

Saint Clare of Assisi School Guidelines for Reopening

The following are our plans for the reopening St. Clare of Assisi School. We acknowledge that the current situation with Covid-19 makes all schooling problematic. As a result, we plan to add a live streaming option for students who will be remote.

We are following the guidelines of the CDC and NY Archdiocese. The Covid-19 situation is changing daily. Our current plans are listed below. They may change over time, and therefore we must all try to be flexible. We also know there will be questions. Hopefully, the following will answer some of them.

The following is the procedure for Cohort A and B.

First Day Cohort A – Wednesday – September 9 8:00 am – 11:30 am

First Day Cohort B – Thursday – September 10 8:00 am – 11:30 am

Friday NO SCHOOL

First full day of school

Cohort A – Monday – September 14th 8:00 am – Teachers will advise dismissal times

Cohort B – Tuesday – September 15th 8:00 am – Teachers will advise dismissal times

ARRIVAL

- Doors will open at 8:00 am
- Upon entry each student must wear a mask. This mask must remain in place in school building.
- Parents are encouraged to take their children's temperature every morning. However, upon arrival each student will have his/her temperature taken by a door monitor.
- Students who have a fever will be isolated in the Guardian Angel Room until they can be picked up by parent.
- Parents will NOT be allowed in the building for any reason.
- Students in **Kindergarten** will line up in the school yard by the cafeteria door and will be escorted up the iron steps directly to their classroom.
- Students in **grades 1st and 4th** will line up in the school yard by the red door near the Art room and proceed up the staircase to their classrooms.
- Students in **grades 2nd, 3rd, and 5th**, will enter through the Main Doors and proceed up the main staircase directly to their classrooms.
- **Students in grades 6th, 7th, and 8th** will enter through the corner Gym Door and proceed up the staircase by the Gym directly to their classrooms.

DISMISSAL:

- Will be through the same doors as arrival.
- Students must remain 6 feet apart when arriving and leaving and proceeding to their classrooms.

AFTER SCHOOL:

- After-School will begin in Phase 2

CLASSES:

- IN PERSON hybrid (Cohort A and Cohort B) classes begin on Wednesday, September 9 and Thursday September 10th. At 8:00 am and dismiss at 11:30 am. No School Friday, September 11th.
- All students must wear masks while mobile in the building and on school grounds. The Home School has ordered a uniform mask for each child and will be distributed the first week of school. Parents must provide said masks for their children the first day.

Each classroom will be equipped with an air filtration unit containing H-13 rated filters.

- Classrooms are equipped with touch free hand sanitizer dispenser.
- Students must not share supplies, therefore please purchase a 12 x 12 plastic box available through Amazon or Michaels.
- Classrooms will be cleaned and disinfected throughout the day. One person from SterileMed has been hired through the Archdiocese to constantly clean high-touched points throughout the school i.e., door knobs, hand rails, light switches, etc. However, it is important for each student to keep his/her space as clean as possible throughout the day.

BATHROOM/WATER BREAKS:

- Bathroom time is very important. However, for safety reasons bathroom privileges will be monitored by faculty and administration. Specific bathroom breaks will be scheduled throughout the day. Students may bring bottles of water to school. However, water fountains will not be in use for safety reasons.

LUNCH/RECESS:

- Lunch times will change for safety reasons. If you choose the school lunch, Prepackaged lunches will be brought to the student's classroom. Children will eat at their desk. Students will be allowed to bring in their own lunch.
- Recess will take place as usual weather permitting. Students will not be allowed to congregate in groups. Recess will be scheduled for each class. When weather gets cooler, we will revise our plans.
- All students will be given a mask break throughout the school day.

HALLS/STAIRWELLS:

- Decals will be placed on the floor six feet apart as guides to proper social distancing. Arrows will also be placed to show directions for walking. Students are strongly encouraged to follow all social distancing guidelines.

VISITORS:

- No parents will be allowed in school without an appointment. If a parent wishes to see any teacher, Principal or Administrative Assistant, an appointment must be made either by phone or e-mail. When visiting the school, that parent must wear a mask.

Uniforms

- All students on hybrid must **wear their gym uniforms** to school.
- All students on remote **must wear their gym uniforms** when on live stream with the class.

Absences

- All remote students that are ill and cannot sign into live stream learning for that day, an absentee note **must be emailed** to their homeroom teacher. If not, it will be marked as an illegal absence.
- All students on hybrid that are ill and do not come to school on that day, must also have an absentee note **emailed** to the homeroom teacher.

