



St Joseph on the Rio Grande Pastoral Council Minutes

Monday, May 21, 2018

The meeting of the Pastoral Council was held in the SJRG Parish Office conference room and was called to order at 7:00 p.m. by Susan Tomita, Pastoral Council Chair.

Pastoral Council Members

(P = Present; E = Excused; U = Unexcused)

 P Monsignor Luna

2018

 P Cathy Nieto-Martinez

 E Ezequiel Ortiz

2019

 P Gladys Delgado

 P Kathy Malechuk

 E Patrick Newfield

 P Susan Tomita

2020

 P Leroy Chavez

 P Diana Clokey

 P Vincent Nulk

 E Peter Schwartz

Guests

Frances Donio of the Finance Committee.

Prayer and Mission Statement:

Susan Tomita led the opening prayer and the Parish Mission Statement was recited.

Agenda and Minutes:

Leroy Chavez moved to approve the agenda, Vincent Nulk seconded, and the agenda was accepted without objection. Cathy Nieto-Martinez moved to approve the minutes, subject to the correction of typographical errors that were noted, Kathy Malechuk seconded and the minutes were approved unanimously.

Finance Report: (Frances Donio)

- Year to Date revenue for the end of April was up by 3%.
- Savings were 4% above budget
- The Finance Council has approved the budget for the next fiscal year.
- Reminder: The Finance Council and the Pastoral Council have a joint meeting on June 19, 2018 at 5 pm in the San Jose/ Santa Maria room to review the budget for the next fiscal year.

Monsignor Luna's Comments:

- Nazareth Center. Met with the Del Dixon, the architect and Pauline Garcia of the Dream Team. Drainage plan was approved by the city. The next step is to request approval of the revised plan hopefully by administrative amendment.
- Traffic Control informed the Parish that the St. Joseph's entrance sign on Atrisco is on the city's right away and a permit is required.
- Architect will soon be soliciting bids from contractors for the plans that have been developed for the Nazareth Center. The Archdiocese construction committee will be meeting on June 20 to review the bids.
- Monsignor's 40th Ordination Anniversary. **SAVE THE DATE: Friday, June 22.**



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Comments and Concerns from Parishioners:

- Overall, the Feast Day was well received and there were many positive comments including: Great venue, nice set up, open bar, great silent auction
- Negative comments, small food portion size, limited space, sound system too loud for some people.

Parish Feast Day Committee Report: (Kathy Malechuk)

- Comments from Feast Day committee:
Sold 260 adult tickets, 39 children tickets. Last year 240 adult tickets were sold.
Committee members were pleased with the results.
Budget was \$5000, expenses were \$4777. Under budget by \$223
Everything in the Silent Auction was sold. Items were displayed well.
Total revenue generated from the Parish Feast was \$3988. Ticket sales \$1300.
An additional \$500 dollars was requested for next year budget. Monsignor stated that the Financial Committee approved this request.
- Suggestions for next year:
 - Speak to the event manager prior to next year's event and go over what things can be improved during negotiation period. Msgr. said that the staff of the restaurant was not prepared. For example, tortillas were not completely cooked, because not enough time was allotted for food preparation despite giving a head count far in advance.
 - Venue seemed a little crowded. It was suggested to place the silent auction items in the center so that tables can be spread out a little more.
 - Discuss other menu ideas, such as adding salsa and chips on the table and having water available on table. Place numbers on tables for serving purposes. Discuss other type of entrees
 - Auctioneer was under utilized; he could have been utilized more.
 - Advertising 2 months out vs. 1 month out
 - Asking businesses for donations earlier as well.
 - Venue caps out around 244 people. Monsignor stated that he suggests leaving it at this capacity. In past years, 240 attendees are typical of the number of people who attend.
- Monsignor suggested promoting the \$3988 for the Nazareth Center by presenting a check to the Parish during the June 9-10 Masses and giving the Parish Feast Report at this time. Parish Feast Committee members will make the presentations. Check will be made out for an even \$4000.
- Parish Feast Day for next year will be April 28, 2019. It is the Sunday after Easter.

Pastoral Council Budget: (Susan Tomita)

- The Finance Council approved an additional \$500.00 for the Parish Feast Day and an additional \$50.00 for the Winter Retreat.

Pastoral Council Nominations and Chair:

- Peter Schwartz is in the process of scheduling interviews for June 9, June 12 and June 13. There are at least 6 nominations for the four available Pastoral Council positions.



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- The chairperson for the next Council will be selected at the discernment meeting on June 28, 2018. In meanwhile we will pray for discernment in the selection of the new members and Chair.

Graduation Mass Report (Cathy Nieto-Martinez):

- 15 graduates registered for the Graduation Mass, there was one no-show.
- Three half sheet cakes were purchased for the Mass. Bibles and graduation cards were given to each high school graduate.
- Although the Knights of Columbus are welcome to present their scholarship to their chosen recipient at the Mass, it should be made clear that this is a parish event recognizing our graduates and not a Knights of Columbus event.

Lenten Mission Update (Susan Tomita Reporting for Patrick Newfield):

- Pat Newfield spoke with Fr. Raun, and we are on his calendar for next year.
- Fr. Raun's information packet has been received and planning will begin as soon as a committee has been put into place.
- Monsignor Luna will submit an invitation letter to Fr. Raun.
- The Lenten Mission is scheduled for four evenings (March 25 through 28, 2019). Mass will be celebrated each evening.

Pastoral Council Dinner (Susan Tomita):

- The Pastoral Council dinner has been set for Wednesday, June 20.
- Venue will be St. Claire's Winery/Restaurant. Time will be 6-8PM
- RSVP Susan Tomita if you and your spouse will be attending.

Adjournment:

- Cathy Nieto-Martinez moved to adjourn, Kathy Malechuk seconded, and the motion passed unanimously. The meeting was adjourned at 8:40 p.m.

Closing Prayer:

- Monsignor Luna led the Pastoral Council members in the closing prayer.

Recorded by: Diana Clokey and Susan Tomita

These minutes were reviewed, corrected and unanimously approved on

Approval was moved by _____ and _____ seconded.

Verified by Diana Clokey, Chair