

**Holy Trinity Catholic School  
School Board Minutes  
October 2, 2018**

The meeting was called to order by School Board President Shawn Hennon, followed by a reading of the Mission Statement and an opening prayer.

**Members Present:** Mallory Bundt, Kristy Frawley, Julie Gilliland, Shawn Hennon, Waide Miller, Mia Wallace

**Ex-Officio Members:** Frank Kurtz

**Guests:** Shawn Poettgen

Teacher update:

- Mrs. Poettgen, our new Science and 7<sup>th</sup> Language Arts teacher, gave an overview of her time here so far. She is very happy with the environment, the kids are having fun and the staff is great. She said they are moving into their 2<sup>nd</sup> labs of the year, and she is looking for materials for the kits that came with the book series which are great. She said the Promethean Board is fantastic, but she does feel that she needs to get some tutorials.
- Mrs. Frawley said she would inquire about doing a training with Althoff tech staff.
- The new Promethean Boards would be installed on 10/5.

***NEW BUSINESS***

- Budget and Finance Report: Bob was not present, but sent out hard copies of the balance sheet
- HT is currently under-budget for the year!
- Families that are behind on tuition payments were discussed
- Pastor's report (given by Kristy in Fr. Jim's absence):
  - Family Festival was a success, and a really good day
  - David Kniepkamp is stepping down as the Parish Finance Council Trustee and Brett Gilliland will take his place
- The last school day for 8<sup>th</sup> grade was discussed. Graduation is 5/16/19, so it was suggested that students attend classes until that day. This proposal was passed
- Procedures for addressing concerns in classrooms was outlined as before: contact the teacher first, and if no resolution results then contacting the Principal

***OLD BUSINESS***

- HT Ministry Fair: SB members to staff a table at the Fair after all Masses the weekend of Oct. 20-21
- Pick Up Procedures are working out well. The pickup line seems faster, more convenient and easier for the Kindergarteners to get out because of the closer pickup location

***Committee Reports***

- Athletic Association:

- TJ's Pizza Fundraiser is underway
- Basketball practices have started for all teams
- **Parents and Friends:**
  - Tonya is putting together bylaws for P&F
  - Trunk or Treat is 10/20 and chili cook-off is being headed by Ashley Coughlin
- **Advancement:**
  - Monica Ybarra is filling in for Renee while she is on maternity leave
  - We continue to have PreK families tour and register
  - 11-12 new PreK 3 students are expected to start in Jan-Feb
  - Maggie Neal will have a table at the Fall Festival in Fairview Heights
  - The Corn Hole Tournament for adults will be on 10/21 from 1-5p, \$20 per team
  - The Titan Trot was a huge success, raising \$4,500 which will be split between the church and the school
- **Facilities:**
  - One time collection for repairs was requested via the video during Masses
  - Solar panels will be installed after the first of the year
  - We have an NOAA weather station on the roof that we would like to get running
- **Faith Formation:**
  - Holy Cross Lutheran has a comfort dog named Esther that will be visiting Holy Trinity on 10/24
- **Principal's Report:**
  - Mr. Orlovsky, who used to be in charge of the youth group, is going to take over the computer classes
  - We are continuing to be Proactive with Kindness by advocating for students to exhibit outstanding kindness and by recognizing them in the announcements when they do. We are also distributing pencils that say "Kind is the New Cool"
  - We should revisit the Light of Christ awards and the criteria that was used previously for this recognition

A motion to adjourn was passed, and a closing prayer was recited.

**Next Meeting:  
November 6<sup>th</sup> at 6:30pm**