

MEMORANDUM

TO: Pastors, Parishes, Principals, Schools and Key Personnel

FROM: Deacon Hugo Patino, Chancellor

DATE: November 13, 2020

RE: Guidelines for Travel

In anticipation of the Thanksgiving and Christmas holidays, the Diocese is instituting its policy on travel. This policy is in effect from today through December 31, 2020. At the end of December, the Diocese will re-consider this policy in light of any information from the State of California or the Centers for Disease Control regarding COVID-19 outbreaks or other recommended steps.

1. Background:

In California and in other states, we are seeing a spike in the number of COVID-19 positive cases and those who are sick with COVID-19. The Centers for Disease Control is recommending that when people travel, that they take steps to ensure that their likelihood of contracting COVID-19 is reduced. **The Diocese is adopting those guidelines and imposing a quarantine on those who are returning from certain types of travel.**

2. The CDC Recommendations are attached to this email. Please distribute these as well as this memorandum to your employees, families and volunteers.

3. Policy Regarding Quarantine

For those who are traveling by air, train or bus, we ask that you follow the CDC recommendations attached. When you return from travel, you must quarantine for two-week (14 consecutive days) before returning to normal activities.

- a. Clergy: Priests and deacons who travel by air, train or bus may not return to work in the parish office and may not celebrate the sacraments with the faithful for fourteen days after they return from such travel. However, they may work remotely to the extent possible.
- b. Employees: Employees who travel by air, train or bus may not work in the office for fourteen days after they return from such travel. However, employees may work remotely during this time.
- c. Students: Students whose families travel by air, train or bus may not return to in-person learning for fourteen days after they return from such travel. Students may continue to learn remotely during this time.

- d. Volunteers: volunteers who travel by air, train or bus may not return to their volunteer activities in the parish (unless they can do so from home) for fourteen days after the conclusion of such travel.

4. Those with COVID-19 Symptoms or a Positive COVID-19 Test

Our previously published protocol will apply to these situations. It is attached to this email.

If you have any questions, please contact me at hpatino@dioceseofmonterey.org