**Trinity Catholic Junior High School**
**Payment Agreement 2020-21**

**Parents/Guardians** (responsible party) _____

**Student Name/Grade** _____ **Student Name/Grade** _____

**FEES** - The student(s) listed above has registered for enrollment in Trinity Catholic Junior High School in Fort Smith, AR for the 2020-21 school year. The registration fee for each student will be $100 and is non-refundable. Registration fees for new students are due at the time of registration. Registration fees for existing Trinity families are due April 17, 2020. Families who select automatic bank draft for tuition payments may have the registration fees withdrawn in July.

This agreement is for tuition and enrollment fee. If your student participates in a school activity that requires a uniform, there may be a uniform fee. Uniform fees vary by activity. If a uniform fee is required, the coach or sponsor of that activity will inform the parent or guardian of the amount. The uniform fee will be due in full by the date set by the coach or sponsor. Other costs include, but are not limited to, Open Gym, spirit wear, student yard signs, band instrument rental fees, and athletic game passes (VIP pass).

**Payment Terms and Methods**

**Select one:** Annual (August) [ ] Semi-Annual (Aug and Jan) [ ]
Monthly-10 Months (Aug - May) [ ] Monthly-12 Months (Jun - May) [ ]

*Note: Tuition paid over 12 months is only available if this form is received by the Business Manager by June 1.*

**Select one option and complete**:

[ ] I agree to pay the tuition, which shall be due and payable by pre-authorized bank draft on the 5th [ ] **or** the 20th [ ] of each month, beginning in June or August.
I elect to have the registration fee drafted in July [ ] **or** will pay the registration fee at the time of enrollment [ ].

*[ ] Use the automatic bank draft from 2019-20, the bank account information has not changed.*
*[ ] I will provide a voided check prior to June 1*. If you do not have a check, please provide the following information:
Checking [ ] or Savings [ ] Account # _____ Routing # _____

[ ] I agree to pay tuition by cash or check and understand the enrollment fee is due now for new families or by April 17, 2020 for existing Trinity families. Monthly tuition payments are due by the 20th each month.

[ ] I agree to pay tuition by a credit/debit card and understand that a 4% processing fee will be applied. I agree payment will be processed by the 20th of the month.

**Please mark you have read and understand the additional fees that may apply if payment is not received or the form of payment is returned/rejected.**

[ ] I agree to be responsible for any bank charges for return checks or rejected draft transactions due to insufficient funds or closed accounts.
I am aware I will be charged a late fee of $10 if payment is not received by the 20th of the month.
I am aware if the account becomes 30 days past due a late fee of $20 will be charged each month the balance is not paid.

Tuition Rates: Tuition rates are provided on the Trinity website. If tuition assistance is requested and granted, you will be notified separately of what the revised tuition amount will be.

It is understood that, upon the student's attendance in August, the obligation to pay the annual tuition is for the full school year. No portion paid or outstanding balance will be refunded or cancelled except upon proof of illness, job relocation, or other good cause shown, as agreed to by the Principal or Administrator. In all other cases of absences, withdrawal, suspension or dismissal, the school reserves the right to settle, compromise or waive a student's annual tuition obligation in such a manner as it shall deem advisable in its sole discretion.

The undersigned parent or guardian agrees to abide by the rules and regulations of the school as found in the Trinity Catholic Junior High School Student Handbook or published elsewhere, which rules and regulations are deemed a part of this agreement.

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| Parent or Guardian Signature | Date Signed | Home Phone |
| Print Name | Work Phone | Cell Phone |
| Street Address | City/State | Zip Code |