

## **LITURGY COMMITTEE MEETING MINUTES – November 27, 2017**

**Present:** Dawn Wenzl, Gerard Cordero, Jeanine Fried, Louise Davis, Patti Mitchel, Zeke Ortiz, Larry Connell, Msgr. Luna, Krista Rashap, John Caldwell, Keith Vigil, Elizabeth Slimak, Deacon George Miller, Christine Nathe, Michael Jones, Teresa Madrid

### **Opening Prayer & Mission Statements:**

All recited the Liturgy Committee Opening prayer:

*May the Holy Spirit guide us as we endeavor to prayerfully and reverently serve the Lord, our God, as Liturgical Ministers at St. Joseph on the Rio Grande. May we lead by the example of our own personal spiritual lives, and by our actions each and every day. As we serve, may we always remember that we are all brothers and sisters in Christ; and that true worship comes from humble and contrite hearts, and love of one another. We ask this through Christ our Lord. Amen*

All recited the mission statements for the Parish and for the Liturgy Committee.

### **Approval of the Agenda for November 27, 2017**

Added schedule for Christmas decorating under New Business.

Added new computer (technology) under New Business.

Approval of the agenda as amended was moved (Michael), seconded (Christine), and passed.

### **Approval of Minutes from October 30, 2017**

Approval of the minutes was moved (Krista), seconded (Louise), and passed.

## **OLD BUSINESS**

**Blessing of the Book of Remembrance** – Everything went well and smoothly.

**RCIA Rite of Acceptance** – The Mass went a little long due to additional announcements being made at the end of Mass. Msgr. Luna will look at the ritual to see if there is a way to shorten the “Christ will be your light” part. In addition, the blessing of the Books of Remembrance was the same weekend.

**All Saints Day** – At the 9am Mass, the EMs were instructed to follow the same numbers for daily Mass; however, there were more people attending in the morning Mass than at the 7pm Mass. Krista will be sure to add all Holy Days of Obligation to the EM schedule and start scheduling more ministers for morning Masses on Holy Days of Obligation.

**All Souls’ Day** – Everything went well. The EMs were cut down to four instead of six because attendance was lower this year. For future All Souls’ Day Masses, we will stick with the lower number of EMs.

**Thanksgiving Day** – There seemed to be confusion or misunderstanding of what Mass was taking place that day. There were people coming in at 9am thinking there was daily Mass. Msgr. Luna did clarify the day before at daily Mass that Mass for Thanksgiving was at 10am, not 9am.

**Commissioning of Liturgical Ministers** – The commissioning lasted a little longer at the 12 noon Mass with Fr. Bill's additional descriptions, but it still went well. The committee proposed that each leader of each ministry submit a roster every year at the time of commissioning so the Liturgy Committee has a roster or some kind of acknowledgement of individuals who are committed for another year.

### **NEW BUSINESS**

**Advent Wreath** – Each family will check in with the head usher each Sunday of Advent. The Art and Environment Ministry will have the wreath set up by this Saturday. Msgr. Luna requested a list of the members lighting the wreath be available in the Sacristy. Msgr. Luna would like to acknowledge the family members by name of who will be lighting the wreath. The ritual for lighting the wreath is ready in a binder. Lapel microphones will be used for families lighting the wreath. Msgr. Luna advised to ensure that the rubrics for all families are consistent. The rubrics were sent to the families in advance. Note that the First Sunday of Advent is different because it is done after Prayers of the Faithful.

**Immaculate Conception** – Masses will be held on December 8<sup>th</sup> at 9am and 7pm. Msgr. Luna asked Louise to please make sure the white with blue colors are on the altar and ambo. Otherwise, there is no need to take down the other Advent banners. Krista will ensure that there is enough EM coverage. Patti has three altar servers committed.

**Our Lady of Guadalupe** – Louise will be coming to the church on December 11<sup>th</sup> to set up. Las Mañanitas will be at 6am with Mass following at 7am. Teresa will be doing the music. A potluck will follow Mass. Msgr. Luna is usually the one setting up the Sacristy, but Michael and Louise will be decorating the day before so they can have everything set up. Michael will set everything up at the time they are setting up. Msgr. Luna asked to make sure that there is charcoal available for the incensing.

**Penance Service** – The service will be held the evening of December 12 at 7pm. Dawn will be doing the music. Msgr. Luna will finalize the service. A lector has volunteered, but the selected scripture is still needed. It will be sent out as soon as it is selected. There will be 13 priests in addition to Fr. Bill and Msgr. Luna.

**Las Posadas** – Las Posadas will be on December 17. Teresa will be leading the music.

**Christmas** – Everything is ready for all of the Masses. Discussion was held if the Mass at 8am, on Christmas Day will it be in Spanish. Fr. Bill will be president. The readings will be done in English. The altar servers scheduled would not be able to do a Spanish Mass.

Stephanie Pickup is coordinating the rehearsals for the children at the 4pm Mass on Christmas Eve. The last rehearsal is on December 20 and should not interfere with the decorating for Christmas.

For Communion, only plates are typically used for the 4pm Christmas Eve Mass and the 10am Christmas Day Mass. Plates and cups can be used for other Masses. Incensing will be done this year. It occurs at the beginning of Mass and after the Prayers of the Faithful. When incensing is happening after the Prayers of Faithful, music should accompany it. Extend the opening song and offertory song if necessary. The altar server can hand off the incense to the Deacon if there is only one server. If there is more than one altar server, both servers can prepare the incense and hand it to the presider.

**Solemnity of Mary, Mother of God** – No vigil Mass will be held this year. It is not a Holy Day of Obligation for 2018. The 8am Mass will be in Spanish. Teresa will do the music at 8am. Gerard will do the music at 10am.

**Lenten Penance Service** – The Lenten Penance Service is scheduled for March 13. Msgr. Luna proposed the idea of having the Lenten Penance Service as part of the Lenten Mission. The Lenten Mission will be held on March 5 and 6. On March 7, the days would be on Mountain Standard Time. On March 13, the day would be on Mountain Daylight Time. More people may attend the penance service with more daylight. The consensus is to schedule the service on March 13.

**Christmas Schedule for Decorating** – Because the Fourth Sunday of Advent is on December 24, Msgr. Luna does not expect Art and Environment to have the whole church decorated for Christmas while keep everything up for Advent up until the 12pm Mass. For the fourth Sunday, we can have most of Christmas decorations up: the trees, creche (no figures). Time will still be needed to put figures in the creche.

Art and Environment can take down the Advent banners, and put up the Christmas ones for December 24. Do not light the Christmas trees during the Masses for the Fourth Sunday of Advent. These include trees inside the church and the gathering space. The Advent Wreath will still be up, but the candles will need to be changed to white candles. Generally, please keep in mind that we will still be celebrating the Fourth Sunday of Advent. Msgr. Luna cautioned any kind of Christmas greetings on the Fourth Sunday of Advent and advised to refrain from using Christmas greetings until after Advent. The Christmas season is AFTER Advent.

**Computer** – A new computer is available for use and is stored in the T-Coil rack. It is a Dell with a touch screen. PowerPoint slides can be advanced by touching the screen. An HDMI cable must be used to utilize the screens in the church. The computer may not be available at all times because Liz uses it to record Masses sometimes. The old computer will still be available.

Msgr. closed the meeting in prayer.