



Welcome Back Guide
2021-2022

Dear ICS Family,

It is an honor and privilege to join the Incarnation Community as the new principal. Thank you for the warm welcome and for allowing me to lead Incarnation Catholic School.

We believe that the shining stars are the students and they should be the center of attention at all times while we meet each of their unique needs and celebrate their gifts. One of our goals for this school year is to provide you with clear and consistent communication to strengthen the partnership between the school and families. We are confident that we will achieve excellence by invigorating our best practices with a vision of continuous improvement centered around the Catholic Identity of all students.

I look forward to a successful school year filled with faith, knowledge and love.

**Peace and Grace,
Amy Yager
Principal**



Mission Statement

Incarnation Catholic School exists to provide an education of excellence while fostering the mission of Jesus Christ to grow in faith, knowledge, and love of God.

- ❖ We believe all God's children are uniquely gifted and are to be valued and nurtured in faith, knowledge and love of God. Our programs and curriculum are accredited by The Florida Catholic Conference and follow the guidelines set forth by the Diocese of Venice.
- ❖ We believe that Catholic education proclaims the Gospel of Jesus, celebrates liturgy, builds community, strengthens values, and serves others without distinction. Our school has served the community since 1961.
- ❖ We believe that Parents/Guardians are the primary educators and role models for their children.
- ❖ We believe faculty, staff and the parish community are vital to the formation of the students through instruction and example. Our faculty members are educated, dedicated, and experienced with Florida certifications.
- ❖ We believe all students have the capacity and right to learn in an environment that fosters academic excellence through diversified instructional approaches.
- ❖ We believe respect for all people and property among students, staff, and families create a safe and wholesome learning environment.

Dress Code

Students are expected to take pride in their personal appearance and to be clean and well-groomed at all times. Uniform clothing items must be obtained from **Children's World** in Sarasota, Florida. All school uniforms need to have the student's name written in indelible black marker on the inside tag so forgotten or misplaced items can be easily identified.

As this is a transition year with our school uniform, we will allow students to wear khaki bottoms, the grey, white or hunter green polo and/or brown shoes. Hoodies are not acceptable. Cold weather uniform information will be updated and published on the website shortly.

Grade: PK 3 & 4 Girls and Boys

Grey logo PE uniform shirt with elastic waist shorts or pants (can be green, navy, black, grey or khaki). Shoes – Rubber-soled sneakers, NO LIGHTS.

Grade: K-5 Girls

Plaid jumper with white peter pan blouse or plaid skort/shorts with Kelly green logo collared shirt. Socks must be visible, knee highs or tights, colors accepted are black and navy.

Grade: K-5 Boys

Navy shorts or pants with a black belt. A Kelly green logo polo. Socks must be visible, colors accepted are black and navy.

Grade: 6-8 Girls

Navy wrap skort/shorts/pants with Kelly green polo. Socks must be visible, knee highs or tights, colors accepted are black and navy.

Grade: 6-8 Boys

Navy shorts or pants with a black belt. A Kelly green logo polo. Socks must be visible, colors accepted are black and navy.

Shoes and belts for all grades

Plain solid black. Shoes must have a non-marking sole. They can be lace-up, Velcro, buckled or a closed dress shoe.

Physical Education Uniform

The uniform is the same for both boys and girls. Grey logo T-shirt with green logo shorts.

Attendance

Students are expected to be in school all day, every day and in class on time in order to receive the full benefit from the instructional programs of Incarnation Catholic School. A student who arrives after 7:50 AM is tardy and must obtain a tardy slip from the office before entering the classroom. Parents must notify the school office by 8:30 A.M. by calling 941-924-8588 if their child will be absent. Please see the entire Attendance Policy in the Parent Student Handbook.

Arrival

The gate at Theresa Lane will be opened by a staff member for car line drop-off at **7:30 A.M.**

Parent Pick-Up Procedures

- Dismissal gates on Theresa Lane will open at **2:58 P.M.**
- Students will be in designated coned areas for pick-up.
- Car tags should hang from the rearview mirror until all riders are in your car.
- All cars need to proceed in line and wait their turn for student pickup.
- **Remain in your vehicle during car line for your safety and the safety of others. Children/riders will come to you.**
- If students need help with safety seats or placing backpacks in the back, please pull to the side after the white gate.
- VPK sign out sheet - a staff member will bring to the car

ICS staff will direct both cars and students in a safe fashion. The entire car line dismissal process takes less than fifteen minutes when everyone cooperates.

Students will be dismissed at noon on the first day of school

Lunch

Students bring their own lunch; however, we ask that parents follow nutritional guidelines when packing a lunch. Students are not permitted to bring soda, candy, or caffeinated energy drinks. We will **not provide students with milk**. The designated lunch/recess times are 11 – 11:25/11:45 for middle school and 11:30 – 11:55/12:15 for grades K-5. Recess is provided for students immediately following lunch.

Health Services & Medication Policy

Emergency medical forms and authorization slips for each child must be on file in our school. It is imperative that all medical concerns and medications administered be listed on the appropriate forms. Forms must be completed with contact information. Any changes to address or telephone must be reported. **Medication can be dropped off by the parent from 9:00 A.M. - 12:00 P.M. on either August 2nd, 3rd or 4th to the main office.**

After Care

Parents can choose to allow their child to stay in our after care program run by our faculty where students can complete homework and play outside. The hours of operation are 3:00 P.M. to 5:30 P.M. Students must be registered in advance. A registration link will be posted on our website shortly with a link to see if there is any interest in a before care program.

Parent Volunteers

We ask that you take an active role in your child's education and to volunteer at least 10 hours a year at Incarnation Catholic School. To volunteer at the school, parents must have completed fingerprinting and Safe Environment Training. The fingerprinting and Safe Environment training information can be found on the website and a volunteer sign-up list will be added to the website shortly. It is mandatory for you to sign in and out in the office when you come to the school.

Supply Lists

Being well prepared is one of the keys to success. Outfitting your child and/or helping supply your Saints' class is one of the ways you set them up to RISE! The supply lists have been updated on the website. **Supplies can be dropped off in your child's classroom on Thursday, August 5th between 3:30 P.M. and 5:30 P.M.**

Events

Together with the Family School Association (FSA) and with the Knights of Columbus the school will host events throughout the school year. Students will be able to embody their Catholic identity by showcasing what they have learned and their gifts. It is also a time to bring families together. **Our first event will be on Thursday, August 5th from 4:00 P.M. - 6:00 P.M.** The Knights of Columbus will host a BBQ in the Church Hall for all families to come together to celebrate the start of the school year after they have met their teacher and dropped off their school supplies.

Calendar

The calendar will continue to be updated on the Parent Portal in FACTS and the website as various events are scheduled. Important dates are:

Early release dates with a noon dismissal and no after care

August 9th

September 3rd

April 13th

May 27th

Teacher professional development days when students are not in school

October 8th

October 11th

January 3rd

February 18th

March 21st

May 31st - June 3rd

4 Independence Day

JULY '21						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

JANUARY '22						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

3 Teachers Back/ ADAC
4 Students Back
17 M.L. King Day – No School
23-29 School Choice Week
24 100 Days of School

2 Teachers Back
5 Back to School Bash 4:00-6:00
9 1st Day of School – Noon Dism.

AUGUST '21						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

FEBRUARY '22						
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		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

1/30-2/5 Catholic School's Week
18 Teacher PD – No Students
21 Presidents' Day – No School
2/22-3/11 Terra Nova Testing Window

3 Noon Dism.
6 Labor Day – No School

SEPTEMBER '21						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

MARCH '22						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

11 End of 3rd Qrt.
14-18 Spring Break – No School
21 DOV PD @ Verof - No Students

7 End of 1st Qrt.
8 DOV PD - No Students
11 Columbus Day/Teacher PD – No Students
31 Halloween

OCTOBER '21						
S	M	T	W	Th	F	S
						1
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

APRIL '22						
S	M	T	W	Th	F	S
						1
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

13 Noon Dism.
14-18 Easter Break – No School
13 150 Days

11 Veterans Day
22-26 Thanksgiving Break – No School

NOVEMBER '21						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

MAY '22						
S	M	T	W	Th	F	S
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

08 Mother's Day
21 DOV STREAM Tournament @ Verof
27 End of 4th Qrt./Student Last Day of School – Noon Dism.
30 Memorial's Day – No School
31 Teacher PD

*** Graduations need to be added

17 End of 2nd Qrt.
20-31 Christmas Break – No School

DECEMBER '21						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JUNE '22						
S	M	T	W	Th	F	S
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

1 Teacher PD
2 ADAC PD in A.M.
3 Last day for Teachers
19 Father's Day

*180 full days

Teacher Directory

<u>Teacher Name</u>	<u>Grade</u>	<u>Room Number</u>	<u>Email Address</u>
Andrea Bach	K	115	abach@incarnationschool.edu
Marie Boyette	Sci 6-8, STREAM, 7th grade Homeroom	201	mboyette@incarnationschool.edu
Theresa Burke	PK 3	107	tburke@incarnationschool.edu
Jodie Golden	2	118	jgolden@incarnationschool.edu
Barbara Gray	Music	208	bgray@incarnationschool.edu
Rosanny Hoffman	PK4	116	rhoffman@incarnationschool.edu
Lexi Kaminski	4	111	lkaminski@incarnationschool.edu
Katie Kohnowich	Art/Library	206/103	kkohnowich@incarnationschool.edu
Briana Lapetina	PK 4	109	blapetina@incarnationschool.edu
Jacob Lyons	Theology/SS 6-8, 6th grade Homeroom	207	jlyons@incarnationschool.edu
Joseph M'Mwirichia (Coach M)	PE	113	jmmwirichia@incarnationschool.edu
Paul MacPhail	Math 6-8	201	pmacphail@incarnationschool.edu
Lisa McAuliffe	Guidance & Resource	Library	lmcauliffe@incarnationschool.edu
Stefanie Neal	5	110	sneal@incarnationschool.edu
Lisa Nicholas	1	117	lnicholas@incarnationschool.edu
Laura Pastuszek	ELA 6-8, 8th grade Homeroom	209	lpastuszek@incarnationschool.edu
Joan Schwartz	3	112	schwartz@incarnationschool.edu
Amy Yager	Principal	Main Office	ayager@incarnationschool.edu

A Letter From Your FSA

Greetings!

What is the FSA? The FSA is the Family and Student Association for Incarnation Catholic School. We are a group of parents and teachers who feel passionately about our school community. We strive for our children to get the most out of school while having fun!

What does the FSA do for Incarnation? The FSA organizes social events, holds fundraisers, builds school spirit and assists the faculty and staff at Incarnation.

What are some of the events the FSA has organized? The FSA has organized pep rallies, fundraisers (The Snack Shack and DerDurchman Pies), WTGYBD (We Thank God You Were Born Day), St. Nicholas Day, Trunk or Treat, Seder Meal, hot dog lunch for field day, Teacher Appreciation Week, Catholic Schools Week, School Choice Week, graduations and fun handouts in carline, just to name a few!

We hope to do more as each year goes by. We have big dreams and ideas to keep improving our already amazing school.

Of course none of this is possible without the support of our great families. We are always looking for new members and all are welcome!

How do I join? If you feel like this is your calling and can dedicate some of your time then this is for you! The Diocese of Venice requires for all people who will be working with children or in the proximity of children to be Safe Environment trained and fingerprinted. This is an easy process and well worth the small amount of time it takes. You can contact the school office or the Incarnation Church office for further instructions.

What is the FSA schedule? The FSA meets on a monthly basis to discuss and plan all events. Typically the meetings are in the evenings so working parents can be involved.

We look forward to another fun filled year of serving our families and creating fun filled memories for our precious children!

If you are interested and we hope you are, you may contact,

**Finita Kirschner-President at:
Finitaa11@gmail.com**

Or

**Angela Molineaux-Vice President at:
agiancoli@netzero.com**