

St. Joseph on the Rio Grande

Orientation Meeting Final Report to the Pastoral Council August 7, 2019

1) Goal/Mission of Committee: To establish a working relationship for the new Pastoral Council, by establishing fellowship and by providing information that is necessary for the council to function. Election of Vice-Chair, Secretary and Assistant Secretary.

2) Committee Members: Leroy Chavez, Diana Clokey, Patrick Newfield

3) Event Information:

a. Event Description: First meeting of the newly established Pastoral Council

b. Location: St. Joseph on the Rio Grande Church

c. Date and Time: August 7, 2019 6:00 pm – 8:30 pm

4) Activities: See attached agenda

5) Results of Event:

a. Attendance: All members were present, with the exception of Vince Nulk and Peter Schwartz, who were excused for personal or other reasons.

b. All members received information regarding the By-laws, Procedural Guide, Member Directory, PC calendar, PC Monthly update, Summary of PC events

c. All members voted for the election of the Executive Committee

The Executive Committee was voted in as follows:

Vice-Chair: Erika Abeyta

Secretary: Fred Becker

Asst. Secretary: Peter Schwartz

6) Recommendations:

a. It is the responsibility of the out-going chair to reserve the room for the Team Building Retreat in early spring. Make sure there is a confirmation reply from Dawn.

b. This event is the responsibility of the new chair. Form a committee with the returning council members and get advice from the out-going chair.

- c. A check list for the Team Building Retreat was created for the new chair. Time is limited from the time one becomes chair until the retreat, which is usually 4 weeks.*
- d. Documents are in a notebook labeled" Team Building Retreat", kept in the Pastoral Council cabinet.*
- e. Check the supply of cups, plates, napkins, and cutlery in the kitchen before buying more items. If you use up what's in the kitchen, be sure to replenish the supply.*

8) Financials: \$300 budget

Expenses:

Dion's – Pizza, Salad	\$47.05
Panera – Cookies	<u>\$17.52</u>
Total Expenses	\$64.57