

January

NAME _____

DEPT # _____

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
			1 New Year's Day	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19 MLK Day	20	21	22	23	24	25
26	27	28	29	30	31	

WI = Work in Office WO = Work Offsite (please state location) S = Sick All Day V = Vacation All Day P = Personal Day B = Bereavement J = Jury Duty

By signing this form, I certify that the information contained in it is true and correct.

Signature _____

Date _____

Totals: V _____ S _____ P _____

2020

February

NAME _____

DEPT # _____

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	Valentine's Day 21	22
23	President's Day 24	25	26	27	28	29

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2020

March

NAME _____

DEPT # _____

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
1	2	3	4	5	6	7
8	9	10	11	12	13	14
Daylight Savings (Spring Forward)						
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

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2020

April

NAME _____

DEPT # _____

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
			1	2	3	4
5 Palm Sunday	6	7	8	9 Holy Thursday	10 Good Friday	11
12	13	14	15	16	17	18
19	20 Easter Monday	21	22	23	24	25
26	27	28	29	30		

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2020

May

NAME _____

DEPT # _____

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
					1	2
3	4	5	6	7	8	9
10 Mother's Day	11	12	13	14	15	16
17	18	19	20	21	22	23
24 Memorial Day	25	26	27	28	29	30
31						

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Date

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2020

June

NAME _____

DEPT # _____

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
Father's Day						
28	29	30				

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July

NAME _____

DEPT # _____

*Sun**Mon**Tue**Wed**Thu**Fri**Sat*

			1	2	3	4
5	6	7	8	9	10	11 <small>Independence Day</small>
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

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Date

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2020

August

NAME _____

DEPT # _____

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

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2020

September

NAME _____

DEPT # _____

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
		1	2	3	4	5
6	7 Labor Day	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

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October

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DEPT # _____

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
				1	2	3
4	5	6	7	8	9	10
11	12 Columbus Day	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31 Halloween

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November

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DEPT # _____

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
1 Daylight Savings (Fall Back)	2	3	4	5	6	7
8	9	10	11 Veteran's Day	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26 Thanksgiving	27	28
29	30					

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Date

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December

NAME _____

DEPT # _____

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	Christmas Eve 31	Christmas	
				New Year's Eve		

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