



Updated 9/4/20, 11/4/20

Welcome to the 2020-2021 Year of Learning!  
St. Francis Borgia Grade School REOPENING PLAN  
*"Building lives through the Word of God"*

These guidelines will help St. Francis Borgia Grade School open for learning, with increased attention to the health and safety of our community. This will remain a working document. The profound negative impact of loss of in-person schooling on the well-being of children has been well documented and thus we are preparing for the return to school for the 2020-2021 school year. However, we must be attentive that this public health crisis has not ended. Adults, particularly those who are older and those with underlying health conditions, are at increased risk of serious illness from COVID-19. Our schools need to be prepared to reduce the chance that anyone will acquire this infection during the school day and armed with a protocol to respond to a case of infection. We must be poised to adapt to new emerging information in order to create a safe and robust educational experience.

- Although planning for this "new normal" may create some inconveniences, if we work together as a community, we will help ensure that our students, staff and faculty will stay healthy and will reduce the chance of significant educational disruptions. Having a backup plan for childcare at all times is strongly encouraged. Speaking to the human resources director at your place of employment is recommended to find out how a brief quarantine might affect your employment.

The Three Domains addressed are:

**Faith Formation and Community Building** - A critical and distinguishing characteristic of St. Francis Borgia is the strength of the school community. We are committed to making intentional decisions to support and develop our community in both the spiritual and material sense.

**Teaching and Learning** - We acknowledge that teaching in person is preferable and is our goal for the entire 2020-2021 school year. However, as a school community, we must prepare for remote learning so it is based on positive relationships, focused, clear, varied, rigorous and meaningful. Our teachers will plan with the end in mind. Curriculum will be appropriately paced, focused on priority standards, and provide opportunities for differentiation and intervention.

**Operations and Logistics** - This domain encompasses the basic operational aspects of our school day. Guidelines have been created with the help of Archdiocese guidelines, CDC and Franklin County Health Department guidelines. **AS NEW INFORMATION FROM THE ARCHDIOCESE, CDC AND FRANKLIN COUNTY HEALTH DEPARTMENT IS PRESENTED, AND NEW REQUIREMENTS ARE RELEASED, THIS PLAN WILL BE ADJUSTED. PLEASE CHECK EMAIL DAILY!**

**Safe Distancing Procedures:** Teaching and Maintaining Safe Distancing Throughout the Day

- Students will be taught protocols to develop safe distancing based on age level.
- Visual supports (directional arrows on floors to monitor and direct hallway traffic) may be in place as appropriate.
- School furniture will be organized so that it reflects safe distancing (when appropriate) between students.
- Students will eat in the cafeteria during 4 lunch shifts, students will practice safe distancing. Lunch will not be served on early release days. Students attending aftercare will bring a sack lunch from home.
- Plexiglass barriers will be added as necessary.

**Daily Scheduling**

- Mass: All School Mass will be temporarily suspended. As guidelines are lifted this will be revisited.
  - K-4 will attend Mass on Tuesdays **Postponed**
  - 4-8 will attend Mass on Thursdays **Postponed**
  - Until further notice: One class at a time will attend Mass in person, the remaining classes will attend Mass virtually. **9/4/20**



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- **Classes:**
  - Students in 6th, 7th, and 8th will switch classrooms for library, band, science, lunch, math. Teachers will travel to homeroom classrooms for: Art, Music, Religion, ELA, Social Studies, and Spanish.
  - Desks/Tables will be sanitized in between classes.
- **Recesses:** Students will have recess daily. Students will wash hands after recess.
- **Water fountains:** Water fountains will remain closed. Water bottles, labeled with student's name may be brought to school.
- **Arrival/ Dismissal Procedures**
  - **Arrival**
    - All teachers/staff will provide screening information when entering the building: Temperature check/wellness screening
    - All parents will be expected to screen their child/children daily before dropping them off at school. A laminated screening card will be collected as children exit cars on the morning. This laminated card\* will be the ticket out of the car and will be returned daily.
    - Approved visitors/volunteers will be limited and will follow the same protocol.
  - **Dismissal**
    - Students will gather as families in various holding rooms and be dismissed to parents/carpools as parents arrive.

**Morning and Knightly Care:** Children should play using safe distancing. Pick-up drop off procedures are outlined in the handbook. No parents are to enter the building, scan cards are shown at the window; employees takes the card from the adult, verifies identify, and scans the cards; staff bring child to the door.

#### **Masks/Face Coverings**

- Parent are asked to provide 3-5 masks for each child. Each child should wear a clean mask every day.
- Staff members will wear masks or face shield when within six feet of another individual and during transitions.
- All children (K-8) will be required to wear masks from the car to their homeroom. Masks are required in Mass.
- Preschool students who are able to put on a facemask independently can do so, but are not required to. Preschool students will NOT wear face masks during nap times or if they pose a choking or strangulation hazard.
- Children in grades three-five are required to wear masks during transitions and when safe distancing becomes a challenge. Wearing in the classroom while safe distancing is followed is optional.
- Children in grades six-eight are required to wear a mask during transitions and during class. Masks do not have to be worn during exercise or while eating.
- A student that becomes ill will be asked to wear a mask while waiting for parent.

**Hand Washing:** This is the single most effective way to prevent illness.

**Extra-Curricular Programs:** Children's Choir and STEM club will be temporarily suspended

#### **Health Guidelines**

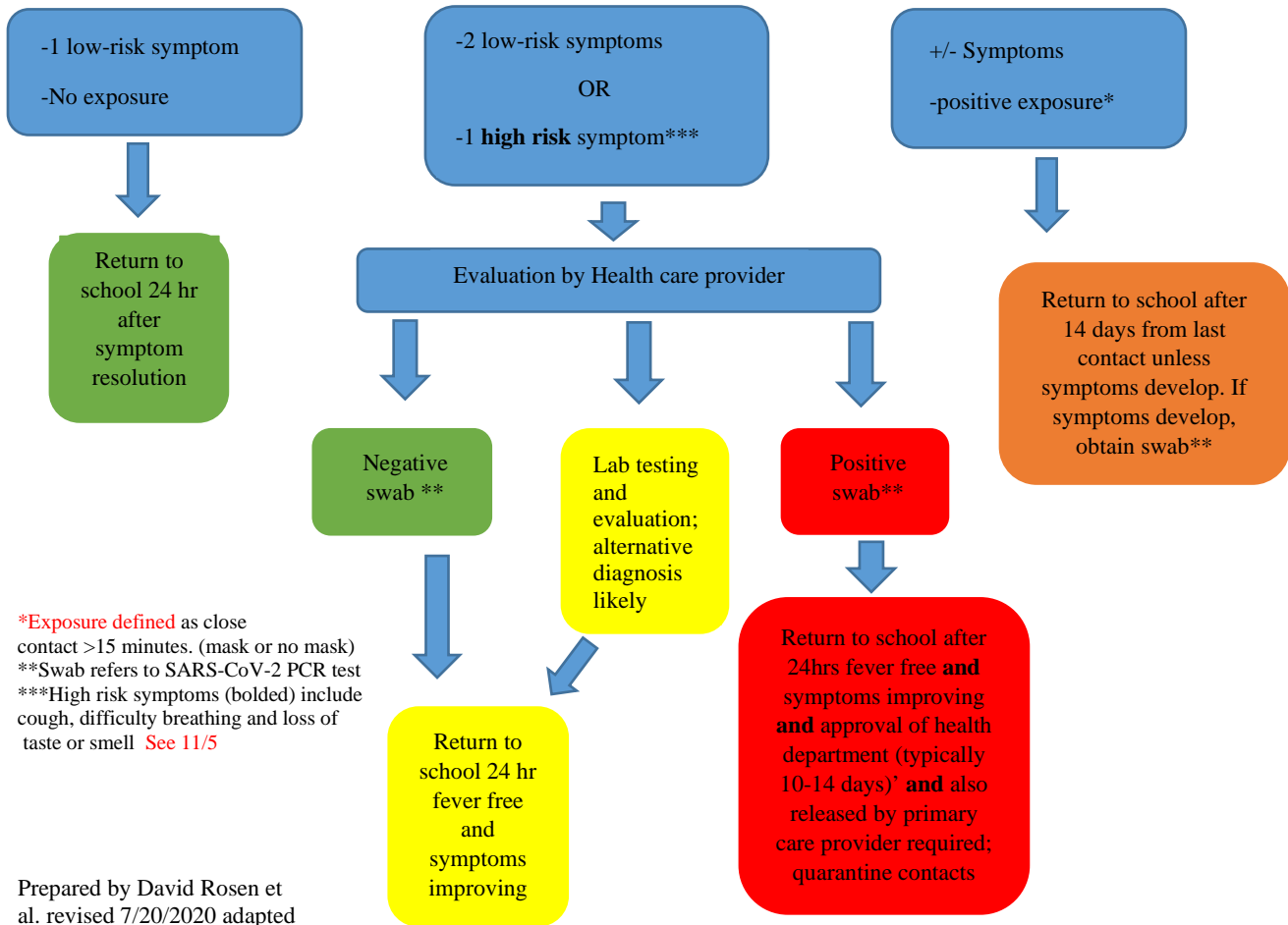
- Health Room Quarantine Area: Location: Room 113

- **School Attendance:** We have a culture of working or going to school when sick, and we need to change that culture by encouraging staff and students to stay home when sick. School attendance will not be counted against a student. We must strive to keep sick people at home. Remote learning opportunities will be provided in the event self-isolation or temporary closure becomes necessary. These drastic measures will only take place if mandated. Every effort will be made to avoid temporary closures. Tuition is not affected by this decision, as instruction will continue. If a parent would

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prefer to offer remote learning to children on a temporary basis, accommodations will be made. Tuition is not affected by this decision, as instruction will continue.

Parents to screen child/children for potential COVID-19 symptoms or exposure: Any new **cough, difficulty breathing, loss of taste/smell, fever (temp greater than 100.4), nausea/vomiting/diarrhea, exposure\* to COVID-19 positive person, congestion/runny nose, sore throat, headache, fatigue?**



\*Exposure defined as close contact >15 minutes. (mask or no mask)  
 \*\*Swab refers to SARS-CoV-2 PCR test  
 \*\*\*High risk symptoms (bolded) include cough, difficulty breathing and loss of taste or smell See 11/5

Prepared by David Rosen et al. revised 7/20/2020 adapted to meet Franklin County guidelines. 7/30/20



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**11/5/20** Updated Definition of exposure: You were within 6 feet of someone who has COVID-19 for at least 15 minutes **cumulatively** over a 24 hour period, mask or no mask.

Laminated Screening Card-"Ticket out of the car"

Today's Date \_\_\_\_\_

Child's name, grade \_\_\_\_\_

Temperature \_\_\_\_\_

Does your child have his/her mask \_\_\_\_\_ and water bottle \_\_\_\_\_

If your child has any of the following, it is required that the child stay home until they are 24 hours symptom free:

**Fever**

**Diarrhea**

**Nausea or vomiting**

If your child has 2 or more of the following symptoms, it is requested that they stay home or are evaluated by the school nurse before entering their classroom. If evaluation is needed, the parent will need to stay with the child until evaluation is complete. Please park in parking lot and walk the child in:

Yes \_\_\_\_\_ No \_\_\_\_\_ a new cough

Yes \_\_\_\_\_ No \_\_\_\_\_ shortness of breath or difficulty breathing

Yes \_\_\_\_\_ No \_\_\_\_\_ fatigue

Yes \_\_\_\_\_ No \_\_\_\_\_ muscle or body aches

Yes \_\_\_\_\_ No \_\_\_\_\_ headache

Yes \_\_\_\_\_ No \_\_\_\_\_ new loss of sense of taste or smell

Yes \_\_\_\_\_ No \_\_\_\_\_ sore throat

Yes \_\_\_\_\_ No \_\_\_\_\_ congestion or runny nose

Yes \_\_\_\_\_ No \_\_\_\_\_ has your child been in contact with any confirmed Covid-19 positive people within the last two weeks? (Required to stay home, contact Mrs. Christiansen 636-239-2590 x 1214)

Yes \_\_\_\_\_ No \_\_\_\_\_ Has anyone in your immediate family been sick or have had a fever in the past 14 days?

Print Parent Name: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_