

# **Christ Our King and Savior Catholic Church**

6341 Lake Oconee Parkway  
Greensboro, GA 30642

**STEWARDSHIP OPPORTUNITIES**  
**A Directory of Parish Ministries, Organizations and Programs**

## **STEWARDSHIP**



## **A DISCIPLE'S LIFE**

**Called to Pray, Proclaim, Share, and Serve**

*(Updated: October 6, 2021)*

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Friends,

I am Fr. Michael Silloway, blessed to be assigned here at Christ Our King and Savior Catholic Church. I echo our Blessed Mother's song of praise in that "The Lord has done great things for me and holy is His Name" (Luke 1:49).

Born in New Jersey just before Christmas of 1982, my early childhood was in the "frozen tundra" of the north. The Blizzard of '93 that blanketed the entire east coast of the nation is my last memory of living up there as my family moved to Peachtree City, Georgia, looking for better jobs for my parents and quality education for my siblings and me. So now most of my life has been covered in the grace of being an adopted Southerner.

After high school, I was accepted to UGA and went off to study anything that would help me become a pilot. But in my second year as a Bulldog, the Lord began to speak clearly in my heart, calling me to Himself. This caused me to start praying more, and the more I prayed, the more convicted I became that God wanted me to become a priest.

Becoming a seminarian for the Archdiocese of Atlanta in 2003, I was transferred to Franciscan University of Steubenville in Ohio to complete my undergraduate degree in Theology and the necessary requirements for seminary. Three amazing years later, I was sent to Rome, Italy, to the Pontifical North American College to be formed as a priest.

During the five years there, I earned a Sacred Theology Bachelor's degree from the Pontifical Gregorian University and a Sacred Theology Licentiate from the Lateran University's St. John Paul II Pontifical Institute for Studies in Marriage and the Family. I was ordained a deacon in St. Peter's Basilica in 2009 and a priest of Jesus Christ forever at the Cathedral of Christ the King in Atlanta on June 26, 2010.

I served a brief summer as Parochial Vicar at St. Theresa's Catholic Church in Douglasville and almost two years in the same role at the Cathedral of Christ the King in Atlanta. Most recently, I served as Chaplain at St. Pius X Catholic High School in Atlanta for five and a half years. Now, the summer of 2018 has brought me out here to serve as pastor in Greene, Putnam, and Hancock counties at COKAS.

I am grateful especially for our two most recent pastors, Fr. Roberto Herrera and Fr. Philip Ryan, who have led and guided this community of faith over the past 13 years, building on the amazing foundation laid by the intrepid and visionary Catholics of the Lake Oconee region.

I look forward to meeting you and your families and journeying with you as we make our pilgrimage to the Lord. Please pray for me, and know of my daily prayers for you and all the souls in this amazing parish!

Peace in Christ,  
Fr. Michael



## Stewardship Prayer

### Prayer for My Parish

Almighty God, my parish is composed of people like me. I help make it what it is.

It will be friendly if I am.

It will be holy if I am.

Its pews will be filled if I help fill them.

It will do great work if I work.

It will be prayerful if I pray.

It will make generous gifts to many causes if I am a generous giver.

It will bring other people into its worship if I invite and bring them.

It will be a parish family of loyalty and love, of fearlessness and faith, of compassion, charity and mercy if I  
– who make it what it is – am filled with these same qualities.

Therefore, with the help of God, I will dedicate myself to the task of being all the things that I want my parish to be.

Bless my journey, Lord God, that I might build the Church through Jesus Christ our Lord, Amen.

# Worship and Liturgy

## **Adoration**

### **Purpose**

- All members of Christ Our King and Savior are encouraged to commit to being present at a particular time during Adoration
- Ensure that the Blessed Sacrament is never left alone while exposed for adoration in the church.

### **Schedule**

- The Blessed Sacrament is exposed for adoration at Christ Our King and Savior on the First Friday of the month, beginning after Mass and concluding at 6 p.m.
- Someone must be present at all times during exposition.
- There are sign-up opportunities during the week prior to each First Friday.

### **Meetings**

- None required.

### **Training**

- None required.

### **Time Commitment**

- One hour during exposition is asked.

### **Helpful Attributes**

- Faithful
- Prayerful.
- Prompt.

**“Heavenly Father, please send the Holy Spirit upon all peoples to give them love, courage, strength, and willingness to respond to the invitation of Eucharistic Adoration.”** St. John Paul II

### **Contact**

- Debra Busing , Marietta Dubus  
[adoration.cokas@gmail.com](mailto:adoration.cokas@gmail.com)

# Worship and Liturgy

## **Altar Servers (Children) (S)**

### **Purpose**

- Assist the celebrant throughout the Mass.

### **Schedule**

- The schedule is posted at least a month in advance.
- The Mass schedules are 5 p.m. Saturday, 9 a.m. English and 11:30 a.m. Spanish Masses on Sunday.

### **Meetings**

- Quarterly for both new and current Altar Servers. New changes in the Mass are reviewed and there is training for holidays and special Masses.

### **Training:**

- Training time is 2 to 3 hours quarterly.

### **Time Commitment**

- When scheduled to serve, report 20 minutes prior to Mass.

### **Helpful Attributes**

- Should be a baptized Catholic, who has received their first Holy Eucharist.
- Should be individuals who strive to live a moral and faithful life.
- Should be able bodied individuals, capable of ascending steps and carrying precious vessels.
- Should be mature enough to understand their responsibilities, and carry them out with appropriate reverence.

### **Contact**

- Timothy Winslow  
[twinslow@cokas.org](mailto:twinslow@cokas.org)
- Odila Perez-Sanchez (S)  
706-473-8009

# Worship and Liturgy

## **Altar Society**

### **Purpose**

- Provides care for the altar, altar linens, holy water, candles, and pews.

### **Schedule**

- Members are assigned.
- Most members serve one month at a time annually.
- Two or three members work together.

### **Meetings**

- Communication is by email or by phone.
- No scheduled meetings.

### **Training**

- Training is provided individually to new members.

### **Time Commitment**

- Approximately one hour per week during the assigned month.

### **Helpful Attributes**

- Reverence, Thoroughness, and Dedication.
- Ability to wash and iron altar linens according to requirements.

**“Lord, I love your home, this shrine where the brilliant, dazzling splendor of your presence lives.”** Psalm 26:8

### **Contact**

- Claudette Coletta  
[altarsociety.cokas@gmail.com](mailto:altarsociety.cokas@gmail.com)

## Worship and Liturgy

### **Extraordinary Ministers of Holy Communion- Liturgical**

#### **Purpose**

- To serve at Mass and share the Body and Blood of Christ with those who come to the Lord's Banquet.

#### **Schedule**

- Scheduled for each calendar quarter in advance for all weekend and Holy Day Masses.

#### **Meetings**

- None required; may be called for training or other purposes.
- Communications and schedule are sent by email.

#### **Training**

- The parish trains all ministers for certification according to the guidelines of Archdiocese of Atlanta.

#### **Time Commitment**

- Approximately one hour per scheduled service.

#### **Helpful Attributes**

- To be caring about and at ease with the people you serve inside and outside the liturgy.
- Prayerful.
- Values teamwork.
- Is attentive and helpful, reverent, unhurried, faithful and knowledgeable.

**The Eucharist is a sacrifice of thanksgiving to the Father, a blessing by which the Church expresses her gratitude to God for all his benefits, for all that he has accomplished through creation redemption and sanctification.** (CCC 1360)

#### **Contact**

☐ Millie Browning [ehmc@cokas.org](mailto:ehmc@cokas.org)

☐ Martha Acosta (S)  
[Hispanic.cokas@gmail.com](mailto:Hispanic.cokas@gmail.com)

## Worship and Liturgy

### **Extraordinary Ministers of Holy Communion- To the Sick and Homebound**

#### **Purpose**

- To provide the sick and the homebound with the Holy Eucharist as an extension of the church's support and concern for its members.

#### **Schedule**

- Primary and Backup schedules are established on a monthly basis.
- Teams of two are assigned.

#### **Meetings**

- All communication is accomplished by email and telephone.

#### **Training**

- Must be trained by the parish and certified by the Archdiocese as an Extraordinary Minister of Holy Communion.
- A Safe Environment Program administered by the Archdiocese must be completed. □ Additional training is provided by the Pastor.
- Booklets with procedures for the "Ordinary Rite of Communion of the Sick" are provided.

#### **Time Commitment**

- Usually Communion to the Sick takes place after the weekend Mass.
- Each team of Extraordinary Eucharistic Ministers visits one or two locations.
- Time required varies for each visit.
- Requests for visits during the week are honored when asked.

#### **Helpful Attributes**

- Ability to show true care and concern for the individuals we are serving.

#### **Contact**

□ Jim Collins  
[emhcsick.cokas@gmail.com](mailto:emhcsick.cokas@gmail.com)

## **Funeral Ministry (Funeral Coordinators)**

### **Purpose**

- To assist the Priest in all aspects of the Funeral Mass such as Altar set-up and other preparations having to do with the Mass, Altar Servers, Extraordinary Ministers, Flower Arrangements and other aspects and requests.
- To assist the family with the Funeral Mass and their particular requests and needs before, during and after the Funeral Mass.
- To coordinate and work with the Funeral Home as to the family requests.
- To provide input to the Funeral Home to ensure the funeral is in accordance with Catholic Liturgy.
- To work with the Ushers as needed to support the Funeral Mass. (ie., projected number in attendance, projected number of Catholics for Communion purposes, Knights of Columbus participation, reception downstairs, etc.).

### **Schedule and Meetings**

- It is recommended the Funeral Coordinator(s) meet with the Family and the Funeral Home one hour prior to the Funeral Mass to review the procession into church and to review protocol as to the Mass Readings and Gift Bearers.

### **Training**

- Funeral Coordinator(s) will provide training to new coordinator(s) by: informal training at church, shadowing a coordinator during a funeral.

### **Time Commitment**

- A Funeral Mass normally occurs during the week around 10 am or 11 am, but can be scheduled in the afternoon or during the weekend. There can be as few as 3 funerals per year or as many as 10-12 per year.
- The Funeral time varies depending on the size and different aspects of the Funeral Mass. The required time for the Funeral Coordinator(s) is about 3 to 3.5 hours from start to clean-up.

### **Helpful Attributes**

- Compassion and respectful understanding
- Flexibility and commitment
- Ability to work with people during times of distress
- Understanding of the overall Funeral Mass and process

### **Contact**

Lana Barth [lanabarth@yahoo.com](mailto:lanabarth@yahoo.com)

## Worship and Liturgy

### Gift Bearers

#### **Purpose**

- Families, or a group of individuals, process to the altar to present the Eucharistic gifts to the priest during Mass.

#### **Schedule**

- Gift bearers may sign up on a schedule depending upon on Mass preference and availability.

#### **Meetings**

- None required.

#### **Training**

- No formal training is needed. Ushers instruct gift bearers on the procedure at the time of their service.

#### **Time Commitment**

- Approximately one hour per service.

#### **Helpful Attributes** Reverence.

- Reliability.

**“For everything is from you, and what we give is what we have from you.”**

Chronicles 29:14

#### **Contact**

- Sign-up in the Vestibule  
(Ask usher for direction)

# Worship and Liturgy

## **Greeters at Mass**

### **Purpose**

- Eucharistic Greeters (individuals or families) extend hospitality to friends and strangers alike.
- Warmly welcome people to Mass.
- Help with doors when needed.
- Thank worshippers for coming.

### **Schedule**

- Work in (no less than) pairs.
- Quarterly, scheduled, according to availability, for each weekend Mass and other liturgies.
- Expected to arrive to Mass 30 minutes early.

### **Meetings**

- None required.

### **Training**

- None required.

### **Time Commitment**

- Frequency depends upon availability.
- Approximately 1 ½ hours per scheduled Mass.

### **Helpful Attributes**

- Cheerfulness, Outgoing and Friendly Personality, Punctuality, and Reliability.

### **Contact**

- Ralph Conti [Rconti@cokas.org](mailto:Rconti@cokas.org)

□

# Worship and Liturgy

## **Lectors**

### Purpose

- To proclaim the Word of God in the first reading, the psalm, and the second reading to the congregation at Mass after having prepared through prayer and practice.

### Schedule

- Lectors are scheduled for weekend and Holy Day Mass and other liturgies throughout the year on a three-month rotation based on availability through a system operated scheduler.

### Meetings

- Meetings are “as needed” when requested by the pastor or ministry chairperson.

### Training

- Candidates must meet Archdiocese requirements.
- Training, as outlined by the Archdiocese, must be completed.
- Training is offered once a year to certify new candidates and is offered every other year to re-certify current lectors. • Candidates must be able to:
  - Proclaim the readings in a clear, strong, and dignified manner.
  - Lift the Book of Gospels and process to the Altar then climb steps to place the Book upon the Altar.

### Time Commitment • Approximately 1 ½ hours per Mass

- Pre-Mass duties involve Lectionary placement on the Ambo and open to correct page, announcements are available with opening hymn and readings pages are recorded.

### Helpful Attributes

- Deep respect for God’s presence in His Word. Clear, strong voice with good enunciation and cadence and confidence in reading in front of people.
- Reverence, Reliability.

### Contact

- Darlene McCumiskey  
[Liturgy@cokas.org](mailto:Liturgy@cokas.org)
- Juan Carlos Jimenez (S) [hispanic.cokas@gmail.com](mailto:hispanic.cokas@gmail.com)

Worship and Liturgy

# Worship and Liturgy

## Music Ministry

### Purpose

- To enhance the liturgy and worship experience.
- To assist the pastor at Mass and at funerals.
- To develop and train singing voices and cantors.

### Schedule

- Choir Practice is 1 hour each week and before Mass. □
- Singing at Mass, 1 hour each week.

### Meetings

- Communication is by email.
- A music leadership team to advise/work with the choir director is made up of several choir members that meet periodically to discuss new music, events, other ministry needs.

### Training

- Instruction and vocal training are given at each practice.
- Cantor training will be scheduled and announced in advance.

### Time Commitment

- 2 to 3 hours each week

### Helpful Attributes

- Ability to listen and to practice in a group setting.
- Dedication and reliability.

**“Oh come, let us sing to the Lord; let us make a joyful noise to the rock of our salvation.”** Psalm 95:1

### Contact

- Donna Valvo  
[melodiamusic01@gmail.com](mailto:melodiamusic01@gmail.com)  
Choir for 5 p.m. Saturday and 9 a.m. Sunday Masses
- Angel Monroy (S)  
706-923-0492 Choir for 11:45 a.m. Sunday Spanish Mass

# Worship and Liturgy

## **Sacristans**

### **Purpose**

- A Parishioner and qualified Extraordinary Minister of Holy Communion who ensures care and consistency in the preparations made for the Liturgy and who supports the pastor in providing oversight of all who are involved in celebrating liturgies.

### **Schedule**

- Sacristans are scheduled for all weekend Mass, holidays, and week-day Mass on a rotating basis based upon availability.

### **Meetings**

- Communication is by email.
- No meetings are required.

### **Training**

- Training of duties and responsibilities is provided to qualified parishioners through written material and personal guidance.

### **Time Commitment**

- Approximately 1 ½ hours per Mass or liturgy.
- Duties begin prior to each Mass.

### **Helpful Attributes**

- Reliability.
- Reverence.
- Good people skills.

### **Contact**

- Darlene McCumiskey  
[Liturgy@cokas.org](mailto:Liturgy@cokas.org)

# Worship and Liturgy

## Ushers

### **Purpose**

- Ushers provide assistance to worshipers and the priest at Mass by assisting people in finding a seat, taking up collections, directing visitors, providing guidance for orderly receipt of communion, counting the congregation, and distributing the Sunday bulletin.
- Prior to Mass, light appropriate altar candles and identify gift bearers.
- After Mass, inspect pews and straighten hymnals/missalettes.

### **Schedule**

- Ushers are assigned quarterly, frequency depends upon availability.
- All communication is by email.

### **Meetings •**

None.

### **Training**

- Training is done prior to first assignment. Should be knowledgeable with lighting panel, door locks and sound system.

### **Time Commitment**

- Approximately 1 ¾ hours per scheduled service.

### **Helpful Attributes**

- Friendly, welcoming attitude
- Reliable
- Punctual

### **Contact**

□ Ralph Conti [Rconti@cokas.org](mailto:Rconti@cokas.org)

# Worship and Liturgy

## **Wedding Coordinators (S)**

### **Purpose**

- To assist Brides and Grooms with the organization and planning of all aspects of their church wedding celebration.
- Coordinates the liturgy, musicians, and all other participants of the ceremony.

### **Schedule**

- Usually 6 months prior to the wedding, email and phone communications with bride and groom determine a schedule and detailed plan.

### **Meetings**

- Usually a 1-1 ½ hours in-person wedding ceremony planning meeting with the bride and groom.
- Friday evening rehearsal, approximately 1 ½ - 2 hours. Ceremony Day, approximately 3-4 hours.

### **Training**

- Shadowing current coordinators during a planning meeting and at a wedding rehearsal and ceremony is required.
- Coordinator provides documents outlining tasks and deadlines of the job.
- Sacristan and Extraordinary Minister of Holy Communion training is required to provide these duties.

### **Time Commitment**

- Varies per wedding. Each wedding requires approximately 9 hours total for the Friday rehearsal and Saturday wedding.
- Some additional hours may be required for planning and follow-up by email or telephone during the 6 month period prior to a wedding.

### **Helpful Attributes**

- Thorough understanding of the Catholic Liturgy.
- Organizational ability.
- Enjoy working with people.

**“Let all that you do be done in love.”** I Cor. 16:14

### **Contact**

- Mary Sterrenberg or Mary Jo Lapp [wedding.cokas@gmail.com](mailto:wedding.cokas@gmail.com)

## **Annulment (Atlanta/COKAS Archdiocesan Tribunal Ministry)**

### **Purpose:**

- The Tribunal Advocate Program is a group of trained deacons and laypersons who provide canonical counsel to the lay faithful of the Archdiocese of Atlanta seeking a declaration of marriage nullity in the Atlanta Tribunal. Advocates have a formal role in the canonical trial and work to defend their party's rights and advance their interests in the marriage nullity process.
- The Advocate may represent someone in his/her own parish or any parish in the diocese. Typically, the advocate ministers to his/her own and nearby parishes.

### **Meetings/Schedule:**

Each case will require a minimum of one face to face meeting with the person seeking annulment. This meeting and any document/evidence preparation meetings are set by the Advocate and person petitioning the court. Once a case is submitted to the tribunal, the advocate and petitioner might be asked to provide or gather additional information.

### **Training and Skills Required:**

- To become an Advocate, you must complete the Atlanta Diocesan Tribunal Advocate Training Program. The course can be completed remotely using a "distance learning" format. The curriculum consists of ten lessons covering marriage law, grounds of marital invalidity and the annulment process. Each lesson contains an exercise to be submitted via email to a Tribunal canonist assigned as your mentor.

The 10 lesson course spans 8-9 months and concludes with a one-day session in Atlanta and a commissioning by the Archbishop. (This is online during the pandemic restrictions.) The Diocese typically schedules an annual day of online update training.

- Application to the Tribunal Advocate Program is made to the Atlanta Archdiocese. In addition to the application form you must submit a letter of recommendation from the COKAS Pastor.
- Qualified candidates should be organized and responsible. They should possess good pastoral/interpersonal skills, strong reading & writing ability, and a professional demeanor. It is **ESSENTIAL** that the tribunal advocate be able to maintain **CONFIDENTIALITY**.

### **Time commitment:**

- The Advocate is free to decide his/her own caseload.

### **Contact:**

- Jody Haas at [jhaas@atladvocate.com](mailto:jhaas@atladvocate.com) or Mike Croxton at [mcroxton@atladvocate.com](mailto:mcroxton@atladvocate.com)

### **Clases Pre-Bautismales (S)**

#### **Propósito**

- preparar a los padres y padrinos de los niños que recibirán este sacramento.

#### **Horario**

- el día de bautismos es el último sábado del mes.

#### **Reuniones**

- son tres pláticas para los padres.

#### **Ensayo**

- no.

#### **Tiempo que dedicará**

- 5 horas.

#### **Experiencia**

- que esté familiarizado con la doctrina de la Iglesia Católica.

**Contacte** Regelio Vergara [hispanic.cokas@gmail.com](mailto:hispanic.cokas@gmail.com)

# Faith Formation

## **Bible Study (Adults)**

### **Purpose**

- To facilitate adult faith formation by studying scripture and studying in a faithbased environment.
- To provide adults 18 and older an opportunity to learn more about the Bible and how our Catholic faith is shaped by scripture.

### **Various Formats**

- Book Study in the fall (ending before Advent) and spring (ending before Easter).
- Small groups use a DVD lecture program with discussion afterward and a handbook for deeper learning (Requires 2-5 participants willing to be small group facilitators).

### **Meetings**

- New programs are announced in the parish bulletin and website. ☑ All communication is by email.

### **Training**

- The Parish provides training for the small group facilitators.

### **Time Commitment**

- Weekly meetings are 90 minutes, the number of weeks is determined by the program.
- Small group facilitators attend 2-3 additional meetings of 1-2 hours to prepare for new programs.

### **Helpful attributes**

- An interest in learning more about scripture as it applies to daily life.
- Desire to learn about the Bible
- Desire to teach others about the Bible
- Small group facilitators need reliability and ability to encourage others.

### **Contact**

- Peggy Keenan/Millie Browning – (Adult bible study)  
[biblestudyam.cokas@gmail.com](mailto:biblestudyam.cokas@gmail.com)
- Lalla Mangin - (Monday evening bible study)  
[biblestudypm.cokas@gmail.com](mailto:biblestudypm.cokas@gmail.com)

# Faith Formation

## **K - 5 Grades Catechists and Aides**

### **Purpose**

- To foster the growth of our parish children in their Catholic faith.
- To support the parents in their mission of guiding their children in the formation of their faith.

### **Schedule**

- Classes meet each Sunday from 10:15 a.m. – 11:15 a.m. September – April.

### **Meetings**

- One or two organizational and training sessions each year. Communication is by email or phone.

### **Training**

- All PSR volunteers must complete Archdiocesan Safe Environment training (VIRTUS) and a background check.
- Catechists encouraged to work toward certification by the Archdiocese.
- Training opportunities vary from webinars to formal sessions at area parishes.
- All volunteers encouraged to continue to grow in the knowledge of our faith.

### **Time Commitment**

- 1 hour or more during the week preparing for Sunday class.
- 1 hour on Sunday morning for class plus room preparation and clean-up time.

### **Helpful Attributes**

- Love of and patience with children.
- Love and knowledge of our faith.
- Regular attendance of Mass and celebration of the Sacraments.
- A desire to grow in knowledge of our faith.
- An ability to be flexible and open to new ideas.

**Jesus said, “Let the children come to me and do not prevent them, for the kingdom of heaven belongs to such as these”** Matthew 19:14

### **Contact**

□ Director of Religious Education (current open position) please contact [tprenergast@cokas.org](mailto:tprenergast@cokas.org)

## **Sacrament Preparation**

### **First Reconciliation and First Holy Eucharist**

#### **Purpose**

- To provide the necessary catechesis for students in grades 2 and above to prepare them to receive the sacraments of First Reconciliation and First Holy Eucharist.

#### **Schedule**

- Classes meet on the first Wednesday of each month from 6:00 – 7:30 p.m.

#### **Meetings**

- Once a month prior to the Sacrament Preparation class.
- Communication is by email.

#### **Training**

- All Faith Formation volunteers must complete Archdiocesan Safe Environment training (VIRTUS) and a background check.
- Catechists encouraged to work toward certification by the Archdiocese
- Training opportunities vary from webinars to formal sessions at area parishes. All volunteers encouraged to continue to grow in the knowledge of our faith.

#### **Time Commitment**

- 1 hour or more per month preparing for the monthly class.
- 1 ½ hours once a month for class plus room preparation and clean-up time.

#### **Helpful Attributes**

- Love of and patience with children.
- Love and knowledge of our faith.
- Regular attendance of Mass and celebration of the Sacraments.
- A desire to grow in knowledge of our faith.
- An ability to be flexible and open to new ideas.

#### **Contact**

□ Cindy Grippando COKAS Sacrament Prep  
[sacramentprep@cokas.org](mailto:sacramentprep@cokas.org)

## Faith Formation

### **Confirmation Preparation**

#### **Purpose**

- To catechize students as they prepare to receive the sacrament of Confirmation.

#### **Schedule**

- Confirmation class forms every second year with regularly scheduled class sessions during a two year period.

#### **Meetings**

- There is not a set meeting schedule at this time. Communication is by email.

#### **Training**

- All volunteers who work with children must complete Archdiocesan Safe Environment training (VIRTUS) and a background check.
- Catechists encouraged to work toward certification by the Archdiocese.
- Training opportunities vary from webinars to formal sessions at area parishes.
- All volunteers encouraged to continue to grow in the knowledge of our faith.

#### **Time Commitment**

- Varies during the two-year period.

#### **Helpful Attributes**

- Love of adolescents and teens.
- Love and knowledge of our faith.
- Regular attendance of Mass and celebration of the Sacraments.
- A desire to grow in knowledge of our faith.
- An ability to be flexible and open to new ideas.

#### **Contact**

- Susan Wissman, Confirmation Director [confirmationprep@cokas.org](mailto:confirmationprep@cokas.org)

## **Quinceañeras (S)**

### **Propósito**

- preparar a las quinceañeras y a sus chambelanes.

### **Horario**

- un jueves o domingo después de misa.

### **Ensayo**

- un solo ensayo

### **Tiempo que dedicará**

- 20 minutos en el ensayo y una hora de la misa.

### **Reuniones**

- solamente 2, el día del ensayo y el día de la misa.

### **Experiencia**

- que le guste trabajar con jóvenes

**Contacte** la oficina parroquial 706-

□453-7292 [lvaughn@cokas.org](mailto:lvaughn@cokas.org)

# **Rite of Christian Initiation of Adults (RCIA) (S)**

### **Purpose**

- RCIA is a communal process of spiritual and educational faith formation intended for adults who seek to become full members of the Roman Catholic Church.
- It allows practicing Catholics to learn more about the foundation, history, and teachings of their faith.
- By participating in RCIA classes, practicing Catholics also perform an important evangelization role by witnessing their faith to candidates in the class.

### **Schedule**

- RCIA classes generally meet once per week for one hour for approximately six months, beginning in September.

### **Meetings**

- There are no scheduled meetings beyond the classes.

### **Training**

- There is no formal training for sponsors, but guidance and instructional materials are available.

### **Time Commitment**

- Ideally, sponsors should attend weekly classes with their candidate.
- If meeting individually with a candidate, the sponsor should plan on meeting at least biweekly with their candidate.

### **Helpful Attributes**

- Must be supportive and positive, whether participating in the class as a student, or especially as a sponsor of an RCIA candidate.
- Sponsors should be conversant with the doctrines and practices of the Catholic Church.
- A working knowledge of the Catechism is highly desirable.

**“Everything is possible for one who believes”** Mark 9:23

### **Contact**

- Bill Allen [rcia.english@cokas.org](mailto:rcia.english@cokas.org)
- *En español:* Rogelio Vergara [hispanic.cokas@gmail.com](mailto:hispanic.cokas@gmail.com)

## **Youth Ministry**

### **Middle School (6-8 Grades) High School (9-12 Grades)**

#### **Purpose**

- To foster the growth of our parish adolescents and teens in their Catholic faith.
- To support the parents in their mission of guiding their children in the formation of their faith.
- To lead these students closer to Christ through relational ministry.

#### **Schedule**

- **The Youth Group** meets each Wednesday from 6:30 p.m. – 8:00 p.m.

#### **Meetings**

- Monthly meetings for those involved in the planning of Youth Group Night.
- Communication is by email or phone.

#### **Training**

- All PSR volunteers must complete Archdiocesan Safe Environment training (VIRTUS) and a background check.
- Completion of on-line training video. Catechists encouraged to work toward certification by the Archdiocese.
- Training opportunities vary from webinars to formal sessions at area parishes.

#### **Time Commitment**

- 1 -2 hours planning for the Youth Group night.
- 2 ½ hours for each Youth Group night. Includes set-up, class and clean-up.

#### **Helpful Attributes**

- Love of adolescents and/or teens.
- Love and knowledge of our faith.
- Regular attendance of Mass and celebration of the Sacraments.
- A desire to grow in knowledge of our faith.
- An ability to be flexible and open to new ideas.
- An open heart and open mind.

#### **Contact**

- Laura Brennan Director of Youth Ministry [lbrennan@cokas.org](mailto:lbrennan@cokas.org)

## **Family Military Ministry (CURRENTLY INACTIVE)**

### **Purpose**

- To recognize, thank and honor our family members and parishioners who are serving, or have served, in the military with prayerful tributes throughout the year.

### **Schedule**

- Plans are made on an annual basis for activities.

### **Meetings**

- On an as needed basis, usually 3 per year.
- Communication is by email.

### **Training**

- None.

### **Time Commitment**

- Minimal.

### **Helpful Attributes**

- Proud, grateful Americans wishing never to forget our military members

**“Greater love hath no man than this, that a man lay down his life for his friends.”** John 15:13

### **Contact**

□ Leader TBA

[military2.cokas@gmail.com](mailto:military2.cokas@gmail.com)

## **Family Service Ministry**

### **Purpose**

- To inspire families to grow in Christian discipleship by serving our parish and our community.
- To learn what it means to be “Catholic” in the world and put faith into action.
- To provide a ministry in which families can participate together and can meet more families in our parish.

### **Schedule**

TBD

### **Meetings**

- Meet monthly for fellowship and planning.
- Perform service projects every quarter, which will be centered around Lent, Advent, and the needs of our parish and community.

### **Training**

- All parents must be VIRTUS trained and have a background check.

### **Time Commitment**

- 1-2 hours per month for planning and fellowship gatherings  
Time for service projects will vary.

### **Helpful Attributes**

- Ability to plan, organize, communicate, create, and serve others. Parents and children with all skills and interests are needed. A spirit of cooperation, compassion for people in need, and a respect for the dignity of all people.

### **Contact:**

Leader: Jackie Gruszynski [jslamar@yahoo.com](mailto:jslamar@yahoo.com)

## **Grief Support Ministry (CURRENTLY INACTIVE)**

### **Purpose**

- To provide help and encouragement after the death of a loved one.

### **Schedule**

- Thirteen continuous weekly sessions. Each session is 2 hours and self-contained, so that you may attend as your schedule permits.

### **What to Expect**

- VIDEO SEMINAR (encouraging information-packed videos featuring leading grief recovery experts)
- SUPPORT GROUP (small group discussion about video content)
- WORKBOOK: (journaling and personal study exercises that reinforce weekly session topics) \$15 charge for workbook.

### **Training**

- N/A for participants. Training necessary for co-leaders.

### **Helpful Attributes**

- A willingness to listen, share experiences with the death of a loved one,
- Ability to express empathy towards others.

**If we are absolutely grounded in the absolute love of God that protects us from nothing even as it sustains us in all things, then we can face all things with courage and tenderness and touch the hurting places in others and in ourselves with love.**

### **Contact**

- Leader TBA      [grief2.cokas@gmail.com](mailto:grief2.cokas@gmail.com)

## **Martha Ministry (Funeral Receptions)**

### **Purpose**

- To provide a luncheon reception or a dessert and coffee reception for family and friends of a deceased member of our parish.

### **Schedule**

- As required.
- Volunteers are rotated as much as possible.

### **Meetings**

- No meetings. When there is a death, committee members are notified by telephone on short notice.

### **Training**

- Members donate different prepared dishes with only a 2-3 day notice.
- Members may volunteer for set-up/serving/clean-up, basic instruction is provided.

### **Time Commitment**

- Food preparation and delivery time.
- Set-up is in the church's social hall the day before the luncheon, 1-2 hours.
- The day of the funeral requires approximately 4 hours, mid-morning to early afternoon.

### **Helpful Attributes**

- A giving spirit to the family members who are broken hearted at their loss.
- Hospitable.
- Likes to cook.

### **Contact**

- Barbara Callahan  
[martha.cokas@gmail.com](mailto:martha.cokas@gmail.com)

## **Prayer Blanket Ministry**

### **Purpose**

- Volunteers handcraft a lap blanket praying for the recipient who needs comfort and reassurance and may be struggling with physical, emotional, or spiritual challenges. Each lap blanket is blessed by the pastor and is a GIFT from Christ Our King and Savior. The hope is to “wrap up” those in need of prayers, solace, and love with an actual physical presence.

### **Schedule**

- Distribution of blankets occurs 2 weekends a year in the spring and fall.
- Blankets are available in person; the ministry is not able to mail to the recipients.

### **Meetings**

- 3-4 times per year.
- Notification is by email and church bulletin.

### **Training •**

None.

### **Time Commitment**

- Individual choice. Most work is home based.

### **Helpful Attributes**

- Ability to knit, quilt, or crochet. ■ Basic creativity and a generous spirit.

### **Contact**

- Sara Kahl  
[blanket.cokas@gmail.com](mailto:blanket.cokas@gmail.com)

## **Prayer List and Prayer Chain (CURRENTLY INACTIVE)**

### **Purpose**

- To pray for a request from the community and church.
- All are invited to be on the prayer email list or to submit a prayer request.

### **Schedule**

- A prayer request may be made at any time.
- A full updated list goes out to members most Fridays (This is not the list that is published in the bulletin.)

### **Meetings**

- None.

### **Training •**

None.

### **Time Commitment**

- Members are asked to pray for the request made by the parishioner as often as they can.

### **Helpful Attributes**

- Attentive.
- Dedicated.

**“Praise the Lord, all you servants of the Lord who minister by night in the house of the Lord. Lift up your hands in the sanctuary and praise the Lord. May the Lord, the Maker of heaven and earth, bless you from Zion.”**

### **Contact**

- [prayerchain.cokas@gmail.com](mailto:prayerchain.cokas@gmail.com)

## **Prison Ministry**

### **Purpose**

- To bring Eucharist and catechesis to those incarcerated.

### **Schedule**

- Weekly, on Friday afternoon.

### **Meetings**

- Communication is by telephone.

### **Training**

- Appropriate training is provided by the State.

### **Time Commitment**

- Approximately 4 hours per visit.

### **Helpful Attributes** □

Positive attitude.

- Willingness to listen

**“A corporal work of mercy: “Visit the imprisoned.”**

### **Contact**

□ Hal Benson

[prison.cokas@gmail.com](mailto:prison.cokas@gmail.com)

## **Respect Life**

### **Purpose**

- To encourage people to respect life from conception to natural death.

### **Schedule**

- March for Life in January.
- Bingo for War Vets-monthly, 3<sup>rd</sup> Wednesday.
- Movie at the theater for War Vets-bi monthly, 1<sup>st</sup> Thursday.

### **Meetings**

- None.
- Communication is by bulletin announcements and personal contact.

### **Training •**

None.

### **Time Commitment**

- Varies by activity.

### **Helpful Attributes •**

A caring spirit.

### **Contact**

- Bill and Judy Carman  
[respectlife.cokas@gmail.com](mailto:respectlife.cokas@gmail.com)

## **CHRISTIAN OUTREACH THRIFT SHOP (COTS)**

### **Purpose**

- Christian Outreach Thrift Store (COTS) is a non-profit, Christian-based organization managed by 12 local Christian churches, including COKAS.
- The purpose of this Ministry is to assist COTS in selling the donations of clothing and household items to help fund monetary aid given to those in need. COTS provides assistance in paying rent, power and phone bills and various necessities of life. All aid is sent directly to the service provider and not given to those seeking assistance.

### **Schedule and Meetings**

- No scheduled meetings. Volunteer shifts and other volunteer activities are set-up through email.

### **Training**

- On-the-job training will be given to those wishing to run the cash register. Other jobs include bagging purchased items and helping customers.

### **Time Commitment**

- COKAS has been involved with COTS for numerous years and is committed to provide 4 (3 ½ or 4 hour) shifts once every two months when the store is open. Two or three people are required per shift. Store hours of operation are: Thursday 10 am – 2 pm; Friday 10 am – 5 pm, and Saturday 10 am – 2 pm.
- Additionally, there are opportunities for working at the Thrift Shop weekly, when the store is not open to the public, to assist with stocking and arranging merchandise.

### **Helpful Attributes**

- Commitment, Compassion and Patience
- Enjoy helping people and working with others
- Enjoy working in a retail environment

### **Contact**

- Mike D'Antonio  
[cots.cokas@gmail.com](mailto:cots.cokas@gmail.com)

## **Parish Grounds Beautification**

### **Purpose**

- To beautify the church landscape through small planting projects around church grounds.

### **Schedule**

- Spring and fall plantings; watering and pruning as needed.

### **Meetings**

- None.
- Communication is by email or telephone.

### **Training •**

None.

### **Time Commitment**

- Approximately 3 hours in spring and fall for plantings.
- Watering and pruning times vary as needed.

### **Helpful Attributes**

- A love of gardening •  
Willingness to work.

### **Contact**

□ Judy Carman

[grounds.cokas@gmail.com](mailto:grounds.cokas@gmail.com)

## **Cursillo/Ultreya (English)**

### **Purpose**

- To meet in community with other Cursillistas.

### **Schedule**

- Meetings are scheduled annually.

### **Meetings**

- The fourth Tuesday of each month, 6:00 p.m. - 7:30 p.m.

### **Training**

- Have previously attended a Cursillo weekend or the desire to attend.

### **Time Commitment**

- Meeting times approximately 1 ½ hours monthly.

### **Helpful Attributes**

- ☐ Desire to grow spiritually.

**“Make a friend, Be a friend, Walk with that friend to Christ!”** The Cursillo Movement

### **Contact**

- ☐ Hal and Kathy Benson  
[cursillo.cokas@gmail.com](mailto:cursillo.cokas@gmail.com)

## **Cursillo/Ultreyan (Spanish)**

- ☐ Raul      [raul@horizongrowers.com](mailto:raul@horizongrowers.com)

## **Hospitality Ministry (CURRENTLY INACTIVE)**

### **Purpose**

- To provide fellowship for parishioners and visitors by hosting refreshments in the church's social hall after the 9 a.m. Sunday Mass.

### **Schedule**

- Most Sundays, but not on holiday weekends or when other events are scheduled.

### **Meetings**

- None.

### **Training**

- Set-up and clean-up training provided as needed.

### **Time Commitment**

- Approximately 3 hours per scheduled duty.

### **Helpful Attributes**

- Friendly manner
- Reliability.

### **Contact**

- [hospitality.cokas@gmail.com](mailto:hospitality.cokas@gmail.com)

# **Newcomers Welcoming Ministry**

## **Purpose**

- To welcome new parishioners to our church.

## **Schedule**

- Receptions are held 2 times a year.

## **Meetings**

- As needed, 3-4 times per year.

## **Training**

- None.

## **Time Commitment**

- 1-2 hour per reception set-up.
- Approximately 3 hours per reception.

## **Helpful Attributes**

- Desire to serve and be helpful.
- Welcoming, happy disposition.
- Smiling face.
- Servant's heart.

**“Therefore welcome one another as Christ has welcomed you, for the Glory of God.”** Romans 15:7

## **Contact**

□ Beth Sheridan [beth501@me.com](mailto:beth501@me.com)

## **Our Lady of Guadalupe Committee (S)**

### **Propósito**

- preparar la fiesta de la Virgen de Guadalupe.

### **Horario**

- el 12 de diciembre, 6:00ap.m. Mañanitas y 7:00p.m. Misa.

### **Reuniones**

- de Julio a diciembre, todas las semanas.

**Ensayo** • más  
de 15.

### **Tiempo que dedicará**

- 2 horas por semana, por 6 meses.

### **Experiencia**

- que ame a Dios y a la Virgen de Guadalupe.

**Contacte** la oficina parroquial 706-453-  
□7292

[lvaughn@cokas.org](mailto:lvaughn@cokas.org)

# **Ryan Parish Library**

## **Purpose**

- The Father Philip Ryan Parish Library’s mission is to support the spiritual and intellectual growth of our parishioners by providing educational and informational materials that are consistent with the teachings of the Catholic Church.
- Parishioners may select from age appropriate materials for children to adults.

## **Schedule**

- The Library is open on Sundays from 10:00 a.m. until 11:30 a.m.
- The Library is available for use independently by obtaining a key from the Parish Secretary during office hours (9:00 a.m. to 2:00 p.m. Mon-Fri.)
- The “OPEN LIBRARY” sign is posted outside when the library is open.

## **Meetings**

- Participation on the Ryan Library Board is welcome. Meetings are once every other month.

## **Training**

- Volunteers are needed to staff the library on Sundays when the library is open. □ Training is minimal and will be provided to volunteers.

## **Time Commitment**

- 1 ½ hours to staff the library on Sundays.
- 1 hour per Board Meeting.

## **Helpful Attributes**

- Welcoming and helpful attitude.

**“Your word is a lamp to my feet and a light to my path.”** Psalm 119:105

## **Contact**

- Lalla Mangin [library.cokas@gmail.com](mailto:library.cokas@gmail.com)

## **Supper Club**

### **Purpose**

- To provide every parishioner, married or single, the opportunity to meet with others at COKAS.
- To establish new friendships and to continue fellowship with those you know over a meal.

### **Schedule**

- Sep, Oct, Nov (fall rotation); Jan, Feb, Mar (winter rotation); Apr, May, Jun (spring rotation).
- December, July, and August are not scheduled but serve as catch-up months.

### **Meetings**

- Events are scheduled by participants within each rotation.

### **Training •**

None.

### **Time Commitment**

- Host your group 1 evening or afternoon per 3 month rotation.

### **Helpful Attributes**

- Enjoy spending time with others, sharing a meal and fellowship.

### **Contact**

□ Jim and Jackie Blankenheim      [supperclub.cokas@gmail.com](mailto:supperclub.cokas@gmail.com)

# **COKAS Caregiver Support Ministry**

**PURPOSE:** The purpose of this ministry is to offer support for parishioners who are providing long-term care for the elderly, end of life, or seriously ill individuals.

**SCHEDULE:** Team leaders to meet for at least one hour they are following the before each monthly meeting to prepare for each appropriate schedule of training items for that specific month. The team will meet at COKAS in a room scheduled through the Church Office

**MEETINGS:**

When: Meet one day per month

Format: Blend of large and small group discussion, led by lay people

**TRAINING:** This ministry has purchased a turn-key program from Nourishforcaregivers.com which is the operational platform for the ministry. The Implementation/training Team is trained on this platform and future team members will also be trained in the “Nourish” program.

All team members will be required to have current Virtus training certification.

**TIME COMMITMENT REQUIRED:** Team leader meetings – 1 to 2 hours  
Caregiver Meetings – 2 hours

**HELPFUL ATTRIBUTES:** COKAS needs to meet these caregivers wherever they are in their journey and help them know and understand they are not alone. They must know that Our Lord and Savior is with them and that the church congregation is walking with and supporting them on their journey.

**MINISTRY LEADER(S):** Bill Allen, Richard Behra, , Bill Carman, Judy Carman, Robyn Morgan, Deacon Steve Pond, and Ellen Steger.

CHAIR: **Richard Behra**     [rbehra@cokas.org](mailto:rbehra@cokas.org)

VICE CHAIR: **Deacon Steve Pond**     [spond@cokas.org](mailto:spond@cokas.org)

# Catholic Lay Organizations

## **Knights of Columbus**

### **Purpose**

- To help Catholic men fulfill their duties to their family, their parish, and their community. We are the largest Catholic lay, fraternal organization in the world and St. John Paul II called us “the strong right arm of the church.”
- Members must be men who are at least 18 years old and who accept and practice the teachings of the Catholic Church.

### **Schedule**

- On-going with numerous service programs.

### **Meetings**

- Monthly Business meeting on the first Tuesday of every month at 7:00 p.m., open to members only.

### **Training**

- Facility training required after Knighthood.

### **Time Commitment**

- Individual members choose the level of participation in the many service programs that are available throughout the year for men and their wives.

### **Helpful Attributes**

- Every Knight should have an interest in fulfilling his duties as a Catholic man through service to his parish and his community.

**“And the king will say to them in reply, ‘Amen, I say to you, whatever you did for one of these least brothers of mine, you did for me.’”** Matthew 25:40

### **Contact**

- Chris Wolf, Grand Knight

[www.knights-13808.org](http://www.knights-13808.org)

# Catholic Lay Organizations

## **St. Vincent de Paul Society**

### **Purpose**

- To grow spiritually by offering person-to-person service to those who are needy and suffering, making no distinction in those served because, in them, Vincentians see the face of God.

### **Schedule**

- There are various opportunities and levels of participation available, including client specialists and associate members.
- Schedules are set based on need and service.
- Two client specialists make home visits.

### **Meetings**

- Monthly meetings on the last Wednesday of each month in the Parish Life Center at 9:00 a.m.
- Every Monday, cases seen the previous week are reviewed in the Parish Life Center at 9:00 a.m.

### **Training**

- A complete client specialist training program is provided for each new member, as well as ride-along training for home visits.

### **Time Commitment**

- One week per quarter for client visits.
- 10 hours a week in visits and for intake information into our record system.

### **Helpful Attributes**

- Good listener and Respectful.
- Ability to offer spiritual hope.
- Willingness to give time and talent to the poor and needy in our communities.

**“Indeed, someone might say, ‘You have faith and I have works.’ Demonstrate your faith to me without works, and I will demonstrate my faith to you from my works.”**

James 2:14-18

### **Contact**

- Tom Dailey

[tom.dailey6216@gmail.com](mailto:tom.dailey6216@gmail.com)

## Catholic Lay Organizations

### **Women of COKAS**

#### PURPOSE:

- To promote Catholic unity for all the women of the parish
- To respond to various requests for service to the parish
- To provide social activities for the Women of COKAS
- To promote spiritual activities as occasions arise

#### SCHEDULE:

- As required by various activities
- All women of the parish are a part of “Women of COKAS”

#### MEETINGS:

- No specified meetings
- Meetings only held as necessary

#### TIME COMMITMENT REQUIRED:

- Members donate time and talents based on types of activities
- Time commitment varies depending upon activity

#### HELPFUL ATTRIBUTES:

- A welcoming spirit so all Women of COKAS feel the inclusiveness
- Service oriented
- Creative and open to new ideas
- Fun loving attitude

#### MINISTRY LEADER:

- CO-CHAIRS: Carol Grant and Greta Farelli

Carol Grant [jcgrant1061@gmail.com](mailto:jcgrant1061@gmail.com)

Greta Farelli [gretafarelli@gmail.com](mailto:gretafarelli@gmail.com)

# Catholic Lay Organizations

## Women's Circles

### Purpose

- Smaller groups of women with common interests and shared faith meet in various locations to enjoy fellowship and to deepen faith.

### Schedule

- Each circle sets its own schedule and agenda.

### Meetings

- Meetings are once a month, September to May.
- St. Catherine's Circle meets the 2<sup>nd</sup> Thursday of the month following the 9:00 a.m. Mass.
- St. Theresa's Circle meets the 2<sup>nd</sup> Wednesday of the month at 10:00 a.m.
- St. Monica's Circle meets the 2<sup>nd</sup> Wednesday of the month at 7:00 p.m.

### Training •

None.

### Time Commitment

- Approximately one hour per meeting. Different programs or field trips require additional time.

### Helpful Attributes

- Desire to grow spiritually.
- Interest in getting to know other women in the parish.

### Contact

- St. Catherine's Circle: Barbara Pieczko [pieczko@juno.com](mailto:pieczko@juno.com)

St. Theresa's Circle: Pat Hurd [patmur30354@yahoo.com](mailto:patmur30354@yahoo.com)

•

- St. Monica's Circle: **(CURRENTLY INACTIVE)**

## **Collection Counters**

### **Purpose**

- Collection Counters are one of the steps in our system of checks and balances to protect the financial integrity of Christ Our King and Savior.
- Counters organize the weekend and other collections, count the donations, prepare bank deposits, and collection reports under the supervision of the parish Business Manager.
- People interested in serving, upon approval by the pastor, will be placed on a Counters' List and will be eligible for consideration when an opening occurs.

### **Schedule**

- Counting is on Tuesday morning at 9.m.

### **Meetings**

- None.

### **Training**

- On-the-job training is provided.

### **Time Commitment**

- 1 hour a week on Monday mornings.

### **Helpful Attributes**

- Discretion and confidentiality required.
- Attention to detail.
- Thoroughness.
- Ability to use 10-key adding machine.

### **Contact**

□ COKAS Parish Accountant – Millie Browning  
[mbrowning@cokas.org](mailto:mbrowning@cokas.org)

# Administration

## **Finance Council**

### **Purpose**

- The Finance Council is a mandated body having an advisory and consultative role with the pastor, supporting his stewardship of parish resources while being accountable to the parish and the Archbishop.
- The Finance Council promotes the financial health of the parish assuring accountability and assisting the pastor with his responsibilities for the temporal affairs of the parish.
- Membership is by pastor appointment only.

### **Schedule**

- Set yearly by the pastor, with a minimum of 6 meetings a year.

### **Meetings**

- Meetings take place monthly,
- Day and time depends on the pastor's schedule and member availability, usually the last Friday of the month at 9:30 a.m.

### **Training •**

None.

### **Time Commitment**

- One hour to for monthly meetings by reviewing prior meeting minutes and current financial reports.
- One hour per month for finance council meetings.
- One extra meeting in the spring to review budget/other financial matters.

### **Helpful Attributes**

- Discretion and confidentiality required.
- Love for the Church and a qualified member of the parish.
- Demonstrated financial and business management background.

### **Contact**

□ COKAS Business Manager  
[Business@cokas.org](mailto:Business@cokas.org)

### **Stewardship Committee**

#### **Purpose**

- To build on the talents of our parishioners establishing and strengthening an emotional connection with our faith community.
- Where your heart is, so will be your treasure.

#### **Schedule**

- As required based on projects assigned.
- Preparation for the annual Time and Talent Fair
- Participation in the 2 to 3 new member welcome receptions
- Constant communication with the Parishioners on current Parish activities and saying THANK YOU every week.

**Meetings** • As required.

**Training** • None.

#### **Time Commitment**

- Varies depending on projects.

#### **Helpful Attributes**

- Friendly, creative, outgoing, organized and recognized as Catholic in good standing that is dedicated to the continuous improvement.
- Success will be measured by increased number of volunteers for our many ministries and ultimately an increase in financial contributions to our Parish.

**“Discover your talents. Live your gifts. Explore your purpose.”**