

**Holy Trinity Catholic School**  
**School Board Minutes**  
**January 8, 2018**

The meeting was called to order by School Board President Shawn Hennon, followed by a reading of the Mission Statement and the opening prayer.

**Members Present:** Sara Balsitis, Mallory Bundt, Kristy Frawley, Julie Gilliland, Shawn Hennon, Waide Miller, Fr. Jim Nall, IJ Siekmann, Mia Wallace

**Ex-Officio Members:** Frank Kurtz, Renee Sherfy,

Teacher update:

- Mrs. Ybarra updated us on several things she is working on this year.
  - STEM classes are working on coding right now.
  - The Challenge class currently has 28 students in 5<sup>th</sup>-8<sup>th</sup> grades and they are working on a variety of projects this year. Currently they are having a book club.
  - The Advisory Program connects middle school students with an adult mentor in a small group environment. This allows them to work on 3 areas:
    - Study Skills
    - Social/Emotional Skills
    - Organizational Skills
  - The Advisory program meets on Wednesdays during the flex period.
  - Surveys from teachers are used to gauge progress.
  - The curriculum is custom and based on student needs.

New Business:

- Bob reviewed the preliminary budget for the upcoming school year. This was approved by SB to be presented to the joint Finance Councils.
- Fr. Jim reported that the school Masses are going really well and that the breakfast with Santa turned out great.

Old Business:

- Staffing update included a discussion about how well the new Religion teachers are doing.
- We will search for Math teacher replacements for 2019-2020 based on how we split for core classes next year.

Committee Reports:

- *AA & Parents and Friends*
  - Meet on 1/9/19. P&F are trying to find their bylaws or draft new ones.
  - Kristy thought it would be good if these two groups could meet on the same days next year but at different times to increase attendance to both.
- *Advancement*
  - Catholic Schools Week programs are being set up
  - We received about 70% of the letters of intent back
  - Preliminary enrollment numbers for next year were presented
  - March deadline for returning registration
  - Jan. 27 and 29<sup>th</sup> will be our Open House dates this year

- Renee is examining the developmental budget to purchase reusable yard signs
- Annual Fund figures to date were presented
- Renee is using Little Green Light, a program that will track previous donors and alumni, but could take quite a long time to manually input all the data
- The Newsletter is completed and will be rolled out as an electronic file embedded into the website rather than mailed
- Amazon Smile benefits continue to come in
- **Benefit**
  - New App that allows you to buy gift cards for exact amounts and links to your credit card or checking account
  - Benefit is easier to use than Scrip, so hopefully we will have more people participate
- *Facilities*
  - Solar Panels are coming in the second quarter of 2019
- *Faith Formation*
  - Ben will meet with Mallory soon to implement some fun new things at the school
  - The Wellness Ministry wants to get involved with the school in some way
    - Possible ideas: visiting the composting site in Belleville
    - Increasing ways to recycle on the school grounds
    - Can we check into other options for fish fry besides Styrofoam?
- *Principal's Report*
  - Santa's Breakfast was very successful and raised a lot for the 8<sup>th</sup> grade trip
  - Possible to do a Breakfast with the Bunny instead of Salute to the Arts for next year?
  - Currently working on Accreditation
  - Ben will be making his office for Youth Faith Formation in the school building

Motion to adjourn at 8:05pm. Closing prayer.

**Next Meeting: Tuesday, February 5<sup>th</sup> at 6:30pm at St. Stephen**