



## After School Care

Corpus Christi Catholic School  
6300 McKenna Drive  
Mobile, AL 36608  
251-342-5474  
school@CCSCatholic.com

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Corpus Christi School is very pleased to offer After School Care Program for our CCS families. This program is offered every day school is in session and will operate after school until 5:45. After School Care (ASC) will only be provided on school days with a noon dismissal as staffing allows. The After School Care Program will provide supervised care in a nurturing environment. It is an extension of our school day and the rules and policies in our Parent-Student Handbook will be enforced. Failure to follow school rules will result in the enforcement of the appropriate school discipline policy. Students who are consistently disruptive will be asked to leave the program.

**Daily Schedule** (*this is an approximate schedule and changes may be made due to weather, staffing, etc.*)

K2 thru K4 will always be in the preschool building or on the preschool playground

*Kindergarten:*

- 2:50-3:00 Take role in the classroom
- 3:00-5:00 School playground
- 5:00-5:45 Cougar Den

*1<sup>st</sup>-8<sup>th</sup> Grade:*

- 2:50-3:30 Students will do homework in assigned ASC classroom
- 3:30-5:00 School playground
- 5:00-5:45 Cougar Den

***(The After School Care Program is not responsible for any child's homework. We offer the allotted time and offer any assistance within the teachers' abilities.)***

### **Parent Responsibilities**

- A registration form must be completed and returned to the school office by August 1.
- Sign out sheets must be signed daily.
- If anyone other than those listed on the registration form will pick up your child we must receive written notice. A photo ID is required. New employees may ask parents for their ID while getting to know the families. Please be patient with them while we are working to ensure safety.
- Late fees will be applied to children not picked up on time. ASC closes at 5:45 p.m.
- Any child that is going to be leaving ASC with a coach for practice MUST have a permission slip filled out.
- Sign up for the Remind app so you know what's going on!

### **Student Responsibilities**

- All students must come straight to their ASC classrooms and never wander the campus unsupervised.
- All students are expected to follow the rules in the CCS Parent-Student Handbook and any additional ASC rules.
- Parents are asked to please have a talk with your child about respecting their ASC teachers the same way they would their school teachers.
- Students may not use cell phones or other electronic devices. Please do not call or text your child to relay information. **If you need to send a message to your child prior to pick up you may contact us through the Remind app, the preschool phone (251-342-2424), or email ([athompson@ccscatholic.com](mailto:athompson@ccscatholic.com)).**



# After School Care –Registration Form

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### PARENT/FAMILY INFORMATION

Check one:  Mother  Stepmother  Guardian

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Street Address: \_\_\_\_\_ Apt: \_\_\_\_\_

City/State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email (Please print clearly): \_\_\_\_\_

Place of Employment: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Check one:  Father  Stepfather  Guardian

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Street Address: \_\_\_\_\_ Apt: \_\_\_\_\_

City/State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email (Please print clearly): \_\_\_\_\_

Place of Employment: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Child/Children's Name(s)

\_\_\_\_\_ Grade \_\_\_\_\_ Preferred Name: \_\_\_\_\_

\_\_\_\_\_ Grade \_\_\_\_\_ Preferred Name: \_\_\_\_\_

\_\_\_\_\_ Grade \_\_\_\_\_ Preferred Name: \_\_\_\_\_

\_\_\_\_\_ Grade \_\_\_\_\_ Preferred Name: \_\_\_\_\_

Allergies/Special Needs: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Other than parent/guardian, who has permission to pick up child/children?

Name: \_\_\_\_\_ Cell# \_\_\_\_\_

Name: \_\_\_\_\_ Cell# \_\_\_\_\_

Is there anyone NOT allowed to pick up the child/children? \_\_\_\_\_

Please sign up for our Remind app! Directions are attached. This is especially important for certain days when students are moved around due to weather and other circumstances. I know it can be frustrating not knowing what's going on, so please join this group and I will keep you as informed as I can throughout the year about anything going on or changes made.

Feel free to contact me anytime at: [athompson@ccscatholic.com](mailto:athompson@ccscatholic.com)



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### After School Care Program 2021-2022

A registration fee of \$30.00 per family is due by August 1. Registration for the ASC program will not be accepted until all financial obligations with the previous year’s ASC have been met.

#### ASC Regular Fees

1 child	\$50.00/week	One week is three days or more
2 children	\$70.00/week	One week is three days or more
3 children	\$90.00/week	One week is three days or more

*Drop in rate per child \$10.00*

Late Fees are assessed after 5:45 p.m. For every 10-15 minutes late, \$10.00 per child is applied.

#### Morning Care

Children may be dropped off between 6:00 a.m. and 7 a.m. in the preschool building. There will be a \$3.00/day fee for this service.

ASC balances will be debited from your account that is set up for tuition, the month following attendance.

\_\_\_\_\_ Please debit my account on the 5<sup>th</sup>.

\_\_\_\_\_ Please debit my account on the 20<sup>th</sup>.

If you have any questions or concerns regarding your ASC payment, please call Mrs. Foley at 342-5474 ext. 1107

### After School Care Sports Practice Release Form

My child \_\_\_\_\_ in \_\_\_\_\_ grade has practice on \_\_\_\_\_ (days) at \_\_\_\_\_ (time). His/her coach is \_\_\_\_\_.

The ASC program may release my child to this coach at these times. I understand my child will no longer be in the care of our ASC program at this point, but he/she will be in the care of the coach signing out. If my child is not picked up from the coach on time, the coach will sign him/her back into our ASC program as long as that time falls before 5:45p.m. when our program closes.

Parent Signature/Date \_\_\_\_\_