
SAINT MARY MAGDALENE PARISH/SCHOOL

Employment Opportunity

Date: August 31, 2021

Office: Pre-School

Position: Teacher Aide/Substitute Teacher

Deadline: Until filled

Status: Part-time position

Practicing Catholic: Preferred

Position Summary: Saint Mary Magdalene, located at 2940 Parkside Road, in Columbus, is looking for a person to work as an aide and daily sub when needed. This person will work with our students as an aide, work closely with teachers to support students, and provide coverage for ill teachers when needed.

Requirements:

- Applicant must possess or be eligible for a one year substitute license
- Recent satisfactory FBI and BCI background checks
- Must or have participated in a VIRTUS Protecting God's Children training safe environment seminar

Qualifications for the position:

Qualifications include the desire and ability to work with different age groups and flexibility. The person should have a teaching license or a substitute teaching license.

Job offer is contingent on the successful passing of the mandatory background screening and completion of the VIRTUS "Protecting God's Children" course. Compensation is commensurate with candidate's experience.

Please contact Principal Courtney Ryan by e-mailing your resume and letter of interest to cryan@cdeducation.org. Your letter of interest should include a brief introduction, how your skills and experience are a good fit for this role.

