

September 2020

Dear Parents,

Welcome back! I am looking forward to having your child in my class this year. I am writing to inform you about some class and school policies, procedures, and websites. First, let me start by asking you to sign your child into my Google Classroom. Whether your child is a remote or in person student, all students will need to join my class. If you could do this before school begins on September 9th, that would be greatly appreciated! In order to do this, you must sign into your child's school google account ([firstinitiallastname27@stchristophersi.com](mailto:firstinitiallastname27@stchristophersi.com)). Please refer to the following directions after signing in:

Instructions to access Google Classroom.

We have created a gmail account for each child to join the classroom. All students usernames are: first initial last name [27@stchristophersi.com](mailto:27@stchristophersi.com)..

For example.. jlavas27@stchristophersi.com

If you are new to the school, passwords are all set to Christopher (capital C).. Parents will be prompted at first sign in to change the password. We are asking that you change it to Christopher(number). It can be any number you choose. Please write this down as we will not be able to see your new password. If you were here last year, your password remains what you changed it to.

Once you log into your Google account, you are to click the "9 square box" to access the apps for Google. Scroll to find the classroom app, and click on it. On the top of the page you will see a "+" sign. You should click "Join a class." Use the code **mysqkoi** and click to join.

If your child is a full remote student, I will be scanning and uploading the worksheets and assignments into Google Classroom for them. Please be patient with us as this technology is all new and it is possible we may run into some glitches. As with all new things, we will become more comfortable using this technology as time goes on. A link to join our zoom will be posted within Google Classroom so that no one else can see. Please keep this link and password private. There will be periods within the day when students will have breaks. During this time, students at home will be told when to come back and join us. You do NOT need to log out of our zoom meeting. Simply, put yourself on mute and take a break.

Parents are responsible for checking our class page at <https://www.stchristophersi.com/2nd-grademrslavas> daily. All homework and announcements

will be posted here. I will also have links to websites we will be using here. You can always look to this page to remind you of the website and a hint to the password.

Attached to this email you will find our class supply list. These are the items we are asking you to purchase through the school. Please send a check for the total to school and we will make sure your child is given his/her supplies. Remote learners will receive the same supplies as in person learners.

In addition to the school supplies purchased through school, there are a few things your child will need. EVERY student will need a headset to use during class. Remote learners should always have these on so they can hear clearly. This will also prevent home noise from becoming a distraction. In class learners will have work on their devices from time to time and will need these headphones.

There has been a change in the requested supplies sent home with the summer work. There will be no art boxes necessary this year, as ALL supplies and books will need to be taken home daily. Art boxes will be too bulky to bring back and forth. In your child's pencil case, PLEASE make sure that they have crayons, scissors, a glue stick, a highlighter, and pencils. I will not have extra supplies to share. I am also asking that each student has their **own** tissues and hand wipes. They can be kept in a ziplock in their school bags. We are asking that students not share supplies and try to stay at their own desk as much as possible. The folders that were purchased can still be brought to school. I will ask for them to be labelled differently. One will be Art/Music, one SS/Science/Religion, and one Math/Reading. We will only need these three folders for now. We will need a ruler later in the year. Clear contact paper is suggested. All books will be carried back and forth in your child's school bag daily. Wrapping them in contact paper will reduce wear and tear. Please be sure to put your child's name on all supplies and ziplock bags.

Students will need to wear a mask daily. We have been advised that scarves, bandanas, and neck gaiters do not meet qualifications and therefore, are not acceptable to be used as a mask. If you would like to send a spare mask to be kept in their school bag, you may do so. There will be disposable masks available in case of an emergency. We are suggesting that you put a change of mask in a ziplock for after lunch. This is not mandatory but may help if the morning mask is taken off for lunch. Again, names on the bags as well as initials on the masks will be helpful.

Please remember, lunch must be brought to school EVERY DAY. There will be NO hot lunch available to purchase. Students should also bring at least two water bottles. The fountains will not be available to refill water bottles. If you would like your child to purchase a water bottle for lunch, we will collect \$1 in an envelope with their name on it in the morning. This will be sent to the office and water will be handed out at lunch time.

There will be no early morning care or after care programs available at this time. Students may begin to arrive at school at 8:05. Please be patient with us as temperature checks for every student will be taken before they can enter the building. Please be sure to make pickup arrangements for your child. Pickup times will be staggered to avoid crowding. Second grade will be dismissed at **2:40**. Please understand, if you are late, students will not be dismissed to you until **all other classes** have been dismissed.

On the first day of school, you must sign and return the daily checklist. This checklist has been emailed to you from the office. No student will be allowed in the building on September 9th, until that form is collected. You should have them out and ready in the morning. Mrs. Falabella will be collecting them while doing temperature checks.

For now and through the winter season, all students should be wearing their gym uniform. In the Spring, we will decide if the Spring uniform will be worn. Further information about this will follow in the future.

I look forward to having an exciting and productive year with your children! If you have any questions, please feel free to contact me at my school email address:

[jlavas@stchristophersi.com](mailto:jlavas@stchristophersi.com) . I will get back to you as soon as I can. You are also welcome to send an old fashioned note in your child's message folder. I will check these daily.

Thank you for your continued support and cooperation throughout the year. I look forward to meeting you all.

Sincerely,  
Mrs. Lavas