# OFFICE OF RELIGIOUS EDUCATION AND CATECHESIS
## High School Religion
### Non-Tax License Renewal Form

**NAME**
________________________

**SCHOOL**
____________________________________________________________

Please list session(s) attended for professional development.

<table>
<thead>
<tr>
<th>Title of Session/Activity</th>
<th>Date</th>
<th>Hours Requested</th>
<th>Hours Awarded</th>
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- The minimum amount of time that will be recorded for enrichment credit is one (1) hour
- **Appropriate documentation** for the hours requested for each session must accompany request (i.e. flyer, agenda, certificate of completion, transcript, etc.)
- **Answer the following questions on a separate sheet of paper for each:**
  - What are two things you learned or that challenged you?
  - How does this event/activity apply to your work/ministry
  - Is there anything else you would like to share about this experience?
- Do NOT submit any LPDC forms to OREC

This form and appropriate documentation should be submitted to:

Office of Religious Education and Catechesis  
197 East Gay Street  
Columbus, OH 43215  
Fax: 614-241-2563  
orec@columbuscatholic.org

**For OREC office use only**

Total number of hours of Renewal Credit __________

1. **ALL** requests for renewal credit MUST be submitted on an 11.9b with appropriate backup
2. After OREC approval, a stamped copy of the 11.9b will be returned to the teacher for their files