

**Cathedral of St. Mary
Parish Council Minutes
June 11, 2019**

Father August opened the meeting with prayer at 7:34 am.

Attendance (Those Present in Bold): **Father August Koeune, Carey Hartmann, Kelsey Kean**, Ed Avery, **Rosemary Barrett, Flossie Vance**, Maynard Richmeier, **Diane Gonnely, Patrick Lane**, Katherine Castaneda, **John Lynch, Renee Cudney**, Father Jaimon Dominic, **Father Andrew Kinstetter**, Brian Greene and **Jim Casey**.

May meeting minutes were approved unanimously after a motion by John Lynch and a second by Renee Cudney.

Financial Update from Father August: If it were not for our long-term investments, the Cathedral would be hurting financially due to the debt of the school. Generally, the Cathedral does not have to dip into the corpus of the long-term investments depending on how the stock market is doing, but sometimes it does dip into the corpus to cover expenses. The teachers are making only 51% of what teachers in the public school district are making, plus a bonus of six to seven percent. This bonus was made possible by a very generous donation. This generous donation for school teacher bonuses is about to run out. The ratio of investments to budget is 1:59 to 1. Mike McGee can explain more of what this means. Outside the mortgage, the Cathedral puts \$600,000 into the school. It is hard to do that forever. The junior high got hit hard this year in terms of attrition of students. This is in line with what Catholic middle schools across the country are experiencing. Catholic middle schools are typically unable to offer all of the extras and the social reasons that public schools can. Also, parents who are not active Catholics do not view the religious part of a Catholic middle school as that important. Parents of students at St. Mary's Catholic School are not shy about sharing their view if they believe a teacher is not doing a good job. Pat Lane, the Principal, is good at working with teachers to improve, if he believes they need to do so. He has not in the past been afraid to let a teacher go if they were not coming up to standard. The Diocese is currently doing a study of where to go with all of the Catholic Schools long-term.

Old Business:

Parish Council: Ed Avery and Carey Hartmann are running for second terms. Several other people also have shown interest in running for positions on the Parish Council.

Parishioner Concerns Follow Up:

Expand cement pad to better accommodate wheel chairs by the main office doors: John Estorga is working on it. Father August will check with him.

Run the Legend Marathon: A map of the course was received.

Parishioner request to post history of past priests on the parish website: Carey Hartmann will ask Neill.

New Business:

New Parishioner Concerns: None

Representatives Reports:

Cathedral Guild: A written report submitted at the meeting is attached and made a part of these minutes.

Knights of Columbus: No report.

Saint Vincent DePaul : A written report submitted at the meeting is attached and made a part of these minutes. In addition to the information in the report, the store has noticed an increase in the number of people coming in daily from about 20 to 25 people rising to about 40 to 45 people. The store had water coming into the building, because the walls are even with the ground. Bill Edwards is looking at it. Bethel Outreach Ministries and Saint Vincent DePaul are happy with their partnership.

Saint Mary's School: Thirty three children are enrolled in summer school. See the earlier discussion about the school in the financial update section.

Youth Ministry/ Religious Education/ Young Adult Ministry: A written report submitted at the meeting is attached and made a part of these minutes. In addition to the information in the written report, the representative indicated there are new times and a new curriculum for religious education, to include an appropriate Theology of the Body for 6th graders.

Committee Reports

Volunteer Recognition: The Knights of Columbus will be honored next as the volunteers of the quarter. They will be honored during masses the weekend of September 7 and 8.

Safety: First Aid and AED training was given to eight staff members. It went well. It was also offered to Eucharistic Ministers and Ushers. Only three were interested. Additional classes for these three and staff are planned for August. Lori Lane will also give this training for the school staff when it is closer to the start of the new school year. Jeff Schulz will provide school staff with the same Active Shooter training provided previously to Cathedral staff. The Safety Team will explore seeking an appropriate outside agency to do a safety assessment of the school to see if additional improvements can be made. Catholic Mutual provided safety recommendations. The Cathedral had already implemented the recommendations, with the exception of a recommendation that all parishes lock their excess doors ten minutes after mass starts. The Pastor advised this is a matter for the Bishop. Bill Edwards is looking at whether there is a way to take the water flow from the Cathedral roof away from the north alley so there is less ice there in the winter.

Social Concerns: Rosemary Barrett provided a written statement of activities which is attached and made a part of the minutes. In addition to the written report, she said donations to expenses are usually even. The Cathedral keeps \$60,00 on hand in case it has a month in which social concerns expenses exceed donations. Social Concerns has six appointments per week with people seeking assistance. There are usually more applicants than slots. The committee meets as a group every Thursday to discuss the applications and they usually are able to respond within a week to those seeking rental or utility assistance. See the attached written report for donations made by Social Concerns to outside groups such as COMEA.

The food dropped off at the entrances before masses goes to NEEDS. The Social Concerns Committee is not involved with this activity.

Amazing Parishes: In the past three years, this committee has focused on welcoming. It aims to focus in the future on prayerfulness. Vince Krolikowski is the new leader of the Welcoming Committee.

Other Items discussed: Vocations Club is a tri-parish club. They have lunch once a month with speakers and provide primarily prayers for vocations. The numbers in attendance have dropped in the last few years.

Parish Events Noted: Corpus Christi Holy Hour: June 23

Food Truck Rally: June 26

Vacation Bible School: June 24 to June 28

Next Parish Council meeting: July 9

Meeting was adjourned at 8:47 am, following a closing prayer.

Respectfully submitted,
John Lynch
Secretary

St. Mary's Cathedral Guild

May 2019

Activities Report for the Parish Council

1. Funeral Ministry. There were 2 funeral receptions in Hartmann Hall, hosted by St. Mary's Guild ladies in May.
2. Thursday May 2nd St. Mary's Guild ladies hosted the annual "Mary's Banquet" and meeting following the 5:15 Mass in Hartmann Hall. New Guild officers were installed at the end of mass. The dinner was catered by the new Italian Restaurant Napoli's with additions by the Guild ladies
3. May 3. The Guild's First Friday Fellowship was held in Hartmann Hall following the 6:45 am Mass.
4. May 5th Sunday- the Guild hosted the CCD "First Communion" Reception, following the 2PM mass, for 19 children. and their families.
5. May 11th St. Mary's Guild ladies helped host food for a luncheon for the homeless at the Allen Chapel.
6. May 17th. The Vocations Club Monthly luncheon was held in Hartmann hall, Hosted by Mary Ann Swiatek and the Guild ladies.
7. May 31st. There was a St. Mary's Guild Board Meeting at 7:30 a.m. in Hartmann Hall following the 6:45 am Mass.

Respectfully Submitted,

Flossie Vance

St. Mary's Guild Representative

The Mall of St. Vincent de Paul Manager's Report

Monthly Report for 05/2019_____

Cash Flow:

1. Gross Monthly Sales __ 11337.91 _____
2. Sales Summary (compare to last month/events increasing or decreasing sales _____)
3. Unusual Expenditures (description, date and proposed amount if available) _____
4. Petty Cash Balance _____ 0 _____
5. Cash donations of \$10 or more (Benefactors with address. Board will send a thank you.)
6. Building: We only had a small amount of water in the building during the rain. The engineer came by . He figured how the water is getting in . However he only looked at the back of the building. I feel the way the water pattern was I'm sure it is coming in from the alley side also .
 1. Utility Issues _____
 2. Maintenance (other than normal/any required inspections or checkups coming due)
 3. _____
 4. Equipment (other than normal/any required inspections, checkups, cleanings coming due) the locks are being broken off the trash . I did call the police and they are driving by at night. I might sit in the ally at night and take pictures then turn it into the police.

Employees:

1. 30/90/yearly reviews _____
2. Staff changes: 3 new Work Experience people

Volunteers:

1. Volunteer changes __One new volunteer
2. Number of volunteers and total hours for this month _____ 50 _____

Incident Reports: ___Moved concrete block in front of air conditions. Too many people fell over that block including me when I alone unloading the van.

New concerns and/or suggestions: Seeing we are considered a mission maybe you would like to know how many people we assisted each month. This month we assisted 4 people with clothing

Use another page if more description is necessary of any item.

Date revised:

Parish Council Meeting

Tuesday, June 11th, 2019

Youth Ministry Updates:

Our Baccalaureate Mass and reception was well attended by graduates and family members. Please continue to pray for our graduates as they embark on this new life journey.

Our Summer Youth Ministry kick-off night was a huge success! We had 17 youth from St. Mary's attend the BBQ and play games, fun was had by all with plans to attend our next youth event held at St. Joes's on Friday, June 14th.

The Confirmation retreat will be held at the YMCA of the Rockies in Estes Park, Friday August 2nd –Sunday August 4th.

Young Adult Updates:

YAWG (Young Adult Women's Group) is going well! We meet every 2nd and 4th Tuesday of the month here at the Cathedral from 7:30-8:30pm. We have made several new friends and one young woman is seeking information about RCIA for the upcoming year! How exciting!

YAMG(Young Adult Men's Group) continues to meet at Holy Trinity every 2nd and 4th Wednesday of the month.

Vacation Bible School 6:00-8:00 p.m. Dates: June 24th-June 28th, 2019 Where: St. Joseph's Catholic Church 314 East 6th St (Church wing) Ages: 4-12 years old / Cost: FREE, only your time! Hosted by St. Mary's Cathedral and St. Joseph's Catholic Churches!

Free Dinners each evening served from 5:00-5:40 p.m.

Classes for students are Wednesday evening at 7pm or Sunday morning at 9:30am at St. Mary's School. The class year is September to May. The curriculum used is *Faith and Life* from Ignatius Press for 1st, 3rd, 4th and 5th grade. 2nd grade uses *Blessed* from Dynamic Catholic and 6th grade uses *Theology of the Body for Middle Schoolers* and *Encounter* by Ascension Press.

Teachers and aides are needed for both Wednesday and Sunday classes.

Cathedral of St. Mary
Social Concerns
Statement of Activities
07/01/2018 THRU 03/31/2019

Account Description	Fiscal YTD Actual	
Income		
RESTRICTED DONATIONS - EMERGENCY	59,248	
Income Totals:	<u>59,248</u>	0
Expense		
ST. JOSEPH'S FOOD PANTRY BLDG. FUND	1,500	
MAJOR DONATIONS	4,500	
CHARITY/ASSISTANCE/DONATIONS	51,436	
CHARITY/LODGING	279	
GROCERIES	4,399	
GUFTS	450	
Expense Totals:	<u>62,564</u>	0
SMC OVERHEAD	0	0
Total Cost of Program:	<u>62,564</u>	0
Reserve Income(Loss) Balance	<u>(3,316)</u>	0
RESTRICTED FUND BALANCE 07/01/18		63,335
Reserve Income(Loss) Balance		(3,316)
BALANCE AS OF 03/31/2019		<u>60,019</u>

SOCIAL CONCERNS
STATEMENT OF ACTIVITIES
07/01/18 THRU 03/31/2019

	DONATIONS	EXPENDITURES
JUL 18	9,811	5,010
AUG 18	5,185	6,062
SEP 18	5,359	13,798
OCT 18	4,537	5,079
NOV 18	8,566	4,378
DEC 18	6,790	7,270
JAN 19	9,807	8,934
FEB 19	3,832	2,834
MAR 19	5,361	9,199
APR 19		
MAY 19		
JUN 19		
	<u>59,248</u>	<u>62,564</u>
AVG	6,583	6,952

MAJOR DONATIONS 18-19:

St. Joseph's Food Pantry	1500
St. Joseph's Bldg. Fund	1500
Catholic Charities	500
COMEA	1000
LifeChoice	500
WC for the Homeless	<u>1000</u>
	<u>6000</u>

Major Donations 17-18:

St. Joseph's Food Pantry	1500
St. Joseph's Bldg. Fund	1500
COMEA	1000
WC for the Homeless	1000
LifeChoice	500
Catholic Charities	<u>500</u>
	<u>6000</u>