



December 28, 2020

Dear Parent/Guardian,

We are excited to open the online application for the 2021-2022 school year on January 11, 2021 at 8:00 AM. For an application to be considered complete it must include proof of all income reported on the application. Please take the time to gather your documents now so you are ready to apply.

What documents are required for a complete application?

- **Proof of Income:** Please provide any of the following: your 2019 W-2 or 2020 W-2, or your most recent tax return, or 3 recent paystubs. We will also need proof of any social services you may receive: i.e. your benefit summary for proof of food stamps. For more information see the enclosed *Required Documents*.
- **Proof of Residency:** for St. Louis City residents applying to City elementary schools only
- **High School Students** entering 9th grade who are eligible for Beyond Sunday and do not already have an award are required to respond to two short answer questions, as well as provide contact information for two references within the application. For more information about the Beyond Sunday Fellows Program, please visit www.ttef-stl.org or see the flyer: Beyond Sunday Fellows FAQs.

How do you log on?

- To log in to the online system, visit www.ttef-stl.org and click on the **Scholarships – Info for Parents**, then **Apply Here**.
- On the Family Log In page, type your primary email in the Family Login box and enter your password. If you have forgotten your password click “Forgot Password?” and instructions to create a new password will be emailed to you. Detailed instructions on how to apply are posted on our website at www.ttef-stl.org.
- After you have logged in please go to the Application tab and begin the application process. Applying without logging in will duplicate your account in our system and will cause a delay in processing your application.

If you have any questions please call our office at 314-792-7777 or email us at ttef@archstl.org.

Thank you,

Laura George
Director of Scholarships

Katherine Sandroni
Program Director