

**Anderson Mill Limited District  
Board of Directors Meeting**

**Minutes**

**November 12, 2015**

The Board of Directors of Anderson Mill Limited District of Williamson and Travis Counties, Texas convened in a regular Board Meeting in the District Office building at 11500 El Salido Parkway starting at 7:30 p.m. on Thursday, November 12, 2015. Notice of time, place and subject of the meeting were posted at the places and for the time as required by law.

**Agenda Item 1 – Call to Order, Invocation and Roll Call**

Director Ottenbacher called the public meeting to order at 7:30 pm and Director Morgan gave the invocation. Carol Martin called roll. Directors present: Directors Morgan, Grampp, Burke, and Ottenbacher. Also attending: Mark Maxwell, Phil Haag, Carol Martin, Greg Williams, Officer Jeff Pearson, and John McDowell.

**Agenda Item 2 – Citizen Communication**

**Agenda Item 3 – Resolution of Appreciation to Residents for Hosting National Night Out Block Parties - Resolution #15-1112-01**

Mr. Maxwell stated that Anderson Mill Limited District would mail the certificates of appreciation to each block party host and that there were sixteen different block parties in our district, reportedly the most parties held within any single neighborhood in City of Austin. Director Grampp made a motion to approve the resolution, Director Burke seconded, and the motion carried.

**Agenda Item 4 – Annual District Policy Reviews**

**A. Review and adopt the Statement of Ethics and Certain Financial and Management Practices of the District by Resolution #15-1112-02**

Mr. Maxwell explained some minor changes with the wording of the policy. Director Burke asked Mr. Haag about how notification should be made for expenditures over \$100. Mr. Haag advised that it be noted in the meeting minutes. Director Burke made a motion to approve Resolution #15-1112-02, Director Grampp seconded, motion carried.

**B. Review and adopt Investment Policy by Resolution #15-1112-03**

Mr. Maxwell explained one change made. Director Burke made a motion to approve Resolution #15-1112-03, Director Morgan seconded, and the motion carried.

**C. Review and adopt Broker/Dealer List FY 2015-2016 by Resolution #15-1112-04**

Mr. Maxwell stated that no changes had been made. Director Morgan made a motion to approve Resolution #15-1112-04, Director Burke seconded, and the motion carried.

#### **Agenda Item 5 – Review and Re-adopt the Risk Policies and Procedures**

Mr. Maxwell described some changes that had been made to the wording in order to reflect the way District procedures are actually done. Director Burke asked that the policy reflect the fact that the District does accept credit cards. Mr. Maxwell stated that the District utilizes a third-party website to accept credit cards and that he would review and edit the policy to reflect that. Director Grampp made a motion to approve the Risk Policies and Procedures, Director Burke seconded, and the motion carried.

#### **Agenda Item 6 – Reports**

##### **A. Board Officers**

Director Burke mentioned that he had received many positive comments regarding the After School Program.

##### **B. District Manager**

##### **C. Legal Counsel**

Phil Haag stated that there had been no response to the letter enforcing the deed restriction issue at 10500 School House Lane and that they would file suit later that week.

##### **D. Parks and Recreation**

Mr. Williams discussed the purchases he had made for the Harper Park Playground project and the grant money that the District received. He stated that the Park would be closed for about two months and that signs would be posted at the park with maps to other parks and on the website.

##### **E. Security Report: October 2015**

##### **F. Cash Disbursements: October 2015**

Director Morgan made a motion to approve the October 2015 Cash Disbursements, Director Burke seconded, and the motion carried.

##### **G. Tax Report: September 2015**

##### **H. Investment Report: September 2015 and Quarterly ending September 30, 2015**

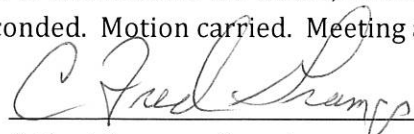
Director Burke made a motion to approve the Quarterly Investment Report ending September 30, 2015, Director Grampp seconded, and the motion carried.

##### **I. Approval of Minutes: October 15, 2015**

Director Morgan made a motion to approve the October 15, 2015 minutes, Director Grampp seconded. The motion carried.

#### **Agenda Item 4 – Set date and time of the next meeting. Adjourn.**

Director Ottenbacher set the next meeting for Thursday, December 10, 2015 at 7:30 p.m. in this building. There being no further business to come before the Board, Director Grampp made a motion to adjourn, Director Burke seconded. Motion carried. Meeting adjourned at 7:49 p.m.

  
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C. Fred Grampp, Secretary

12-10-15  
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Date approved by Board