

St. Charles Borromeo Parent Baptismal Guidelines Checklist

<input type="checkbox"/>	1) Fill out <u>Baptismal Request Form</u> and return at least by the 1st of the month previous to the month requested for baptism. [Example: February baptism forms due January 1 st]. (Baptisms normally celebrated the first Sunday of the month).
<input type="checkbox"/>	2) Agree to be the first teachers of the faith for your children and promise to do your best to actively teach and raise your child in the faith.
<input type="checkbox"/>	3) Designate at least one and no more than two Godparent(s) for the child. <ul style="list-style-type: none"> a) <u>Eligibility for Godparent:</u> <ul style="list-style-type: none"> i) Must be at least 16 years of age; ii) Must have already received the Sacraments of Initiation: Baptism, First Communion, <u>and Confirmation</u> in the Catholic Church; iii) Must truly make a serious effort to live a good moral life worthy of imitation; iv) Must be an actively practicing Catholic, able to receive Holy Communion. Those who have left the Catholic faith or who are in an invalid marriage or who are cohabitating (living together outside of marriage) are not eligible to be a Godparent. v) Must NOT be the parent of the child being baptized. b) If two Godparents, one must be male and the other female. c) A baptized non-Catholic may NOT be a Godparent but may serve as a “Witness” to the baptism, but only if there is also a Godparent present. <ul style="list-style-type: none"> i) A Catholic can never be a witness – he or she must meet the requirements of a Godparent. d) <u>Eligibility for Witness:</u> <ul style="list-style-type: none"> i) Must be a non-Catholic baptized Christian; be at least 16 years of age; be living a good moral life worthy of imitation (not in an invalid marriage or cohabitating). ii) There can only be one witness to a baptism. iii) If there is a witness, then the name of the witness must be recorded in the baptismal register and on the baptismal certificate as such (witnesses may not be recorded as godparents).
<input type="checkbox"/>	4) Turn in <u>Godparent Certification Form</u> at least two weeks prior to Baptism.
<input type="checkbox"/>	5) At least one parent must attend the <u>St. Charles Parish Baptismal Preparation Class</u> , unless they have already attended one in the past 5 years. (Both parents are highly encouraged to attend). Godparents are also encouraged but not required to attend.
<input type="checkbox"/>	6) Provide a copy of the infant’s <u>birth certificate</u> or proof of paternity at least two weeks prior to Baptism.
<input type="checkbox"/>	7) Meet with Priest or Deacon doing the Baptism at least two weeks prior to the Baptism. It is your responsibility to call the church office to set up the meeting: (337) 662-5279.
<input type="checkbox"/>	8) If parents are not members of our parish, they must get written permission from their pastor to have the child baptized at St. Charles and must turn in the permission form/letter at least two weeks prior to baptism.
<input type="checkbox"/>	9) Cover parish Administrative expense of \$15 for baptism, paid at least two weeks prior to the Baptism.
<input type="checkbox"/>	10) Arrive for Baptism 15 minutes early , at 1:15 p.m. on Sunday afternoon, _____