



# DIocese OF MONTEREY

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Office of Human Resources

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## MEMORANDUM

TO: All Parishes, Departments, and Schools

FROM: Angelica Gordon  
Assistant to Susan Mayer, Director of Human Resources

DATE: January 22, 2021

RE: 2021 Mileage Reimbursement Rate

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Effective January 1, 2021, the standard business mileage reimbursement rate has changed to 56 cents per mile. The new rate is a decrease of 1.5 cents from the 2020 rate of 57.5 cents per mile.

Please email [agordon@dioceseofmonterey.org](mailto:agordon@dioceseofmonterey.org) if you have any questions.

## Diocese of Monterey Mileage Reimbursement Form - 2021

Name \_\_\_\_\_

Department \_\_\_\_\_

Date	From	To	Description / Purpose for Travel	No. of miles
			<b>Total Miles</b>	

**Total Miles** \_\_\_\_\_ x \$0.56 per mile = \$ \_\_\_\_\_

\_\_\_\_\_  
**Signature**