

Conference Request Form

To the parents of _____,

_____ I would like to meet with you on Monday, November 22.

_____ I do not feel it is necessary to meet with you at this time, however, if you would like to schedule an appointment with me, please complete the next section of this form.

To be completed by the parent, if requesting an appointment.

_____ I would like to schedule an appointment with my child's teacher on Monday, November 22.

If an appointment is requested, by the teacher or parent, please complete the following:

I would prefer Monday afternoon _____

I would prefer Monday evening _____

Appointment times will be sent home on November 17th.

Please return this form to your child's teacher by November 12th.

Parent's Signature:
