

Anderson Mill Limited District Board of Directors Meeting

Minutes

February 11, 2016

The Board of Directors of Anderson Mill Limited District of Williamson and Travis Counties, Texas convened in a regular Board Meeting in the District Office building at 11500 El Salido Parkway starting at 7:30 p.m. on Thursday, February 11, 2016. Notice of time, place and subject of the meeting were posted at the places and for the time as required by law.

Agenda Item 1 - Call to Order, Invocation and Roll Call

Director Ottenbacher called the public meeting to order at 7:30 pm and Director Morgan gave the invocation. Greg Williams called roll. Directors present: Directors Morgan, Grampp, Burke, and Ottenbacher. Also attending: Mark Maxwell, Phil Haag, Greg Williams, Officer Jeff Pearson, and LeAnn Leoniak.

Agenda Item 2 - Citizen Communication

Mrs. Leoniak expressed concerns about the property at 10500 School House Lane that has had a vehicle parked in front for several months and another vehicle that extends over the driveway blocking the sidewalk. Mr. Maxwell and Officer Pearson advised her to contact Austin Police Department about the blocked sidewalk and Mr. Haag stated that he had filed a lawsuit about the vehicle that had been parked there for months. He stated that the resident had until February 15, 2016 to respond. Director Morgan asked if the resident was running a business out of his home and Mrs. Leoniak stated that she believed his employees would show up there. Mr. Maxwell said that he would look into it. Director Grampp mentioned a blue tarp that was covering another property in the District and Director Burke requested that AMLD look into that as well.

Agenda Item 3 - 4th Quarterly Budget Review for FY 2014-2015

Director Burke stated that Mr. Maxwell and Ms. Martin had done a lot of work on the budget corrections and made a motion to approve the 4th Quarter Budget Review. Director Morgan seconded and the motion carried.

Agenda Item 4 - 1st Quarterly Budget Review for FY 2015-2016

Director Burke stated that there needed to be a few changes to make the budget more transparent and made a motion to approve the 1st Quarterly Budget Review. Director Morgan seconded and the motion carried.

Agenda Item 5 - Discuss and Act on Joint Election Agreement and Contract for Election Services for Anderson Mill Limited District Including the Travis County Portion of the District

Mr. Maxwell explained that AMLD had contracted with both Williamson County and Travis County in the past but that one county can hold the election for the entire district. He stated

that there were only eighty-eight homes in Travis County and only contracting with Williamson County would save the District money. Director Burke asked if \$10,000 was in the current budget for the election and Mr. Maxwell stated that yes, there was enough to cover the election charges. Director Burke made a motion to approve the Joint Election Agreement and Contract for Election Services, Director Morgan seconded, and the motion carried.

Agenda Item 6 – Discuss Election Schedule and Approve Order No. 16-0211-001 Calling Election of Board Directors for Places One, Two, and Three. Election to be Held on May 7, 2016

Mr. Maxwell stated that there was a February 19, 2016 deadline to apply to be on the election ballot, a February 23, 2016 deadline for write-in's, and if all the candidates were running unopposed Anderson Mill Limited District could cancel the election after February 24, 2016. Director Burke made a motion to approve Order No. 16-0211-001 to Call the Election, Director Grampp seconded, and the motion carried.

Agenda Item 7 – Discussion of Implementation of House Bill 1295

Mr. Haag provided the Board a draft proposal to delegate certain managerial and financial authority to the District General Manager. There was some discussion about the draft details. Director Burke asked that it be on the agenda for the next month's Board meeting.

Agenda Item 8 – Reports

A. Board Officers

Director Burke discussed some Budget Committee goals regarding updates to the District office and building security.

B. District Manager

Mr. Maxwell discussed the new playground at Harper Park and scheduled landscaping in that area. He mentioned that the District would be utilizing Mosquito Dunks in areas with standing water to decrease the chance of mosquito spread viruses.

C. Legal Counsel

D. Parks and Recreation

Mr. Williams informed the Board that he plans to begin putting together the next activity guide earlier than previous years to allow the Board time to approve it. Director Ottenbacher noted an error on page 37 of the current Spring/Summer 2016 Activity Guide.

E. Security Report: January 2016

Officer Pearson discussed an incident with a dog in the District. Director Burke asked if there had been any recent vandalism issues. Officer Pearson stated that there were not and discussed his intentions to maintain a good relationship with the school resource officers.

F. Cash Disbursements: January 2016

Director Burke made a motion to approve the January 2016 Cash Disbursements, Director Morgan seconded, and the motion carried.

G. Tax Report: December 2015

H. Investment Report: December 2015 and Quarterly Report ending 12/31/15

Director Burke made a motion to approve the Quarterly Report ending 12/31/15, Director Grampp seconded, and the motion carried.

I. Approval of Minutes: January 14, 2016

Director Grampp made a motion to approve the January 14, 2016 minutes, Director Burke seconded. The motion carried.

Agenda Item 4 - Set date and time of the next meeting. Adjourn.

Director Ottenbacher set the next meeting for Thursday, March 17, 2016 at 7:30 p.m. in this building. There being no further business to come before the Board, Director Grampp made a motion to adjourn, Director Morgan seconded. Motion carried. Meeting adjourned at 8:05 p.m.



C. Fred Grampp, Secretary

3-17-16

Date approved by Board