

FACTS SIS Parents Portal (RenWeb) 101 for Parents

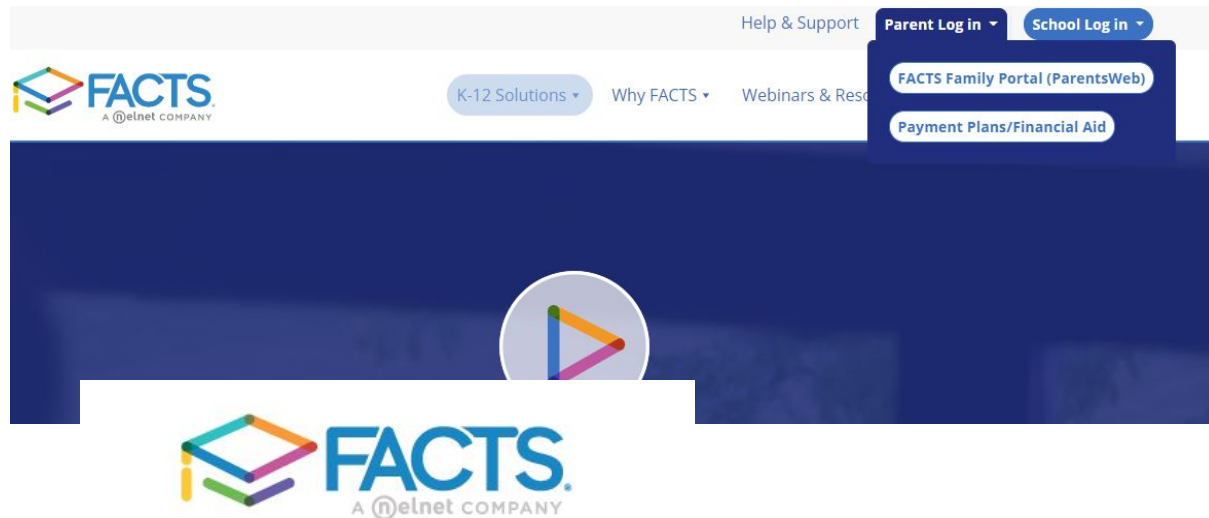
Dear parents,

Here are some helpful tips as you navigate through our RenWeb School Information System!

Website:

<https://factsmgt.com/>

To log in: Make sure you are choosing the Parents Web login - 2nd choice from the drop-down.



ParentsWeb Login

District Code:

User Name:

Password (case-sensitive):

[Forgot User Name/Password?](#)

[Create New ParentsWeb Account](#)

This is what your Login Page looks like.

***District Code is SFB-MO
(not case sensitive)***

This is your Home Page



..... EST 1852

ST. FRANCIS BORGIA

CATHOLIC SCHOOL

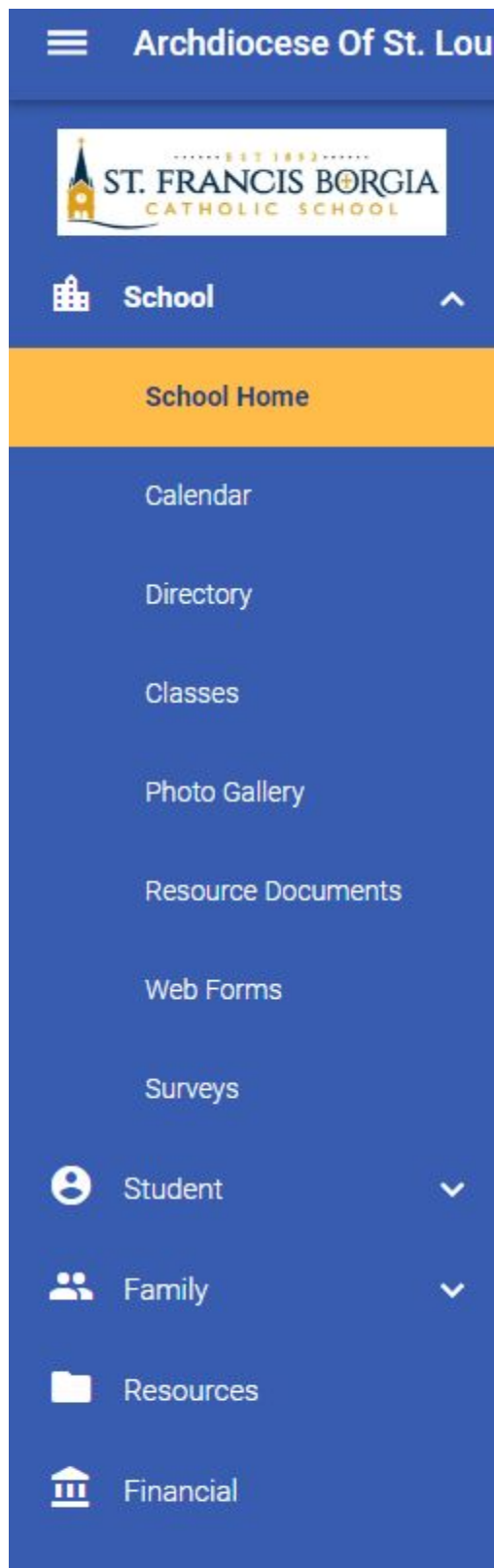
- ST. FRANCIS BORGIA CATHOLIC SCHOOL
- School
- School Home
- Calendar
- Directory
- Classes
- Photo Gallery
- Resource Documents
- Web Forms
- Surveys
- Student
- Family
- Resources
- Financial

Announcements

- Dear Parents - Important Information**
Dear Parents, it has been a concern of SFBGS administration, faculty, and staff, that the plan we follow at drop off and dismissal leaves us, and mo...
- 9/13 - NOON DISMISSAL - Professional Development**
Lunch is served before dismissal Students May Wear Unity Shirt w/Uniform VB & Cheer Team May Wear Jersey w/School Uniform
- MID-QUARTER - 9/21**
- 9/27 Blue/Gold Day with Uniform**
Students may wear blue & gold/Borgia themed shirts with uniform
- Pick Up Cardinal Tkt. Dates**
After August 18th at the parish office during regular business hours
- 9/18 - BORGIA DAY AT BUSCH STADIUM**
Students Not Attending the Game Remain at Home It Will Be An Excused Absence
- 9/27 - 2:00 DISMISSAL AFTER RHS HOMECOMING PARADE**
Students watch the parade and are dismissed afterwards or no later than 2:00 PM

Events

School Calendar: Dates to Note



Familiarize yourself and play around with all of the selections on the left under School Information.

To summarize;

School Home: You will see the School Announcements, Today's/Tomorrow's Events, and School Calendar dates to note as a quick reference.

Calendar: This will give you a full view of the calendar. You can change the time frame, just above the calendar from month, to week, to day. You can also use the drop-down keys to view a different month or select previous and next month.

Directory: You will find the directory for all families that agreed to have their information posted.

Classes: This tab and the Resource Documents tab will probably be the two will use the most.

- You will find all of your student(s) classes listed. For families with more than one child, please be sure to select the student you want to view in this window.
- Simply select the subject needed. You will see tabs marked Gradebook Report, Homework Assignments, Syllabus, Resources, and Photo Album.
- Work your way across the tabs to open and view information posted. Your homeroom class will have the general information, like the Class Announcements and Weekly Newsletters.

Please note, once in the class window, you will be able to use the drop-down from select a class at the top to navigate between classes to avoid going in and out each time you want to view a different class.

Teachers' Newsletters and Announcements!!


Select Classes, and go to the class marked with the **Class & HR**, (i.e for grade 5, it would be 05 HR-01) Under subject it will say Homeroom.


From Homeroom, you will primarily work with Class Home and Resources. The teacher may post photos in the Photo Album, but your main focus will be the following;


- **Class Home** will show general teacher information to include the School number and teacher's email. At the bottom, you will find Announcements and Calendar events

Student: Select a Class:


Home | Gradebook Report | Homework | Lesson Plan | Syllabus | Resources | Photo Album

 Announcements
No announcements found

 Teacher - 06 HR-01



Biermann
Phone: 636-239-2590
Email Address: jbiermann@borgiagradeschool.org

 Calendar
No events found.

- **Resources** will show the general weekly Newsletters in Documents and Websites they might share with you.

The screenshot shows a user interface for a school website. At the top, there are dropdown menus for 'Student' (set to 'Alexa') and 'Select a Class' (set to 'Homeroom (06 HR)'). Below this is a navigation bar with tabs for 'Home', 'Gradebook Report', 'Homework', 'Lesson Plan', 'Syllabus', 'Resources' (which is the active tab), and 'Photo Album'. The main content area is divided into two columns. The left column is titled 'Documents' and contains a table with the following data:

Upload Order	Name	
1	Sixth Grade Newsletter.pdf	09/08/2019

The right column is titled 'Websites' and contains the text 'No websites found.' A yellow circle highlights the document entry in the table.

Photo Gallery: Your teachers may have some class photos to share.

Resource Documents: You need to become very familiar with this tab for **communications from the school**. You will find documents posted by the school office, like the **Weekly Folder**, the Parent Handbook, PBOE Minutes, Uniform Policy etc.

WebForms: The Family Demographics form can be found here. You will be able to make changes to important information like Student Medical Information, Emergency Contacts, Transportation, etc.

Surveys: Nothing shown here.

Family Information

Family Home: This will show your general family information, Parents' names, and contact information. When you select your student(s) name this will expand on the right and include their school photo, the student's information under Contact Info, the student's emergency contact & pickup information under EC/PU.

Online Filing Cabinet: The Family Demographics Form (also found in WebForms under School Information) can be found here. You will be able to make changes to important information like Student Medical Information, Emergency Contacts, Transportation, etc.

The screenshot displays the 'Family Home' section of a parent portal. On the left is a navigation menu with options: School, Student, Family (expanded), Family Home (selected), Enrollment / Reenrollment, Resources, and Financial. The main content area is titled 'Family Members' and shows 'Christine Piontek (1)'. Below this is a table with three columns: Contact Info, Service Hours, and Preferences.

Contact Info	Service Hours	Preferences
<p>Name: Christine Piontek (Mother) Address: 3420 Highway 185 Washington, MO 63090 Home: Cell: 636-667-0353 Work: 636-239-2590 Email Address: cpiontek@borgiagradeschool.org</p>	<p>No community service hours found.</p>	<p>Auto Email Gradebook Progress Report: DAILY Directory Block: Name: No Directory Block: Address: No Directory Block: Home Phone: No Directory Block: Cell Phone: No Directory Block: Email: No Donor Synch. Block: No Parent Alert Home Phone: No Parent Alert Cell Phone: Yes Parent Alert Work Phone: No</p>

Below the table, there is an 'Online Filing Cabinet' section with tabs for 'Web Forms' and 'Surveys'. Under 'Web Forms', there is a link for 'SFB - Family Demographic Form'. To the right, a notification box titled '\$ Family Billing has Moved!' states: 'The Family Billing section has moved to the FACTS section of the website.' with a 'GO TO FACTS' button.

Facts

This is where you set up your payment plan for tuition, lunch and Incidental expenses like technology and book fees. If you haven't set up a payment plan, that can be set up in the bottom right on FACTS Links.

By clicking on the Lunch Balance circled above, you will be able to view your Pre-pay account history as shown below. The date, what they ate and their lunch balance. You can Add Funds to your account, by selecting Add Funds.

Date	Description	Amount	Balance
23 Aug 2018	Lunch Order Salisbury Steak, Mashed potatoes, Pears, Roll, Milk	-3.10	156.95

This sums it up. This is a great quick reference guide, but I encourage you to just play around to become familiar with the site. If you have any questions at all, you can contact me and I will walk you through anything you need.

My contact information is : Christine Piontek
SFBGS Technology Coordinator
cpiontek@borgiagradeschool.org
636-239-2590, ext. 1202

For questions concerning FACTS, please direct those questions to Jennifer Hill (Business Manager) jhill@borgiaparish.org

Please refrain from posting questions and answers concerning RenWeb on Parents Connect to avoid misinformation. All questions need to be directed to Christine Piontek. Thank you for your continued patience!!