been reported several times in the area but they had been unsuccessful. He also reported that he had tagged to vehicles that were then quickly moved.

### **F. Cash Disbursements: December 2015**

Director Burke made a motion to approve the December 2015 Cash Disbursements, Director Grampp seconded, and the motion carried.

### **G. Tax Report: November 2015**

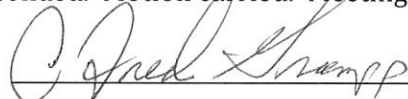
### **H. Investment Report: December 2015**

### **I. Approval of Minutes: December 10, 2015**

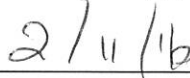
Director Grampp made a motion to approve the December 10, 2015 minutes, Director Burke seconded. The motion carried.

**Agenda Item 4 – Set date and time of the next meeting. Adjourn.**

Director Ottenbacher set the next meeting for Thursday, February 11, 2016 at 7:30 p.m. in this building. There being no further business to come before the Board, Director Morgan made a motion to adjourn, Director Burke seconded. Motion carried. Meeting adjourned at 8:09 p.m.

  
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C. Fred Grampp, Secretary

  
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Date approved by Board