



The Catholic Community of St. Joseph on the Rio Grande is a member of the Archdiocese of Santa Fe and is in union with the Roman Catholic Church. We believe in and celebrate the presence of Christ in our world through Word and Sacrament. We strive to make Jesus known in the local community through ministries of faith, hospitality, liturgy, compassion, and justice.

# St Joseph on the Rio Grande Pastoral Council Minutes

**Monday, November 19, 2018**

The meeting of the Pastoral Council was held in the SJRG Parish Office conference room and was called to order at 7:04 p.m. by Diana Clokey, Pastoral Council Chair.

## Pastoral Council Members

( P = Present; E = Excused; U = Unexcused)

P Monsignor Luna

### 2019

P Gladys Delgado  
P Kathy Malechuk  
P Patrick Newfield  
P Susan Tomita

### 2020

P Leroy Chavez  
P Diana Clokey  
P Vincent Nulk  
E Peter Schwartz

### 2021

P Erika Abeyta  
P Eileen Carson  
E Carol Gessing  
P Lee Orosco

## Guests

Frances Donio for the Finance Committee and Kevin Slimak for the Christmas Baskets Ministry Report.

### **Prayer and Mission Statement:**

Patrick Newfield led the opening prayer and the Parish Mission Statement was recited.

### **Agenda and Minutes:**

Leroy Chavez moved to approve the agenda, Gladys Delgado seconded, and the agenda was accepted with one bullet added to the Chair's Comments: Advent Activity (between Thank you note and Dec. Meeting). Gladys Delgado moved to approve the minutes with two corrections and Eileen Carson seconded. Pauline Garcia's and Mary Ann Sabie's names were corrected on pages 2 and 3, respectively. The minutes were approved unanimously.

### **Finance Report: (Frances Donio)**

- November revenue was down by 3.2%, but the YTD (year to date) revenue is up 3.5%.
- The operating expenses were down 11.3%, due in part to Cathy Ostrowski's retirement.
- The Finance Council is looking at both short- and long-term security options due to the recent automobile break-ins. They spoke with an SME (subject matter expert) about having a policeman on the property during church functions.

### **Ministry Report:**

Mr. Kevin Slimak attended the Pastoral Council meeting to update Monsignor on the Christmas Basket Ministry and timeline. He expressed his belief that this ministry is all about charity and compassion. Each year, the ministry helps 6 elementary schools and two organizations: Chaparral, Carlos Rey, Painted Sky, Lavaland, Pajarito, San Jose, St.



The Catholic Community of St. Joseph on the Rio Grande is a member of the Archdiocese of Santa Fe and is in union with the Roman Catholic Church. We believe in and celebrate the presence of Christ in our world through Word and Sacrament. We strive to make Jesus known in the local community through ministries of faith, hospitality, liturgy, compassion, and justice.

Vincent de Paul, and UNM Psychiatric Ward. The families in need are vetted through the counselors at the schools, and St. Vincent de Paul's vetting process. Last year, SJRG helped 180 families with food and 456 children with presents. This year, forms have been completed for 171 families in need with 511 children; 50 forms are still outstanding. As of Sunday, November 19<sup>th</sup>, already half of the children's tags have been picked up by parishioners. In 2017, the total income for the ministry was approximately \$13,700. Due to the amount of funds brought in, the ministry was able to donate \$2000 to St. Vincent de Paul. As of November 18<sup>th</sup>, approximately \$4,000 has been donated. Ways parishioners can help: donate money, select children to buy gifts for, and donate time. There are many opportunities to donate time, including, but not limited to: help move gifts and food from St. Claire Hall to the Catholic Center, set up food boxes, fill food boxes, wrap extra presents, and take the food baskets and gifts to the families. The schedule is as follows:

- Friday, December 21<sup>st</sup> – Move gifts and food from St. Claire Hall to the Catholic Center, set up food baskets, and wrap extra presents.
- Saturday, December 22<sup>nd</sup> – Fill boxes with food
- Sunday, December 23<sup>rd</sup> – Deliver boxes to families.

**Monsignor Luna's Comments:**

- Nazareth Center
  - The foundation has been laid for all 3 sections of the Nazareth Center and steel beams are going up on the North section.
  - Paving of lots 2 and 3 to take place on Tuesday, November 20<sup>th</sup> and striping on Wednesday, November 21<sup>st</sup>.
  - Financial report revenue was greater than budgeted.
  - The mortgage will begin in February

**Chair's Comments:**

- Diana Clokey read the Thank You Note to the Pastoral Council from Zeke Ortiz' wife, Michelle.
- Dawn Wenzl requested that the Pastoral Council participate in the lighting of the Advent candle and prayer during the first week of Advent. The following people volunteered for each Mass:
  - 4:00 pm Mass – Eileen Caron and Gladys Delgado
  - 8:00 am Mass - Pete and Sharon Schwartz
  - 10:00 am Mass – Vince and Mary Nulk and Diana Clokey
  - 12:00 pm Mass – Patrick Newfield and Leroy Chavez
- It was established that the Pastoral Council will still meet for both the Pastoral Council Executive Meeting and Pastoral Council Meeting in December. If no pressing issues arise, Monsignor may suspend the meetings until January. If there is no PC Meeting in December, there will be no update during Mass in January, but the people scheduled to give the update in January are still required to staff the Information Desk that weekend.

**Comments and Concerns from Parishioners:**

- A parishioner suggested adding hand sanitizing stations in the church. Due to the cost of adding dispensers with dispenser specific refill packages of hand sanitizer, it was decided that a large manual pump container



of sanitizer will be placed by the Information Desk.

- Several parishioners mentioned that the kneelers were becoming worn and uncomfortable. The church will look into the cost of refurbishing/replacing portions of the kneelers using the Annual Catholic Appeal (ACA) rebate funds from 2017. Since the parish met the 2018 ACA goal, the rebate funds from 2017 will be released (the rebate funds from the prior year are held in reserve until the parish meets the ACA goal of the current year).
- The Ushers noticed an increase in dogs in the church in recent months. They wanted to know the church's policy on animals in the church. SJRG does not have a policy on animals in the church. Diana Clokey had looked up the New Mexico laws on service animals and read them to the Council. Susan offered to draft a policy on service animals in the church.
- Eileen Carson had requested dates for the 2019 Parish Retreat. Monsignor Luna said that October 5<sup>th</sup>, 12<sup>th</sup>, and 19<sup>th</sup> were available. Due to Father Michael Niemczak's (the presenter) availability, the 2019 Parish Retreat will be held on October 12<sup>th</sup>.
- A parishioner asked Erika Abeyta about the meaning and interpretation of Father Bill McNichols' All Souls Banner hanging in the Sanctuary. Monsignor Luna suggested asking Father Bill or Dawn Wenzl for the meaning/interpretation or reading Wisdom 3. Many times, the meaning of Father Bill's banners are listed in the bulletin.

#### **Parish Retreat Summary:**

- Susan Tomita reported on the 2018 Parish Retreat budget. The budget for the parish retreat was \$1,700. The expenses were \$441.13, ticket sales were \$460, and the free will offering was \$392.59. The expenses were much less than budgeted due to the kindness of Sharon and David Hoover donating their time and expenses.

#### **Winter Retreat Update:**

- The Pastoral Council Winter Retreat Committee met twice since the last PC Meeting. They decided on the Norbertine Community as the venue and the topics of interest are Gratitude and Leadership. This will be a self-directed retreat with time built in for meditation and reflection.

#### **Ministry Committee Update:**

- Lee Orosco gave the Ministry Committee Update. She will be sending out an email with agenda topics. The attendees will RSVP with the topics that they are interested in discussing; this way they will help set the agenda of the meeting. Lee will print the Save-The-Date letters on Tuesday, November 20<sup>th</sup> and drop them off at the office Wednesday, November 21<sup>st</sup>. Monsignor Luna will have them signed and ready for her to pick up on Monday, November 26<sup>th</sup>.

#### **Information Desk Update:**

- Kathy Malechuk reported that she had a lot of activity at the Information Desk after Mass on the first



weekend of the month. Several people asked about the Pastoral Council activities. Another person asked about Baptism class, and another person asked how to get their home blessed. Monsignor Luna suggested that when people show an interest in the Pastoral Council that we ask for their names and phone numbers so that we can contact them when nomination time comes.

- Diana Clokey also reminded the Council that there is a Sacramental Information Sheet (information on marriage, baptism, etc.) and a Ministries, Groups, & Organizations information/description booklet in the Information Desk folder. She also spoke with the Catholic Daughters of Americas, and they will staff the Information Desk on the 2<sup>nd</sup> weekend of each month.

**Feast Day Committee Update:**

- Leroy Chavez updated the Pastoral Council on the Feast Day Committee activities. After considering Ladera Golf Course, Catholic Center, and St. Pius Gym, it was decided that the Feast Day Celebration will be held at the Catholic Center. They do not allow alcohol or loud music, but are amenable to background music. The budget was increased from \$5000 in 2018 to \$5500 in 2019. The silent and live auctions are still being considered and possibly adding gift baskets to the auction. Vince Nulk has obtained quotes from several vendors for the catering.

**Adjournment:**

- Patrick Newfield moved to adjourn, Leroy Chavez seconded, and the motion passed unanimously. The meeting was adjourned at 8:43 p.m.

**Closing Prayer:**

- Monsignor Luna led the Pastoral Council members in the closing prayer.

Item Description	Responsible Person	Due Date
Ministry Leaders Meeting, Winter Retreat, and Lenten Mission, Parish Festival	Respective Committees	Ongoing

Recorded by: Kathy Malechuk

These minutes were reviewed, corrected and unanimously approved on

Approval was moved by \_\_\_\_\_ and \_\_\_\_\_ seconded.  
 Verified by Diana Clokey, Chair