Deacon Richard M. Tucek  
Director of Mission Office  
111 Boulevard of the Allies  
Pittsburgh, PA  15222

Dear Deacon Tucek:

(Circle one):  (Reverend) (Brother) (Deacon) (Sister) (Mr./Mrs./Ms.) __________________________________________________________ is to exercise ministry in the Diocese of Pittsburgh. I have carefully reviewed our personnel files and all other records that we maintain, and I have consulted with those who served with him/her in the works he/she has been assigned under our authority. Based on these inquiries, and on my own personal knowledge, I am able to make each of those statements listed below which I have checked off and initialed:

(initials of signator)

_____ He/She is a person in good standing and whose faculties (Reverend/ Brother/ Deacon) or accreditations /certifications are still in force in _______________________________________.

(ARCH)DIOCESE / RELIGIOUS ORDER / LAY ORGANIZATION.

_____ He/She has never been suspended or otherwise canonically or civilly disciplined, a warning not withstanding, nor have any criminal charges ever been brought against him/her nor does he/she have any criminal record.

_____ No accusations of misconduct have ever been made against him/her, nor has he/she ever been involved in any incident, to my knowledge, which has led to potential or public scandal.

_____ To the best of my knowledge, he/she has never engaged in sexual behavior inconsistent with his/her vocation, nor has he/she ever acted in an inappropriate manner with minors.

_____ To the best of my knowledge, he/she has never suffered from alcoholism or other forms of substance abuse.

_____ He/She has no mental, moral, emotional, or physical condition that might adversely affect his/her performance in their ministry.

Based on my inquiries and on my personal knowledge, __________________________ is a man/woman of good moral character and reputation.

______________________________________________
(SEAL)
______________________________________________
SIGNATURE
______________________________________________
PRINTED NAME
______________________________________________
TITLE
______________________________________________
DATE