

BISHOP RYAN

CATHOLIC SCHOOL

UNDER THE PATRONAGE OF THE SACRED HEART OF JESUS

Instructions on how to access @brhs.com email accounts and the Teams platform for students in grades 2-12:

- 1) Log in to your parent or student RenWeb account. (If you need a link: <https://br-nd.client.renweb.com/pwr/?SchoolCode=BR>)
- 2) Once into the program, click on "Family" in the left-hand menu. That will open up the Family Home Screen in the main window.
- 3) In the main window at the top, there is a drop-down box where you can toggle between the different members of your family. For each student in your family, complete the following steps to learn their login and password credentials:
 - A) Select the student in the drop-down box.
 - B) When the page updates to show their individual information, take note of their email address at the bottom of the top left square (it will end in @brhs.com) and their system ID number. (In the top left square, this will be the five-digit number on the first line next to "ID Number".)
- 4) To gain access to their email and Teams capabilities, they will use their email address as their login and their five-digit system ID number as their password.

Parents of preschool, kindergarten and first grade students have been emailed separate instruction on how to gain login access.

Important note: All 2-12 students will use this process to access their email accounts and Teams platforms, no matter if they've utilized the system before or not.